



## Report A

### Scrutiny measures & actions full monitoring report

#### Community scrutiny - Quarter 1 2016/17

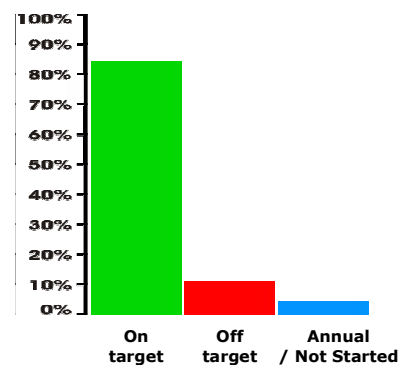


Filtered by:  
 Organisation - Carmarthenshire County Council  
 Source document - Improvement Plan 2016/17

**The table below provides a summary progress against target for the Actions and Measures contained within the selected document**

		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
C. People in Carmarthenshire are healthier	Actions	4	4	0	0	N/A	0	100%	<b>67%</b>
	Measures	11	6	3	0	0	2	55%	
D. People in Carmarthenshire fulfil their learning potential	Measures	1	1	0	0	0	0	100%	<b>100%</b>
F. Carmarthenshire's communities and environment are sustainable	Actions	4	4	0	0	N/A	0	100%	<b>100%</b>
G. Carmarthenshire has a stronger and more prosperous economy	Actions	21	21	0	0	N/A	0	100%	<b>92%</b>
	Measures	4	2	2	0	0	0	50%	
<b>Overall Performance</b>	<b>Actions and Measures</b>	<b>45</b>	<b>38</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>84%</b>	

**Performance against Target**



**OFF TARGET**



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Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C1 Ensuring each child has the best start in life							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of attendances at Sporting Opportunities facilitated by Sport & Leisure Officers 3.4.2.8	Not applicable		Q1: <b>17311</b>  End Of Year: <b>197899</b>	Target: <b>18500</b>  Result: <b>13799</b>	Target: <b>71500</b>	Target: <b>127000</b>	Target: <b>208000</b>
<b>Comment</b>	Below target for 16/17, but on comparison with same Q1 period for 15/16. The difference being the participations generated by the employment of a Rugby development officer, which has since been removed from the structure, as it is being funded by the WRU i.e. same benefits to Carmarthenshire, but we can't count the figures. The same situation applies for the Hockey Development post too.						
<b>Remedial Action</b>	In hindsight, the 16/17 target should have been lowered, however, at the time it was also thought that other development work would compensate for these loss of participants that we can count. Every effort will be made to achieve the target by year end. Sports officers are aware of the shortfall, and are reviewing their data collection processes and work programmes to count all LAPA projects and further promote the sessions and activities we organise across the Community						
<b>Service Head:</b> Ian Jones			<b>Performance status:</b> Off target				



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Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C2 Preventing ill health and encourage healthy living							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
<p>The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population</p> <p>LCS/002b</p>	9382	8231	<p>Q1: <b>1567</b></p> <p>End Of Year: <b>6905</b></p>	<p>Target: <b>1654</b></p> <p>Result: <b>1323</b></p> <p>Calculation: <b>(245008 ÷ 185123) × 1000</b></p>	<p>Target: <b>3485</b></p>	<p>Target: <b>5352</b></p>	<p>Target: <b>7251</b></p>
<b>Comment</b>	Most notable decreases in attendance occurred at Carmarthen and Amman Valley Leisure Centres, showing a combined decrease of circa 23,000 attendances compared to 2015/16. This is mostly attributable to the declining fit/swim memberships that are associated with ageing fitness equipment and environment.						
<b>Remedial Action</b>	The fitness equipment and environments are scheduled for an upgrade following a successful development loan bid. Works are due to be completed by late Autumn at Carmarthen and hopefully by the new year for Amman Valley. The 3rd and 4th quarters should demonstrate a significant increase in attendance on the back of this re-furbishment work which is being supplemented with additional marketing and promotion.						
<b>Service Head:</b> Ian Jones			<b>Performance status:</b> Off target				



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Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C5 Improving housing conditions and reducing homelessness							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of new additional properties managed by our internal social lettings agency 7.3.2.25	Not applicable		Q1: <b>3</b>  End Of Year: <b>12</b>	Target: <b>3</b>  Result: <b>2</b>	Target: <b>10</b>	Target: <b>17</b>	Target: <b>24</b>
<b>Comment</b>	The total number of properties accepted on to the scheme at this point of the year is lower than anticipated. However, the new leasing product will create more interest by landlords through better incentives which will result in more properties						
<b>Remedial Action</b>	Development of leasing product to run alongside current management agreement arrangements. Better advertising of the services available.						
<b>Service Head:</b> Robin Staines				<b>Performance status:</b> Off target			



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Theme: G. Carmarthenshire has a stronger and more prosperous economy							
Sub-theme: G1 Developing business growth, retention specialisation (including retaining young people)							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of undisputed invoices which were paid in 30 days CFH/006	Not applicable		Q1: <b>96.3</b>  End Of Year: <b>94.9</b>	Target: <b>93.5</b>  Result: <b>88.6</b>  Calculation: <b>(59900÷67638) × 100</b>	Target: <b>93.5</b>	Target: <b>93.5</b>	Target: <b>93.5</b>
<b>Comment</b>	The continued roll-out of the Financial Management Systems 'purchase to pay' functionality does impose substantial change on existing invoice processing arrangements, together with increased procedural development around management, control and training.						
<b>Remedial Action</b>	This resulted in a decrease in the KPI which will improve in the long term.						
<b>Service Head:</b> Owen Bowen				<b>Performance status:</b> Off target			



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Theme: G. Carmarthenshire has a stronger and more prosperous economy							
Sub-theme: G2 Maximising job creation for all							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs safeguarded with Regeneration assistance 5.6.3.6	Not applicable		New measure	Target: <b>30.0</b>  Result: <b>29.0</b>	Target: <b>60.0</b>	Target: <b>90.0</b>	Target: <b>166.0</b>
<b>Comment</b>	Jobs safeguarded from Targeted Finance Fund / Social enterprise support.						
<b>Remedial Action</b>	Slight variation from target expect to even out by end of financial year.						
<b>Service Head:</b> Wendy S Walters			<b>Performance status:</b> Off target				

**ON TARGET ETC.**





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<b>ACTIONS - Theme: C. People in Carmarthenshire are healthier</b>		
<b>Sub-theme: C2 Preventing ill health and encourage healthy living</b>		
<b>Action</b>	12045	<b>Target date</b>
		31/03/2019
<b>Action promised</b>	We will develop plans for new Llanelli Leisure Centre linked to wellness village and life sciences hub	
<b>Comment</b>	Discussions are ongoing at a corporate level linked to the wider masterplan for the well-being hub at Delta Lakes, Llanelli. One site visit has been undertaken to a National standard diving pool in Southend with another planned in Plymouth in July. Money has been secured in the CCC capital programme towards the new leisure centre build. A core specification document is in place for design development.	
<b>Service Head:</b>	Ian Jones	<b>Performance status:</b> On target



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<b>Theme: C. People in Carmarthenshire are healthier</b>							
<b>Sub-theme: C4 Reducing inequities in health</b>							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average number of calendar days between initial contact for an adaptation and receipt of Occupational Therapist assessment across all forms of Tenure  7.3.1.10	Not applicable		Q1: <b>58</b>  End Of Year: <b>98</b>	Target: <b>91</b>  Result: <b>70</b>  Calculation: <b>5412÷77</b>	Target: <b>91</b>	Target: <b>91</b>	Target: <b>91</b>
<b>Service Head:</b> Robin Staines			<b>Performance status:</b> On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver a Disabled Facilities Grant  PSR/002	189	235	Q1: <b>235</b>  End Of Year: <b>232</b>	Target: <b>220</b>  Result: <b>163</b>  Calculation: <b>11243÷69</b>	Target: <b>220</b>	Target: <b>220</b>	Target: <b>220</b>
<b>Service Head:</b> Robin Staines			<b>Performance status:</b> On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver low cost adaptation works (including equipment) in private dwellings where the Disabled Facilities Grant process is not used  PSR/006	Not applicable		Q1: <b>8</b>  End Of Year: <b>8</b>	Target: <b>8</b>  Result: <b>8</b>  Calculation: <b>621÷76</b>	Target: <b>8</b>	Target: <b>8</b>	Target: <b>8</b>
<b>Service Head:</b> Robin Staines			<b>Performance status:</b> On target				



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Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C5 Improving housing conditions and reducing homelessness							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of affordable homes delivered as part of the affordable homes plan 2016-21 7.3.2.24	Not applicable		New measure	Target: <b>10</b>  Result: <b>12</b>	Target: <b>40</b>	Target: <b>100</b>	Target: <b>160</b>
<b>Service Head:</b> Robin Staines			<b>Performance status:</b> On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year PLA/006b	51	33	End Of Year: <b>8</b>	--	--	--	Target: <b>30</b>  Result: <b>45</b>  Calculation: <b>(196÷436) × 100</b>
<b>Comment</b>	The numerator is data from the affordable Housing data collection return for the year ending 31 March 2016. The denominator is data from the Newbuild data collection return for the year ending 31 March 2016 which does not only cover data from Local Authority Building Control (LABC) but also National House-Building Council (NHBC) and other Authorised Inspectors. There has been a large increase in the number of affordable housing units provided during 15/16 and a reduction in the total number of units provided during that year and therefore shows a substantial percentage increase on the previous year.						
<b>Service Head:</b> Llinos Quelch			<b>Performance status:</b> On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority. PSR/004	13.82	6.43	Q1: <b>0.11</b>  End Of Year: <b>5.73</b>	Target: <b>0.75</b>  Result: <b>1.88</b>  Calculation: <b>(50÷2665) × 100</b>	Target: <b>2.44</b>	Target: <b>3.75</b>	Target: <b>6.00</b>
<b>Service Head:</b> Robin Staines			<b>Performance status:</b> On target				



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<b>ACTIONS - Theme: C. People in Carmarthenshire are healthier</b>			
<b>Sub-theme: C5 Improving housing conditions and reducing homelessness</b>			
<b>Action</b>	11656	<b>Target date</b>	31/12/2016 (original target 31/03/2016)
<b>Action promised</b>	We shall undertake a Health Impact Study to evaluate the affect the Carmarthenshire Home Standards has had on our tenants		
<b>Comment</b>	The fifth tranche of the tenant survey has now been completed, together with a Technical report 2016: Survey 5		
<b>Service Head:</b> Robin Staines		<b>Performance status:</b> On target	
<b>Action</b>	12058	<b>Target date</b>	31/03/2017
<b>Action promised</b>	We shall commission a research in order to improve our understanding of housing need in rural areas.		
<b>Comment</b>	Tender notice to be completed by 22/7/16. This will then take 28 days to return. Contract to be awarded by first week of September with the first contract meeting planned for mid September. Looking to start first survey in rural area by October 2016		
<b>Service Head:</b> Robin Staines		<b>Performance status:</b> On target	
<b>Action</b>	12059	<b>Target date</b>	31/03/2017
<b>Action promised</b>	We shall progress with the Private Sector Empty Property Action Plan 2016 which derived from the Community Scrutiny Task & Finish Review and recommendations which is aimed to improve the service in the future.		
<b>Comment</b>	We shall continue to work with the Private Sector Empty Property Action Plan 2016 which derived from the Community Scrutiny Task & Finish Review. The result recommendations, which are aimed to improve that future services are progressing well. The majority of recommendations have been addressed, with the remaining progressing close to completion.		
<b>Service Head:</b> Robin Staines		<b>Performance status:</b> On target	



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Theme: D. People in Carmarthenshire fulfil their learning potential							
Sub-theme: D1 Providing the best opportunities for lifelong learning and development for all							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of visits to Public Libraries during the year, per 1,000 population  LCL/001b	5692	4576	Q1: <b>1540</b>  End Of Year: <b>7203</b>	Target: <b>1556</b>  Result: <b>1765</b>  Calculation: <b>(326725 ÷ 185123) × 1000</b>	Target: <b>3435</b>	Target: <b>5291</b>	Target: <b>7274</b>
<b>Comment</b>	Increased opening hours in St. Clears Library has resulted in an increase of visits. Regular use of branch libraries such as Bedol / Pembrey by local schools. Carmarthen Library and Ammanford Library increasing in visits due to recent refurbishments, additional events being hosted in the libraries, better quality of stock acquisitions, new Wi-Fi solution and improved service promotional activities.						
<b>Service Head:</b> Ian Jones				<b>Performance status:</b> On target			



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<b>ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable</b>			
<b>Sub-theme: F3 Supporting opportunities for the building of economically viable and sustainable communities</b>			
<b>Action</b>		<b>Target date</b>	
	12153		31/03/2017
<b>Action promised</b>	We will support opportunities for the building of economically viable and sustainable communities by developing and delivering the Countywide Employment & Skills Plan by developing a marketing & communication plan to support community engagement.		
<b>Comment</b>	The Employment and Skills Group (ESG) Has been set up within the first quarter of 2016 to assist in supporting the employability and skills agenda within the Transformational Strategy for Regeneration across the county. The marketing and communication plan is one element of the ESG that aims to ensure a broader buy in and coordinated approach to delivery plans located within each of the area delivery teams. An initial action plan has been developed and will be updated and monitored on a monthly basis. The plan is attached for viewing.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>		<b>Target date</b>	
	12154		31/03/2017
<b>Action promised</b>	We will support opportunities for the building of economically viable and sustainable communities by developing and delivering the Countywide Employment & Skills Plan by linking employability projects (Cynnydd, Workways+, Communities First, C4W, LIFT, Cam Nesa, USG Hub) with relevant opportunities.		
<b>Comment</b>	An Employment and Skills Group has been developed to identify and utilise employment and skills opportunities arising from the Transformational Area Plans. Employment Support programmes (including C1st, Un Sirgar, Workways, Communities for Work and Lift) are represented on the group. The group has met twice in the last quarter and agreed an action plan and developed an Engagement and Communication plan for the Transformational Plans. The ESG Action Plan have five themes its focusing on; Financial Information & Information Sharing, Employment Support, Skills & Data Intelligence, Community Benefits and Area Based skills and Employment Projects. A number of subgroup task and finish groups have been set up to look as aspects of the ESG action plan, including Perceptions of Key Employment Sectors; Retail, Care, Tourism and Construction, both from the employer and potential employee perspective and a Community Benefits subgroup. An Employment Support Event was held in Ffwrnes Theatre on 8/6/16 to identify referral opportunities for participants and to identify partnership working opportunities amongst programmes. Attendees to the event included Un Sirgar, Workways, C1st, C4W, Lift, Family Information Services, Families First and Flying Start.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>		<b>Target date</b>	
	12155		31/03/2017
<b>Action promised</b>	We will support opportunities for the building of economically viable and sustainable communities by developing and delivering the Countywide Employment & Skills Plan by developing an action plan for Community Benefits in partnership with our Procurement Team.		
<b>Comment</b>	A subgroup of the Employment and Skills group has been set up to look at the utilisation of Community Benefits (CB) arising from the Transformational Plan projects. The group includes representatives from Employment Support programmes, Business Development, External Funding and Procurement.  The first meeting of the subgroup was held on 9/6/16. Actions Agreed: 1. The potential of CB and the recording for projects could be incorporated within the Project Management Toolkit process. 2. The RLP Employment and Skills Plan along with the skills and needs assessment of Un Sirgar users will identify employer and potential employee's needs. 3. CB opportunities (e.g. placements, work trials, digital inclusion support) to be identified and circulated to subgroup to add to. 4. CCC offer to contractors to be considered by group. 5. Branding for CB with the Transformation Plan projects to be drafted in a similar style to the Transformation Plan. 6. Area Plan chairs to meet with ESG area leads to identify Transformation Plan projects where CB could be utilised.  The subgroup are due to meet again in September 2016 to follow up on progress.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>		<b>Target date</b>	
	12156		31/03/2017
<b>Action promised</b>	We will support opportunities for the building of economically viable and sustainable communities by: providing support for the development of external European funding applications; Identifying wider European funding opportunities; developing the Regional Engagement Team for the Swansea Bay City Region		
<b>Comment</b>	European Structural Investment Fund Programmes 4 European Grant Funding Approvals to date:  ESI - ESF -Cynnydd - Funding Approved ESI -ESF Workways + - Funding Approved ESI -ESF & ERDF Regional Engagement Team - Funding Approved ESI - ESF Communities For Work - Funding Approved  4 European Grant Funding Applications in development:  ESI - ERDF VW Pendine ESI - Cam Nessa  Ireland Wales Cooperation Programme (Interreg) 2 projects in development Bucanier - at business plan stage Celtic Routes - at business plan stage  Regional Engagement Team The RET Business Plan and Financial Plan have been approved by WEFO, and subsequently ESI Funding (ERDF & ESF) has been awarded to CCC deliver the Swansea Bay Regional Engagement Team from April 2106 - March 2018. Recruitment of staff has commenced.  Rural Community Development Fund (part of the Rural Development Plan) Initial expressions of interest (EOIs)were invited by the end of January 2016. Six Carmarthenshire projects were approved at this stage and are currently working up their business plans for submission by the 30th October 2016. A second funding round for EOIs closed on the 30th June where ten projects were submitted for consideration. Welsh Government will announce the successful projects from the second round on the 30th September 2016.  Co-operation and Supply Chain Development Scheme (Rural Development Plan) One application from the Authority was submitted under the initial bidding round which was successful and has been invited to full submit a business plan by the end of June 2016, decision is awaited.  Sustainable Management schemes (Rural Development Plan) One application from the Authority has been submitted. Welsh Government will make a decision on the 20th July 2016.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	



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<b>Theme: G. Carmarthenshire has a stronger and more prosperous economy</b>							
<b>Sub-theme: G2 Maximising job creation for all</b>							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs created with Regeneration assistance 5.6.3.5	Not applicable		New measure	Target: <b>15.0</b>  Result: <b>26.5</b>	Target: <b>30.0</b>	Target: <b>45.0</b>	Target: <b>299.0</b>
<b>Comment</b>	From Targeted Finance Fund / Social Enterprise Support, Parry Thomas Centre (Construction Jobs), Pareto / Account Management (Carmarthen & Rural) and from providing support to former grant project recipients						
<b>Service Head:</b> Wendy S Walters			<b>Performance status:</b> On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs accommodated with Regeneration assistance 5.6.3.7	Not applicable		New measure	Target: <b>0.0</b>  Result: <b>0.0</b>	Target: <b>0.0</b>	Target: <b>0.0</b>	Target: <b>32.0</b>
<b>Comment</b>	End of year target figure associated with development expected to be delivered later in the financial year.						
<b>Service Head:</b> Wendy S Walters			<b>Performance status:</b> On target				



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<b>ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy</b>		
<b>Sub-theme: G2 Maximising job creation for all</b>		
<b>Action</b>	<b>Target date</b>	
12157	31/03/2017	
<b>Action promised</b>	We will support opportunities to develop business growth, retention & specialisation in Carmarthen & Rural Area through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (Target Creating 20 jobs and safeguarding 40)	
<b>Comment</b>	15 previous RDP 1 and 2 capital grant applicants have been revisited to monitor progress and discussed support required to grow businesses moving forward. A successful World of Work event held with Dunbia, action plans are being developed and delivered with key employers/Pareto businesses, Business In The community and University of Wales Trinity Saint Davids. From work undertaken to date in this area - 6 new jobs have been created.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
12158	31/03/2017	
<b>Action promised</b>	We will support opportunities to develop business growth, retention & specialisation in Ammanford and Cross Hands Growth Zone Area through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (Target Creating 20 jobs and safeguarding 40)	
<b>Comment</b>	Pareto; Account Management and all Youth Enterprise works are continuing. With some specific projects identified with key employers (Pareto) in the areas to enable new job creation. Specifically an automotive component manufacturer in Ammanford and an environmental business based in the Amman Valley are looking to deliver exciting projects allied to CCC's targets.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
12159	31/03/2017	
<b>Action promised</b>	We will support opportunities to develop business growth, retention & specialisation in Llanelli and Coastal Belt Areas through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (Target Creating 20 jobs and safeguarding 40)	
<b>Comment</b>	A dedicated business officer for the Llanelli and Coastal Belt area has been engaging with businesses. During the year all Pareto businesses will have been contacted with clear actions and outputs derived. The Beacon Bursary was launched last March with 30 expressions of interest received post April. Shortlisting has been undertaken with 10 businesses proposals progressing to a final assessment and interview in July. Future world of work events are to be discussed with the Pareto business during the year. Officer support has been provided to secondary schools for the delivery of youth entrepreneurship module.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
12160	31/03/2017	
<b>Action promised</b>	We will focus on maximising job creation for all in the Llanelli and Coastal Belt areas by progressing actions on projects as identified in 16/17 plan including: the 'Wellness and Life Science Village/Delta Lakes project (appointment of team and concept design); The Opportunity Street Llanelli Town Centre Project. (creating 4 jobs)	
<b>Comment</b>	The Llanelli Wellness and Life Science Project at Delta lakes is progressing well. The project partners including Hywel Dda and Abertawe Bro Morgannwg University Health Boards, Swansea University and of course the County Council have committed, via a memorandum of agreement, to work towards the delivery of a wellness and life science project on Delta Lakes. Scoping and feasibility works are progressing with a full time project manager, Dr Sharon Burford, of Hywel Dda, appointed on a secondment basis to manage project development.  The Vibrant and Viable Places, Opportunity Street project in Llanelli town centre is progressing well. Discussions are underway with regard to the renovation of premises acquired prior to April 2016 with a contract let recently for the refurbishment and build at 10 and 12 Stepey Street. Works are to include the renovation of 2 ground floor retail spaces and the creation of 4 new 2 bedroom flats on the first and second floors. The ground floor premises will be managed and let by our property team and the residential units will form part of the authority's Housing Revenue Account stock. Works will progress on site for the duration of this financial year.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
12161	31/03/2017	
<b>Action promised</b>	We will focus on maximising job creation for all in the Carmarthen and Rural areas by progressing with the Launch and fully commit the £2m Carmarthenshire Rural Enterprise fund; the £3m Transformational Commercial Property Development Fund and support new tenants of the Parry Thomas Commercial Centre (creating 12 jobs)	
<b>Comment</b>	The Rural Enterprise fund has been launched and widely marketed. Thirty Nine stage one applications have been received by the end of June closing date requesting funding in excess of the £2m pot available. The Property Development Fund has also been launched and widely marketed. Further to enquiries received we have issued 38 application packs. The closing date for applications is 29 July and it is anticipated that requests for funding will also exceed the available budget.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
12162	31/03/2017	
<b>Action promised</b>	We will focus on maximising job creation for all in the Ammanford & Cross Hands Growth Zone areas by providing support to private Sector Developers and Businesses Owners to bring forward key pending private sector led developments (Target to create 200 jobs and accommodate 32 jobs)	
<b>Comment</b>	The area team for Cross Hands and Ammanford have identified several property development led projects for the area - 14 projects have been identified - these are a mixture of business led and developer led projects utilising the Carmarthenshire Rural Enterprise Fund and the Carmarthenshire Property Development Fund respectively. The area team officers are working with the owners and developers to realise to bring forward and shape the projects to create and accommodate the new jobs required.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
12163	31/03/2017	
<b>Action promised</b>	We will focus on maximising job creation by progressing actions on projects identified in the County wide Employment & Skills Plan including: delivering the targeted finance fund; providing social enterprise support; working with 40 key account organisations/enterprises (Target of 23 Jobs created and 46 jobs safeguarded)	
<b>Comment</b>	The Community Bureau provides a one stop shop for the Third Sector and can assist with funding information and guidance. The Community Bureau can support organisations to achieve their potential and offer designated officer support to develop viable and sustainable projects. The Community Bureau is the first point of contact for community regeneration in Carmarthenshire. We provide a one stop shop for the third sector (charities, community, voluntary groups and social enterprises) and assist with funding information and guidance. The Community Bureau can support organisations to achieve their potential and offer designated officer support to develop viable and sustainable projects. The Bureau has had a productive quarter of activity with 3 Enterprises created, 14.5 Jobs Created, 29 Jobs Safeguarded and 256 individuals into Training/Education. Some 97 enquiries were managed by the Bureau from April - June 2016. The Bureau continues to successfully deliver a focused Key Account Management (KAM) service for the Third Sector and focuses its efforts with key account clients in line with key priorities in the City Regions Economic Regeneration Strategy, Economic Development Business Plan and A strategic regeneration plan for Carmarthenshire 2015 - 2030 Transformations. Key Account Organisations include existing Social Enterprises, emerging Social Enterprises, Charities, Voluntary/Community Organisations, Town and Community Councils and partnerships. We have successfully administered 74 grants to date, funding programmes include Mynydd y Betws Community Benefit Fund, the Targeted Finance Fund and the Welsh Church Fund. The team is making steady progress against all agreed target areas. The Bureau has supported a number of organisations to secure external funding, for example, St. Michael's Church, Llanfihangel ar Arth were successful with their bid to the Heritage Lottery Fund and were awarded a total £129,200. Skanda Vale Hospice won the top grant from Tesco of £12,000 to help develop	



	<p>their beautiful new hospice therapy garden.</p> <p>The Community Bureau is supporting Ail Gyfle, an innovative project working in partnership with Wales Community Rehabilitation Company. Ail Gyfle provides a meaningful experience for community payback workers to develop work and education skills. The project will provide long-term outcomes whereby reoffending rates will decrease in Carmarthenshire, while payback workers develop skills and experience in a work setting environment.</p> <p>Supported All Saints Church, Ammanford to secure £500,000 of funding to redevelop and transform the church into a multi-purpose community facility. The Community Bureau has assisted the Project Team since 2012 and recently attended the rededication service to celebrate the successful renovation.</p> <p>Other areas:</p> <ul style="list-style-type: none"> <li>• SLA with CAVS - Partnership agreement to closely align both services to support building and up skilling third sector capacity and to deliver economic benefits through volunteering, training and digital inclusion.</li> <li>• Continue to support Corporate Property on the Community Asset Transfer Programme and actively assist communities to support the transfer of Authority-owned land and buildings to local people, for the benefit of the community.</li> <li>• The Community Bureau has supported the facilitation of a local Community Development Officer Working Group. In partnership with Llanelli Town and Rural Council and other notable Town and Community Councils in Carmarthenshire, the Working Group aims to look at sharing best practice, mentoring and areas of commonality for future projects. The Community Bureau takes an active role in the group, attending the monthly meetings and sharing knowledge.</li> </ul> <p>Community Bureau can be contacted via: <a href="mailto:communitybureau@carmarthenshire.gov.uk">communitybureau@carmarthenshire.gov.uk</a> or on 01269 590216.</p>
<b>Service Head:</b> Wendy S Walters	<b>Performance status:</b> On target



## Report A

### Scrutiny measures & actions full monitoring report

#### Community scrutiny - Quarter 1 2016/17



<b>ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy</b>		
<b>Sub-theme: G3 Developing a knowledge economy &amp; innovation</b>		
<b>Action</b>	<b>Target date</b>	
12164	31/03/2017	
<b>Action promised</b>	We will develop a knowledge economy and innovation through Digital Projects identified in the the County Wide Employment & Skills Plan including: Delivery of Digital Connectivity Rural Towns Project	
<b>Comment</b>	<p>LEADER Project. Organisations have been identified to form the Strategic Group. . Invites to be sent for first meeting on Wednesday 27/7 at NYC. Capacity and needs assessment in the 4 network zones is currently underway. Two new networks have been formed (target of 12)</p> <p>VOLUNTEER PROGRAMME</p> <p>CAVS SLA redrafted to incorporate Digital volunteers. Programme launch on confirmation of Digital HQs (line 10, above)</p> <p>DIGITAL INCLUSION MODULE. Draft version received, to be distributed 6/7/16 to Economic regent managers DIGITAL HIGH STREET</p> <p>WALLED GARDEN / WI-FI. Pilot will be launched in Ammanford w/c/ 8/7. The three week trial will be analysed, and results shared with other Strategic towns (town councils, chamber of commerce etc.</p> <p>DIGILAB. The first Digilab session is planned to launch in CAVS on 24/816. This will feature a number of providers (telecoms, IT and a Superfast Broadband presentation. Targeted at Business and third sector users, it will increase understanding of Digital Inclusion and Exploitation</p> <p>VIRTUAL WINDOWS (incorporating Augmented Reality) planned project launch in Carmarthen w/c 18/7/16</p>	
<b>Service Head:</b> Wendy S Walters	<b>Performance status:</b> On target	
<b>Action</b>	<b>Target date</b>	
12165	31/03/2017	
<b>Action promised</b>	We will develop a knowledge economy and innovation through the Workways+ Project identified in the the County Wide Employment & Skills Plan to increase the employability of Economically Inactive and Long Term Unemployed people aged 25 and over, who have complex barriers to employment	
<b>Comment</b>	The Workways+ programme has been approved and staff recruitment has commenced. We anticipate launching the Carmarthenshire Workways + programme in July and being operational by August 2016.	
<b>Service Head:</b> Wendy S Walters	<b>Performance status:</b> On target	
<b>Action</b>	<b>Target date</b>	
12167	31/03/2017	
<b>Action promised</b>	We will continue to support the development of the bold and ambitious Swansea Bay City Region (SBCR) City Deal proposal 'Internet Coast'	
<b>Comment</b>	This work is progressing at pace in order to meet the UK Government deadline in September 2016.	
<b>Service Head:</b> Wendy S Walters	<b>Performance status:</b> On target	
<b>Action</b>	<b>Target date</b>	
12168	31/03/2017	
<b>Action promised</b>	We will develop a knowledge economy and innovation through delivery of the LEADER Project as identified in the the County Wide Employment & Skills Plan	
<b>Comment</b>	We continue to deliver the Leader programme which aims to support new ways of working in rural Carmarthenshire. To date, the Local Action Group with responsibility for the programme, has approved 5 projects that are seeking to test new ways of working around the key themes of childcare; outreach delivery of employability support; the creation of event organiser networks as well as testing new techniques for parents/carers of children and adults with autism. A further 6 projects are currently being developed which will focus on developing new ways of heritage interpretation using digital technologies, engaging with students at UWTS; project aimed at working with youth, communities and businesses to ensure they are able to maximise potential of the relocation of S4C to Carmarthen.	
<b>Service Head:</b> Wendy S Walters	<b>Performance status:</b> On target	
<b>Action</b>	<b>Target date</b>	
12169	31/03/2017	
<b>Action promised</b>	We will develop a knowledge economy and innovation through the RLP Projects identified in the County Wide Employment & Skills Plan including: delivery of an Employment and Skills training Plan; implementation of Regional Delivery Plan for employment & skills together with supporting the 'Skills pillar' of the Swansea Bay City Region	
<b>Comment</b>	The work on the Employment and Skills plan 2016/17 is nearly complete with submission of the final report due by the 29th July 2016. The preparation of the plan has involved consultation with employers and skills training providers in the region. The recommendations within the report will influence the decisions on funding for skills by Welsh Government during 2017/18 financial year.	
<b>Service Head:</b> Wendy S Walters	<b>Performance status:</b> On target	



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#### Community scrutiny - Quarter 1 2016/17



<b>ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy</b>			
<b>Sub-theme: G4 Ensuring distinctive places &amp; competitive infra structures</b>			
<b>Action</b>	12170	<b>Target date</b>	31/03/2017
<b>Action promised</b>	We will focus on ensuring distinctive places & competitive infrastructures in the Carmarthen & Rural areas by progressing actions on projects as identified in 16/17 plan including: Securing funding & Prepare Design for Pendine Attractor Project & Jacksons Lane, Carmarthen; design and traffic order for King St, Carmarthen Pedestrianisation Scheme.		
<b>Comment</b>	Pendine Attractor Project - £1.5m TMF Grant from Welsh Government has been secured, Visit Wales has also confirmed that the project is 1 of 10 projects provisionally selected to be part of the £27m attractor project with potential funding of £3m being notionally allocated. Welsh Government has confirmed a grant of £100k to undertake study and design for flood risk elements of the project. Further funding opportunities are being explored and appointments are to be made in respect of design team. Design works are ongoing for both Jackson's Lane and King Street Pedestrianisation schemes and through Rural Community Development Fund (RCDF) the first phase of Jacksons Lane Project (Screen & retail kiosks) has been invited forward to next stage of application process with a potential grant of £128k. Carmarthen Wetlands Project has also been invited forward to next stage of RCDF application process with a potential grant of £128k.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>	12171	<b>Target date</b>	31/03/2017
<b>Action promised</b>	We will focus on ensuring distinctive places & competitive infrastructures in Llanelli & Coastal Belt areas by progressing with: Building For The Future Llanelli YMCA Project ; Llanelli Town Centre Loan Fund for refurbishment and new build projects; Burry Port Commercial leisure Site; Pembrey Peninsula Master-Plan.		
<b>Comment</b>	We currently await instruction from WG in relation to the proposed funding for the Buildings of the Future project. The Town centre loan scheme is being prepared for a launch in July. Stage 1 interests to be returned by Sept 14th. Agents have been appointed for the marketing of the Burry Port Leisure site with formal advertising and expressions of interest to be sought over the coming months. Works to form a master plan for Pembrey Peninsula have commenced with a view to forming a clear plan for endorsement by the end of this financial year.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>	12172	<b>Target date</b>	31/03/2017
<b>Action promised</b>	We will focus on ensuring distinctive places & competitive infrastructures in the Ammanford & Cross Hands areas by progressing with: Cross Hands East Phase 1 Self Build; Cross Hands East Phase 2 Strategic Infrastructure Project (secure ERDF funding); Former Ammanford Police Station Site (secure developer); Carregamman Car Park Enhancement		
<b>Comment</b>	Limited progress on Phase 1 self-build pending consideration of County wide Property Development Fund response. The Cross Hands East Phase 2 Strategic Infrastructure Project has been included within Welsh Government overall Strategic Sites bid and business plan to WEFO. It is anticipated that a decision will be forthcoming in third quarter of the year. Expressions of Interest were sought for the Former Ammanford Police Station site and preferred developer identified based on a mixed commercial and residential scheme, legal agreements for disposal are currently progressing. A scheme of works has been prepared for Carregamman Car Park Enhancement, awaiting Network Rail agreement following which implementation will be scheduled for latter two quarters.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	



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#### Community scrutiny - Quarter 1 2016/17



<b>ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy</b>			
<b>Sub-theme: G5 Tackling poverty and its impact on the local economy</b>			
<b>Action</b>	<b>12145</b>	<b>Target date</b>	<b>31/03/2017</b>
<b>Action promised</b>	We will support local communities to develop projects/activities to address issues of rural poverty highlighted through the rural poverty study 2015		
<b>Comment</b>	<p>The Leader team is actively working with various stakeholders to pilot activity to address key issues identified as part of the rural poverty study. To date the following applications have been developed/approved:</p> <p>Childcare Project to pilot a play care scheme, providing a mixture of closed access play and open access holiday care as a means of making childcare affordable</p> <p>Access to services Extension of the Un Sir Gar service to rural areas via mobile service</p> <p>Autism project: Project to engage with parents/carers of children and adults with autism in rural Carmarthenshire to trial innovative responsive communication technique as a way of communication with these individuals</p> <p>Digital inclusion A digital inclusion and exploitation officer has been employed to develop and explore innovative ways of delivering services digitally and to ensure that communities are able to make best use of digital technologies.</p> <p>Loneliness and isolation Project aimed at supporting rural communities to become more aware of how to support members of their local community who may be facing loneliness and isolation including those suffering with difficulties such as mental health and dementia.</p> <p>Youth Project looking to ensure youth, communities and businesses have the skills and knowledge to maximise potential of the relocation of S4C to Carmarthen.</p> <p>Project to develop and trial innovative digital interpretation of cultural and heritage sites in Carmarthenshire by pairing students with heritage organisations and creative sector businesses.</p> <p>Transport An application has been submitted under the wider RDP programme to further develop demand responsive transport solutions for rural areas. In addition, 16 applications have been submitted under the Rural Community Development Fund, the aim of which is to tackle rural poverty. 6 applications are proceeding to business planning stage. A decision is still awaited for the remaining 10 projects.</p>		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>	<b>12146</b>	<b>Target date</b>	<b>31/03/2017</b>
<b>Action promised</b>	We will help additional residents in Carmarthenshire fight fuel poverty in their communities by co-ordinating 'Fuel Clubs' to bulk purchase oil and a reduced price		
<b>Comment</b>	<p>There are now 16 clubs in the County – 2 new clubs have recently been formed in Dryslwyn and Kidwelly.</p> <p>Most clubs are relatively quiet over the summer months but orders will start rising as the colder months approach.</p>		
<b>Service Head:</b> Robin Staines		<b>Performance status:</b> On target	
<b>Action</b>	<b>12150</b>	<b>Target date</b>	<b>31/03/2017</b>
<b>Action promised</b>	We will link the Mobile Library service with Un Sir Gar (the Hub) to provide employability and Digital support services across the county - linking in with the Carmarthenshire 'Do It Online' campaign		
<b>Comment</b>	LEADER bid has been approved. Awaiting procurement and mobile libraries public consultation before project can officially commence.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	
<b>Action</b>	<b>12151</b>	<b>Target date</b>	<b>31/03/2017</b>
<b>Action promised</b>	We will replicate the 'hub' arrangements in other areas at premises within or close to the Town Centre		
<b>Comment</b>	Consultation work currently being undertaken with Customer Service Centre, Libraries and DWP, regarding options of co-locating in Amarnford and Carmarthen.		
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target	



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### Scrutiny measures & actions full monitoring report

#### Community scrutiny - Quarter 1 2016/17



<b>ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy</b>		
<b>Sub-theme: G6 To build a bilingual economy and workforce</b>		
<b>Action</b>	<b>12173</b>	<b>Target date</b>
<b>Action promised</b>	We will increase the % of businesses trading bilingually through our business account management function with businesses and the third sector by encouraging businesses to see the value of doing business bilingually	
<b>Comment</b>	We will continue to work closely with colleagues in Policy and Communication to support them engage with the private sector to highlight Welsh Language policy, learning and development initiatives and promotion opportunities. We have recently developed a link to 'use of the Welsh Language' on Business section of the website. We will work with colleagues in Communications to identify other ways to impact this target. We have three fluent Welsh speaking officers dealing directly with businesses and will therefore communicate through the medium of Welsh where appropriate. We will continue to work closely with the Welsh Language Commission and Mentrau Iaith to identify ways we can promote the use of Welsh in local businesses. We are considering arranging bilingual networking events which have previously been successful. All applicants for grants, i.e. Property Development Fund and Rural Enterprise Fund are required to submit a Welsh Language Policy.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target
<b>Action</b>	<b>12174</b>	<b>Target date</b>
<b>Action promised</b>	We will require all applicants in receipt of an offer of third party grant funding to have a Welsh Language Policy in Place (Target of 30 businesses)	
<b>Comment</b>	Both the Carmarthenshire Rural Enterprise Fund and Transformational Commercial Property Development Fund that were launched in May this year have a requirement for applicants to submit Welsh Language Policies as part of the application process.	
<b>Service Head:</b> Wendy S Walters		<b>Performance status:</b> On target