

**Cyfarfod yr Aelod Cabinet  
Trefniadaeth a'r Gweithlu  
17 Ionawr 2024**

|                                                                                                                                                                                                                                                                                    |                             |
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| <b>Yr Aelod Cabinet:</b>                                                                                                                                                                                                                                                           | <b>Y Portffolio:</b>        |
| <b>Y Cynghorydd Philip Hughes</b>                                                                                                                                                                                                                                                  | <b>Sefydliad a Gweithlu</b> |
| <b>PWNC:<br/>Y DDEDDF RHEOLEIDDIO PWERAU YMCHWILIO</b>                                                                                                                                                                                                                             |                             |
| <b>YR ARGYMHELLION / PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:</b> <ul style="list-style-type: none"><li>• Nodi lefel y gweithgarwch cuddwyllo a wnaed gan y Cyngor yn 2023</li><li>• Cymeradwyo gweithdrefnau Deddf Rheoleiddio Pwerau Ymchwilio (RIPA) y Cyngor am 2023</li></ul> |                             |
| <b>RHESYMAU:</b> <ul style="list-style-type: none"><li>• Mae'n ofynnol i aelodau etholedig oruchwyllo gweithgarwch cuddwyllo'r Cyngor.</li></ul>                                                                                                                                   |                             |

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| <b>Y Gyfarwyddiaeth:</b><br><b>Y Prif Weithredwr</b><br><b>Enw Pennaeth y Gwasanaeth:</b><br><b>Linda Rees-Jones</b><br><br><b>Awdur yr Adroddiad:</b><br><b>Robert Edgecombe</b> | <b>Swyddi:</b><br><br><b>Pennaeth Gweinyddiaeth a'r Gyfraith</b><br><br><b>Rheolwr y Gwasanaethau Cyfreithiol</b> | <b>Rhifau ffôn:</b><br><b>01267 224018</b><br><br><b>Cyfeiriadau E-bost:</b><br><br><b>RJEdgeco@sirgar.gov.uk</b> |
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**Declaration of Personal Interest (if any):**

N/A

**Dispensation Granted to Make Decision (if any):**

N/A

**DECISION MADE:**

**Signed:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
CABINET MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

| Recommendation of Officer adopted                                                                     | YES / NO |
|-------------------------------------------------------------------------------------------------------|----------|
| Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b> |          |
| Reason(s) why the Officer's recommendation was <b>not adopted:</b>                                    |          |

# EXECUTIVE SUMMARY

## CABINET MEMBER DECISIONS MEETING FOR ORGANISATION AND WORKFORCE

### REGULATION OF INVESTIGATORY POWERS ACT

#### **Purpose**

This report gives an update on the level of covert surveillance activity by the Council and reviews the procedures that have been adopted in respect of this activity.

#### **Background and Context**

The Regulation of Investigatory Powers Act (RIPA) provides a legal framework by which the Council can seek authorisation to carry out covert surveillance in certain limited circumstances.

The Council did not authorise the conduct any covert surveillance in 2023 and indeed has not done so since 2015. There have been no reports of the Council conducting unauthorised covert surveillance during this period.

During the year the Council's Legal Services Manager received 8 queries/requests for advice in relation to Covert Surveillance. In all cases covert surveillance was unnecessary and advice was given accordingly.

Even so the Council is required to report annually regarding its use of these powers and to keep its procedures under review. There is also a need to ensure relevant staff are suitably trained.

As reported in January 2023, key officers received refresher training in 2022.

The only change to the procedures compared to those approved in January 2023 are the replacement of Sue Watts as an authorising officer listed in Appendix 1 by Jonathan Morgan, Head of Communities.

Training will be arranged for Mr. Morgan in 2024.



**4. Staff Side Representatives and other Organisations N/A**

**Section 100D Local Government Act, 1972 – Access to Information**

**List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW**

| Title of Document | File Ref No. | Locations that the papers are available for public inspection |
|-------------------|--------------|---------------------------------------------------------------|
| Legal Depart file | CCIP-006     | County Hall                                                   |