

Y PWYLLGOR SAFONAU 11/12/2023

DYLETSWYDDAU ARWEINWYR Y GRWPIAU

Y Pwrpas: Cytuno ar y camau sydd i'w cymryd i baratoi ar gyfer adolygu cydymffurfiaeth Arweinwyr y Grwpiau â'u dyletswyddau ar gyfer blwyddyn y cyngor 2023-2024.

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Ffurf y templed adrodd sydd i'w ddefnyddio gan Arweinwyr y Grwpiau.
- Yr amserlen adrodd ar gyfer Arweinwyr y Grwpiau.
- Y meini prawf a ddefnyddir i fesur perfformiad Arweinwyr y Grwpiau.

Y rhesymau:

Bydd y Pwyllgor yn cyfarfod ag Arweinwyr y Grwpiau ym mis Ebrill 2024 i drafod eu perfformiad a bydd angen iddo adrodd i'r Cyngor Llawn yn fuan wedi hynny.

YR AELOD CABINET SY'N GYFRIFOL AM Y PORTFFOLIO: Amherthnasol

Y Gyfarwyddiaeth

Enw Pennaeth y Gwasanaeth:

Linda Rees Jones

Awdur yr Adroddiad:

Robert Edgecombe

Swyddi:

Pennaeth Gweinyddiaeth a'r Gyfraith

Rheolwr y Gwasanaethau Cyfreithiol

Rhifau ffôn:

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EXECUTIVE SUMMARY
STANDARDS COMMITTEE
11/12/2023

GROUP LEADERS DUTY

In June 2023 the Standards Committee reviewed reports received from Group Leaders regarding their compliance with their duties under the Local government and Election (Wales) Act.

Since then, Welsh Government has issued revised guidance regarding these duties, which were considered by the Committee in September 2023.

The Committee now needs to agree the following.

1. Any changes to the template to be used by Group Leaders when reporting to the committee.
2. The deadline by which such reports are to be submitted.
3. The date on which the committee is to meet Group Leaders at the start of the 2024-2025 municipal year.
4. The criteria against which the performance of the Group Leaders is to be measured.

Revised draft reporting template and draft performance criteria are attached to this report.

DETAILED REPORT ATTACHED ?	No
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *LRJones*

Head of Administration and Law

1. **Scrutiny Committee** – not applicable
2. **Local Member(s)** - not applicable
3. **Community / Town Council** - not applicable
4. **Relevant Partners** - not applicable
5. **Staff Side Representatives and other Organisations** - not applicable

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED
NO

N/A

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

There are none.