

**Reference Meeting Date ACTION**

DPSC-201/1	12/12/22	Create an action log recording actions agreed at Standards committee meetings and present at each quarterly committee meeting
DPSC-201/2	12/12/22	Write to Group leaders setting out the committee's requirements regarding compliance with the Group Leaders duty in the Local Government and Elections Act
DPSC-205/1	07/03/23	18/09/2023 Carry out annual data gathering exercise with Town and Community Councils to include additional questions and to be completed via SnapSurvey. Deadline for presentation of results
DPSC-205/2	07/03/23	Arrange 2 Code of Conduct Training sessions for Town and Community Councils in June/July 2023. One session to be during office hours and 1 session in early evening
DPSC-0000	11/04/23	Include agenda item on developing a Forward Work Plan on the June Agenda
DPSC-212/1	12/06/23	Update Forward Work Plan with items relating to Dispensation Requests, Disciplinary Referrals and Informal Resolution Protocol and recirculate to members for approval
DPSC-212/2	12/06/23	Finalise response to Penn Report consultation and sent to Welsh Government
DPSC-212/3	12/06/23	Produce report to Committee at its December 2023 meeting regarding the Informal Resolution Protocol
DPSC-212/4	12/06/23	Finalise annual report and sent it to DSU for inclusion on Full Council agenda.
DPSC-212/5	12/06/23	Prepare revised Disciplinary Hearings Procedure and submit to September 2023 meeting for approval
DPSC-213/1	18/09/23	Prepare report to December meeting regarding gifts and hospitality
DPSC-213/2	18/09/23	Send fresh code training link to all Town and Community Councils

DPSC-213/3      18/09/23      Write to All Town and Community Councils regarding duty to formally adopt training plan and reference latest Welsh Government Guidance. Advise Councils that they will be asked again about this in 2024. Provide sample training plan. Ask other Monitoring Officers if there is a similar level of compliance in their areas and what they are doing about it

DPSC-213/4      18/09/23      Contact Group Leaders to agree a date for them to meet with the Standards Committee early April 2024. Provide Group Leaders with Welsh Government Guidance. Seek views of Group Leaders regarding the report form. Establish what other monitoring Officers are doing regarding frequency of meetings

DPSC-213/5      18/09/23      Submit response to Tribunal White Paper specifically referencing questions 28 and 29 and the diversity of tribunal membership

<b>PROGRESS</b>	<b>Officer</b>	<b>Status</b>
Log created and included on agenda for March 2022 meeting	R J Edgecombe	Completed
Letter sent to Group Leaders 03/02/2023	R J Edgecombe	Completed
Exercise completed and report scheduled for	R J Edgecombe	ongoing
Sessions held in June and July 2023	R J Edgecombe	Completed
Included in the agenda for June meeting	RJEdgecombe	Completed
Revised Plan circulated 03/07/2023.	RJEdgecombe	Completed
Response sent to Welsh Government on 20th June 2023	RJEdgecombe	Completed
	RJEdgecombe	Ongoing
Report sent to DSU 21st June 2023	RJEdgecombe	Completed
Report not provided due to oversight. Revised target date of December 2023 meeting agreed for delivery of report	RJEdgecombe	Overdue
	RJEdgecombe	Ongoing
Link sent 25/09/2023	RJEdgecombe	Completed

Letter sent to all Councils with copy of Welsh Government Guidance 23/10/2023. Issue raised with other councils monitoring Officers 13/10/2023

RJEdgecombe

Completed

Issue raised with other Monitoring officers 13/10/2023. Letter sent to Group Leaders 16/10/2023

RJEdgecombe

Completed

Online response submitted 18/9/2023

RJEdgecombe

Completed