

PWYLLGOR LLYWODRAETHU AC ARCHWILIO

29 MEDI 2023

RHEOLAU GWEITHDREFN CONTRACTAU DIWYGIEDIG

Yr Argymhellion / Penderfyniadau Allweddol Sydd Eu Hangen:

Cymeradwyo'r Rheolau Gweithdrefn Contract diwygiedig (Fersiwn 5).

Y Rhesymau:

Penodwyd Grŵp Gorchwyl a Gorffen gan Dîm Rheoli Corfforaethol (CMT) yr Awdurdod ym mis Medi 2022 gyda swyddogion o'r meysydd caffael, datblygu economaidd, cyfreithiol a'r amgylchedd yn cael y dasg o adolygu trefniadau a fframweithiau caffael o fewn Cyngor Sir Caerfyrddin. Cymeradwyodd Pre-Cabinet yr argymhellion hyn ar 3 Gorffennaf 2023 a arweiniodd at wneud y diwygiadau hyn i Reolau Gweithdrefn Contractau'r Cyngor.

Ymgynghorwyd â'r pwyllgor craffu perthnasol: NADDO

Angen i'r Cabinet wneud penderfyniad: NAC OES

Angen i'r Cyngor wneud penderfyniad: NAC OES

YR AELOD O'R CABINET SY'N GYFRIFOL AM Y PORTFFOLIO:

Cyng. A Lenny

Y Gyfarwyddiaeth:

Gwasanathau Corfforaethol

Enw Pennaeth y

Gwasanaeth:

Helen Pugh

Swyddi:

Pennaeth Refeniw a
Chydymffurfio Ariannol

Rhif ffôn: 01267 246223

Cyfeiriad e-bost:

HLPugh@sirgar.gov.uk

Awdur yr Adroddiad:

Clare Jones

Rheolwr Caffael –
Strategaeth a
Chydymffurfiaeth

clajones@sirgar.gov.uk

EXECUTIVE SUMMARY

GOVERNANCE & AUDIT COMMITTEE 29 SEPTEMBER 2023

REVISED CONTRACT PROCEDURE RULES

The Contract Procedure Rules have been updated to take account of a number of recommendations in a Task and Finish Report on procurement arrangements and frameworks within Carmarthenshire County Council.

Here is a summary of the most notable changes that have been made:

- Amended Clause 4.2.1 to build flexibility for officers to go out to open competition, as opposed to using existing corporate contracts/framework where best value for money might be achieved by pursuing an alternative route to market.
- The lowest threshold to be increased from £5,000 to £10,000.
- New worded added to require officers:-
Up to £10,000 - Quotation should be sought from a Carmarthenshire supplier.
£10,000 - £25,000 - At least one quotation should be sought from a Carmarthenshire supplier.
(As per the current rules officers must be able to provide evidence that they have tried to source such quotes and evidence where this isn't possible).
- Worded added in Modifications of existing contracts - Clause 13, to clarify that approval is not required where exiting contracts (from framework call-offs or otherwise) or frameworks provide for permitted changes in their terms and conditions.
- Clause 13.3. Thresholds aligned to the change from £5,000 to £10,000.

A document including the tracked updates is attached for information.

The following report is attached for approval:

Contract Procedure Rules

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: H L Pugh – Head of Revenues and Financial Compliance

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

We need to ensure that all Procurement complies with various legislation.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: H L Pugh – Head of Revenues and Financial Compliance

1. Scrutiny Committee: Not Applicable
2. Local Member(s): Not Applicable
3. Community / Town Council: Not Applicable
4. Relevant Partners: Not Applicable
5. Staff Side Representatives and other Organisations: Not Applicable

CABINET MEMBER PORTFOLIO HOLDER AWARE/CONSULTED?

Yes

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE