

Pwyllgor y Gwasanaethau Democrataidd
Dyddiad: 9 Mehefin, 2023

Y DIWEDDARAF AM RAGLEN SEFYDLU'R AELODAU A'R CYNLLUN BLYNYDDOL

Pwrpas: Rhoi'r wybodaeth ddiweddaraf i'r pwyllgor am gynnydd Rhaglen Sefydlu'r Aelodau a'r Cynllun Datblygu Blynyddol arfaethedig 2023/2024. Ystyried gweithredu Rhaglen Fentora ar gyfer Cynghorwyr. Gwneud Cynghorwyr yn ymwybodol o'r llwyfan newydd ar gyfer Dysgu Digidol a fydd ar gael yn yr hydref.

Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

- Rhoi adroddiad gwerthuso o'r Rhaglen Sefydlu Aelodau i'r Pwyllgor.
- Cael barn y Pwyllgor ar y Cynllun Datblygu Blynyddol a diweddarau unrhyw feysydd arfaethedig ar gyfer datblygu a nodwyd hyd yma a gwahodd barn y Pwyllgor ar unrhyw faterion i'w hychwanegu at y cynnig neu faterion yw dileu/diwygio.
- Penderfynu ar roi Rhaglen Fentora ar waith.
- Codi ymwybyddiaeth o'r System Rheoli Dysgu sydd fod gael ei lansio yn yr hydref.

Y Rhesymau: Cyfrannu at Gynllun Datblygu Aelodau 2023-24

Angen i'r Cabinet wneud penderfyniad Amherthnasol

Angen i'r Cyngor wneud penderfyniad Amherthnasol

YR AELOD CABINET SY'N GYFRIFOL AM Y PORTFFOLIO:- Amherthnasol – Cadeirydd y Pwyllgor Gwasanaethau Democrataidd (Hyrwyddwr Datblygu Aelodau)

Y Gyfarwyddiaeth: Adran y Prif Weithredwr

Enw Pennaeth y Gwasanaeth:
Paul R Thomas

Awdur yr Adroddiad: Hayley Daniels

Swydd: Partner Busnes
Arweiniol (Gweithlu'r Dyfodol)

Rhifau ffôn: 01267 246186

Cyfeiriadau E-bost:
HMDaniels@sirgar.gov.uk

EXECUTIVE SUMMARY

Members Induction Programme 2022

The Member Induction Programme was launched on the 18th of May 2022.

The objectives of the launch were to inform new and returning members of:

- An outline of the main functions of the Council and of the responsibilities of each service.
- An overview of the organisation and its key functions.
- An understanding of the principal strategies and the vision for service delivery for Carmarthenshire.
- Further information on the arrangements for the Induction/Refresher Programme for Councillors.

The Induction Programme contained a total of 40 developmental sessions which were divided into sessions for all members, sessions specifically for Cabinet members and panel members sitting on relevant committees.

Members have had the opportunity to attend most sessions either remotely via Zoom or physically in County Hall, Carmarthen.

Where some sessions have been recorded on Zoom, members have been able to watch the recording via the eLearning Platform following the session.

A breakdown of the attendance to each development session is attached.

Evaluation

To establish if the Induction Programme had been effective in providing members with sufficient knowledge and understanding, three focus groups were held during January & February and a survey was sent out to all members in February to seek feedback on the following:

- What worked well at the 2022 Member Induction?
- What aspects of the 2022 Member Induction could have been better?
- Next steps – Member Development Programme 2023/24

Detailed responses can be found on the attached report.

Member Annual Development Plan 2023-24

Comments made by members at the focus group as well as on the survey have been considered and have informed the Annual Development Plan 2023-24. Comments are welcomed regarding any programmes added, deleted, or prioritised.

As part of the 2023/24 Development Programme it has been proposed that the introduction of a Mentoring Programme would be an effective form of development. Details of the programme can be found in the attached report.

In order to make better use of learning resources the Authority will be implementing a new Learning Management System (LMS) in the autumn. A presentation will be made to the Committee outlining the steps that will be involved, the implications and providing the opportunity to ask any questions.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **P.R. Thomas** **Assistant Chief Executive**

Policy, Crime & Disorder and Equalities NONE	Legal NONE	Finance NONE	ICT NONE	Risk Management Issues NONE	Staffing Implications NONE	Physical Assets NONE
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CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **P.R. Thomas** **Assistant Chief Executive**

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee: N/A

2. Local Member(s)

Individual Members consulted as part of 1-1 Personal Development Meeting with Group Leaders or Deputy Group Leaders.

3. Community / Town Council – N/A

4. Relevant Partners – N/A

5. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE (Delete as applicable)

Title of Document	File Ref No.	Locations that the papers are available for public inspection