

| SHARED PROSPERITY FUND ASSESSMENT AND SCORING TOOL | | | |
|---|---|--------------------------|--|
| Part 1 - Applicant Information to Part 13 - Due Diligence | | | |
| Question No. | PART 1 | Assessment | Details & Comments |
| 1e | Bid Manager Name & Position | Complete | |
| 1f | Contact telephone no. | Complete | |
| 1k | Email Address | Complete | |
| 1h | Postal Address | Complete | The assessor completed an incomplete c applicant's r |
| 1i | Website | Complete | |
| 1j | Company Registration No (where relevant) | Complete | |
| 1k | Charity Registration Number (where relevant) | Complete | |
| 1l | VAT Registration Number | Complete | |
| 1m | Senior Responsible Officer contact details | Complete | |
| 1n | Type of Organisation | Complete | |
| 1o | Private & Voluntary Sector Applicants - confirm you have attached a copy of the Fund branding and publicity requirements confirmation | Complete | |
| 1p | Does any aspect of the project involve the provision of subsidies (or State Aid)? | Complete | |
| Question No. | PART 2 - PROJECT SUMMARY | Assessor Checks /Scoring | % Details & Comments |
| 2a | Brief summary of activities of services you propose to deliver (100 words) | Complete | The %age is automatically calculated |
| 2b | Is this an Anchor project? | Complete | |
| 2c | Please confirm which investment priority is being covered by this project. | Complete | |
| 2d | Please confirm which UK Shared Prosperity Fund interventions you will deliver. Refer to Annex A for a list of interventions under each of the three investment priorities - list below:- | | |
| | Communities & Place - W1 - W15 | Yes | Please list interventions (W's) to be delivered. |
| | Supporting Local Business - W16 - W33 | Yes | |
| | People & Skills - W34 - W43 | Yes | |
| | Multiply - W44 - W53 | Yes | |
| 2e | Detailed description of the proposed activities and services (1500 words max) Your answer should explain what you propose to deliver, how activities will be delivered to meet the interventions listed in 1f, who the beneficiaries will be and where delivery will take place. | 5 | Please note Value of project in details & comments box |
| 2f | Please explain how your proposed activities link to the objectives and interventions outlined by the UK Government and how it aligns to the Regional Investment Plan for South West Wales. | 5 | |
| 2g | How does the proposal align with local needs and long-term strategic plans for local growth? (NB. Local plans to be referred to here) | 5 | |
| 2h | Please indicate how your project activities fit with and adds value to existing UK Government, Welsh Government, Local Authority and other third-party provision. | 5 | |
| 2i | Please demonstrate how you have engaged with and secured support from appropriate local, regional and national stakeholders in the development of this project. (250 words) | 5 | |
| 2j | What are the implications if this project does not receive funding? (100 words) | 5 | |
| 2k | When will the project start? | Complete | |
| 2l | When will the project end? | Complete | |
| 2m | Which places will benefit from the activity? | Complete | |
| 2n | What are the key milestones for the implementation of the project? | 5 | |
| | SUB TOTAL = | 35 | |
| PART 3 - PROJECT IMPACT | | Score | % |
| 3a | Which groups will your project target? | Complete | |
| 3b | What will be the short and long term benefits of the project on its beneficiaries and the wider community? | 5 | |
| 3c | What UK Shared Prosperity Fund Outcomes will the project deliver? | 5 | |
| 3d | How does the project support the Government's Net Zero ambitions or wider environmental considerations? | 5 | |
| 3e | How does the project demonstrate innovation in service delivery? | 5 | |
| 3f | Please describe how you have considered the equality impacts of your proposal, the relevant affected groups based on protected characteristics, and any measures you propose in response to these impacts. | 5 | |
| | SUB TOTAL = | 25 | |
| PART 4 - FINANCIAL | | | |
| 4a | How much UK Shared Prosperity Fund investment is sought? Please also complete Annex B | 5 | |
| 4b | Does the funding package include any match funding? If so, how much? | 5 | |
| 4c | When will any funding that is not to be secured? | 5 | |
| 4d | What will the funding package be spent on? | 5 | |
| 4e | How has the overall budget been estimated, what has been done to test that it is accurate, how would any unexpected costs be managed? | 5 | |
| 4f | Please indicate how value for money will be achieved through the delivery of this project. | 5 | |
| | SUB TOTAL = | 25 | |
| PART 5 - PROCUREMENT | | | |
| 5a | Please outline any elements of the project that you are likely to procure? As part of your response please also: • Indicate the procurement strategy and route that you will follow. • Confirm that the procurement route undertaken will meet Public Contract Regulations 2015 and 2020 amendments. • Outline how you will successfully manage contracts to achieve agreed Key Performance Indicators. | 5 | |
| | SUB TOTAL = | 5 | |
| PART 6 - PROJECT MANAGEMENT & APPLICANT EXPERIENCE | | | |
| 6a | How will you manage the project? | 5 | |
| 6b | If this is a multi-agency project, how will this be managed effectively? Please describe the financial and performance monitoring systems and processes that will be used to robustly record project expenditure and outputs/outcomes. | 5 | |
| 6c | What experience does the organisation have of delivering this type of activity? As part of your response please also: • Describe the resources and relevant expertise that the organisation has available now to deliver the project. • If the organisation will need to recruit staff or appoint contractors what plans are in place to manage the risk of delay. • Lessons learned from delivery of CSR activity | 5 | |
| | SUB TOTAL = | 15 | |
| PART 7 - PROJECT RISK MANAGEMENT | | | |
| 7a | Summarise the key risks to the project below and describe the process and that will be used to monitor risk. Please also complete Annex A (T6) | 5 | |
| | SUB TOTAL = | 5 | |
| PART 8 - EVALUATION | | | |
| 8a | It is important that projects are robustly evaluated, and that learning is shared with others. Please outline your approach to project evaluation, including: • How the project will be evaluated, in terms of how it was delivered and its impact on clients • How the findings of the evaluation will be disseminated | 5 | |
| | SUB TOTAL = | 5 | |
| PART 9 - EXIT STRATEGY | | | |
| 9a | If you plan to continue delivery of activities beyond 31st December 2024 please tell us how this will be funded, and what activities are likely to continue. | 5 | |
| 9b | Do you plan to cease activities prior to 31st December 2024, if so what exit strategy will you put in place? | 5 | |
| | SUB TOTAL = | 5 | |
| PART 10 - SUBSIDY CONTROL | | | |
| 10a | Does any aspect of the project involve the provision of subsidies (or State Aid)? | Yes | |
| 10b | If yes, briefly explain how the subsidies or state aid are compliant with the UK's subsidy control regime as set out in the guidance. | Complete | |
| PART 11 - BRANDING & PUBLICITY | | | |
| 11a | Please confirm that you have read and will comply with all aspects of the Fund branding and publicity requirements. | Yes | |
| 11b | Data Protection consent? | Yes | |
| PART 12 - PROJECT APPLICANT STATEMENT | | | |
| 12a | Signed on behalf of the project applicant i.e. name, position and date. | Complete | |
| 12b | Other (please describe) | Complete | |
| PART 13 - DUE DILIGENCE [INTERNAL USE ONLY] | | | |
| 13a | Has the project passed due diligence checks? | Yes | |
| | Overall Quality Score = | 100 | 100% |
| | Overall Ranking = | TBC | |
| do not delete below this line | | | |
| | YES | | |
| | NO | | |
| | COMPLETE | | |
| | N/A | | |