

Cabinet
28 Chwefror 2022

**ADOLYGIAD O'R FFIOEDD ETHOLIAD SY'N DALADWY YN
ETHOLIADAU'R CYNGOR SIR AC ETHOLIADAU CYNGHORAU
TREF/CYMUNED**

Diben yr adroddiad hwn yw bod y Cyngor yn adolygu a chymeradwyo'r ffioedd sy'n daladwy i'r Swyddog Canlyniadau mewn perthynas â'r etholiadau lleol hyn.

Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

Cymeradwyo'r canlynol:

1. Bod y ffioedd sy'n daladwy i'r Swyddog Canlyniadau, sy'n cynnwys taliadau i'r rhai sy'n ymgymryd â rôl Dirprwy Swyddogion Canlyniadau a phersonél allweddol eraill sy'n ymwneud â chynllunio a goruchwyllo etholiadau'r Cyngor Sir a Chynghorau Tref / Cymuned, fel a ganlyn:
 - a. £170.00 am bob etholiad sy'n cael ei gystadlu
 - b. £56.61 am bob etholiad nad yw'n cael ei gystadlu
2. Awdurdodi'r Prif Weithredwr fel Swyddog Canlyniadau'r Cyngor i:
 - a. Wneud trefniadau ar gyfer cyflogi pobl i gynorthwyo â'r Etholiadau Lleol
 - b. Pennu lefel y ffioedd a'r taliadau i'r rhai a gyflogir ar ddyletswyddau'r Etholiad, cyn belled â bod y cyfanswm sy'n daladwy o fewn yr adnoddau a bennwyd i dalu am gost yr etholiadau hyn
 - c. Bydd unrhyw gostau ar gyfer etholiadau Cyngorau Tref/Cymuned yn cael eu had-dalu'n llawn.

Rhesymau

Pennu ffioedd penodol sy'n daladwy ar gyfer yr etholiadau lleol.

Angen ymgynghori â'r Pwyllgor Craffu perthnasol NAC OES

Angen i'r Cabinet wneud penderfyniad NAC OES

Angen i'r Cyngor wneud penderfyniad OES

YR AELOD O'R CABINET SY'N GYFRIFOL AM Y PORTFFOLIO:- Y Cyngorydd David Jenkins

Y Gyfarwyddiaeth:
Gwasanaethau
Corfforaethol/Pennaeth
Gweinyddiaeth a'r Gyfraith/Prif
Weithredwr Cynorthwyol -
Rheoli Pobl

Enw'r Cyfarwyddwr:
Chris Moore

Linda Rees-Jones

Paul R Thomas

Swyddi:

Cyfarwyddwr y Gwasanaethau
Corfforaethol

Pennaeth Gweinyddiaeth a'r
Gyfraith
Y Prif Weithredwr Cynorthwyol
– Rheoli Pobl

Rhif Ffôn: 01267 224121
Cyfeiriadau E-bost:

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EXECUTIVE SUMMARY

Review of Election Fees payable at the County Council and Town/Community Council Elections

The fees payable to the Returning Officer in respect of these Elections and all associated costs relating to them are determined locally and are funded by the County Council and the Town / Community Councils. This includes payments to persons employed by the Returning Officer to undertake the following tasks:

- (i) The preparation, revision and issue of official poll cards;
- (ii) The issue and receipt of postal ballot papers;
- (iii) The verification of the ballot paper accounts;
- (iv) The count; and
- (v) Any other clerical or other assistance for the purposes of the election.

The duties of the RO are separate and one of a personal nature from his/her duties as a local government officer. The RO is not responsible to the local authority but directly accountable to the courts as an independent statutory office holder by virtue of the Representation of the People Act 1983

The County Council has made budgetary provision to cover the costs of holding the local elections on 5th May 2022 in the Revenue Budget Strategy 2022-2025 and there will be full cost recovery for the administration of the Town / Community Council elections.

Scheme for the calculation of the Returning Officer's fees and those undertaking the role of Deputy Returning Officers and other key personnel for the County Council and Town / Community Council Elections:

The following sets out the current rates applied in 2017 (adjusted for estimated pay awards to 2022, together with the proposed scheme for calculating the fee payable to the Returning Officer which is inclusive of payments to those undertaking the role of Deputy Returning Officers and other key personnel involved in the planning and oversight of Local Elections:

	Current Fees	Proposed Fee
County Council Elections		
Contested Ward	£170.56	£170.00
Uncontested Ward	£66.60	£56.61
Postal Votes – fee for despatch and receipt (per contest)	£53.97	Nil
Town/Community Council Elections		
Town/Community Council Elections – fixed Fee	£6,297.30	Nil
Local elections - Contested Ward	-	£170.00
Local elections - Uncontested Ward	-	£56.61
By-election - Contested Ward	£170.56	£170.00
By-election - Uncontested Ward	£66.60	£56.61
Postal Votes – fee for despatch and receipt (per contest)	£53.97	Nil
Fee for general round of Local Elections		
Training Fee	£2,024.00	Nil

The proposed structure of a pre-set fee for each and every contested and uncontested electoral division/community ward at both county and town and community level follows the benchmarking of the rates, with the fee for non-contested elections being set at 1/3rd of the contested election rate.

Fees are not proposed for any other activity undertaken as part of the role, such as training, receiving candidate nominations, oversight of postal vote and poll card despatch, and overseeing the count and declaring results.

If it is assumed that the 2022 elections have the same ratio of contested/uncontested elections, then it would result in a reduction of 43% on the fee payable for the County Election.

DETAILED REPORT ATTACHED ?	NO
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities NO	Legal YES	Finance YES	ICT NO	Risk Management Issues YES	Staffing Implications YES	Physical Assets NO
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2. Legal

- Representation of the People Act 1983;
- Representation of the People Act, the Representation of the People Regulations, the Local Elections (Principal Areas) (England and Wales) Rules 2006;
- Local Government and Elections (Wales) Act 2021.

3. Finance

Within the existing budget set aside in the 2022/2025 revenue budget strategy and the Earmarked reserves for the costs of holding the local elections in 2022

5. Risk Management Issues

Failure to meet the statutory requirements of the legislative requirement of local government elections.

7. Staffing Implications

Failure to recruit sufficient staff for the elections will result in our inability to meet the legislative requirement of local government elections.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Chris Moore

Director of Corporate Services

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

None

4. Relevant Partners

None

5. Staff Side Representatives and other Organisations

None

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
		www.carmarthensire.gov.uk