

PWYLLGOR CRAFFU POLISI AC ADNODDAU

02.02.22

ADRODDIAD MONITRO ABSENOLDEB SALWCH HANNER BLWYDDYN/CH2 2021/22

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Mae'r adroddiad hwn yn rhoi data absenoldeb i'r pwyllgor ar gyfer cyfnod Ch2 blwyddyn ariannol 2021/22 ynghyd â chrynodeb o'r camau gweithredu.

Y Rhesymau:

Mae'r Pwyllgor wedi gofyn am i adroddiadau blynyddol / hanner blwyddyn gael eu darparu i'w aelodau i'w galluogi i gyflawni eu rôl o ran craffu.

Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad:
NAC OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N DAL Y PORTFFOLIO: Y Cyngorydd Phillip Hughes

Y Gyfarwyddiaeth: Prif Weithredwr

Enw Pennaeth y Gwasanaeth:

Paul R Thomas

Awduron yr Adroddiad:

Ann Clarke

Heidi Font

Swyddi:

Y Prif Weithredwr Cynorthwyol –
Rheoli Pobl

Partner Busnes Arweiniol
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Rheolwr Llesiant Gweithwyr

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EXECUTIVE SUMMARY
POLICY AND RESOURCES SCRUTINY COMMITTEE
02.02.22

Sickness Absence Monitoring Report - Half Year Report – 2021/2022

The attached monitoring report has been produced for the Policy and Resources Scrutiny Committee who monitor attendance levels on a half yearly basis.

The report outlines the employee wellbeing support provided during the pandemic and an overview of departmental attendance levels for the first 6 month of financial year 2021/2022

The Authority's Performance Indicator (PI) for sickness absence measures the number of working days lost due to sickness absence per full time equivalent (FTE) headcount per annum. The target set by Corporate Management Team for improvement for 2021/2022 was maintained at 9.63 FTE.

In June 2017 departmental targets were also agreed to support a reduction in sickness absence and these targets will continue during 2021/22 as the last year is unrepresentative of normal sickness absence patterns. Performance indicates that two departments have met their Quarter 1 and Quarter 2 target.

DETAILED REPORT ATTACHED?

Yes

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Paul R Thomas Assistant Chief Executive, People Management

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
Yes	None	Yes	None	None	Yes	None

1. Policy, Crime & Disorder and Equalities

Management of sickness absence supports the strategic aim 'Feeling Fine – Health & Wellbeing

2. Finance

Related costs of overtime, replacement costs and sickness pay.

3. Staffing Implications

People Management continue to advise and support managers and employees through the sickness absence policy and procedures.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Paul R Thomas Assistant Chief Executive, People Management

1. Scrutiny Committee n/a

2. Local Member(s) n/a

3. Community / Town Council n/a

4. Relevant Partners n/a

5. Staff Side Representatives and other Organisations n/a

EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED
Yes

Include any observations here

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE