

**Draft Member Development Plan 2015/16**  
**Report to DSC 17/03/16**

This report outlines the proposed development opportunities to be made available to all members during the period Sept 2015 – July 2016 and beyond where appropriate.

**Context**

The Local Government Measure 2011 [Section 7A] highlights the responsibility of Local Authorities to provide reasonable development opportunities to its members. CCC's Member Development Strategy sets out our approach to member development and includes a detailed plan of programmes, updated annually, which is designed to meet the identified development needs of its members. This report provides an initial draft of that plan for 2015/16.

**Proposed development areas:**

The topics listed below have been derived from a variety of sources including meetings with scrutiny committees, DSC, Group Leaders & Deputy Leaders, their one-to-one Individual Learning Plan [ILP] sessions with members and priorities identified by senior council officers.

**\*\*Please note that this list is not exhaustive and will be regularly reviewed throughout the year to ensure it responds to and reflects emerging needs and priorities. Also it does not include Scrutiny specific sessions at this time\*\***

It is proposed that these programmes are offered to all members or those with specific responsibilities as outlined above. Scrutiny and other committee- specific development workshops or seminars will be identified separately but where appropriate offered to all members.

Dates, timings & locations of sessions are to be confirmed. Sessions will be delivered internally wherever possible to minimise costs.

<b>Topic</b>	<b>Lead Officer</b>	<b>Date [if known]</b>	<b>How was the need identified?</b>
Dementia Awareness	Rhian Dawson/ Catherine Poulter	Oct 2 <sup>nd</sup> [Postponed]	Request from Scrutiny Committee
MEP Biennial Review	Gareth Morgans / Rob Sully	5 <sup>th</sup> Oct 2015	Consultation with HoS
MEP	Gareth Morgans		Consultation with HoS
ALN Reform	Gareth Morgans		Consultation with HoS
Curriculum Review / Donaldson	Aeron Rees	Sept / Oct 2016	Consultation with HoS
ERW & Carmarthenshire Schools Categorisation & Performance	Gareth Morgans / Alan Walters / Andi Morgan		Request from Scrutiny Committee
Looked After Children	Stefan Smith		Consultation with HoS
Safeguarding	Stefan Smith		WAO Safeguarding Report & Consultation with HoS
Deprivation of Liberty [DoLs]	Anthony Maynard / Mark Evans		Request from Scrutiny Committee
Charges for Non-Residential Social Services for Adults	Jake Morgan / Rhian Dawson / Lyn Walters	Autumn 2016 [To reflect changes following new Act in April]	Request from Scrutiny Committee
Whistle Blowing	Robert Edgecombe	28 <sup>th</sup> April	WAO Safeguarding Report P&R Scrutiny [11/6/15]
Risk Management	Phil Sexton [TBC]		WAO Safeguarding Report
Wales Transport Strategy Local Transport Plan Leaner Travel Measure Active Travel Act Traffic Regulation Orders	Steve Pilliner		Consultation with HoS
Progress on EU External funding	Helen Morgan		Consultation with HoS
'The Customer Interface with the Council'	Penelope Graepel / Deina Hockenhull		Consultation with HoS
Overview of Corporate Websites [E.g. CCC website / i-local / Council File plan]	Deina Hockenhull / ICT [TBC]		Consultation with HoS & Member request
Social Media: Building on existing awareness for safe and effective use Technical skills to make the most of options available	Deina Hockenhull / ICT [TBC]		Consultation with HoS & Member Request
Chairing Skills [General]	Learning & Development		Member request
Making Fair Recruitment Decisions	Rebecca Jones	24 <sup>th</sup> February 2016	Member request

IT Skills: Making effective use of Email / Calendar. MS Office software e.g Word / Excel.	ICT [TBC]	1-1 support provided as and when required.	Member request
Using Smartphones: Making best use of your device.	ICT [TBC]		Member request
Academi Wales Leadership Programme	*External*	Nov – March 2015	Promoted by WLGA
Gypsy and Traveller – Elected Member Responsibilities [Joint session with Pembs & Ceredigion]	*External*	Dec 4 <sup>th</sup> 2015.	Promoted by WG
Alternative Delivery Models for Local Authorities	Ian Jones / TBC		HoS / Member Request
Employment Law Update	HR / Alison Wood		Consultation with HoS
<b>Additional</b>			
Corporate Manslaughter [Awareness Raising]	Eddie Cummings	April [TBC]	Request from Scrutiny Committee