

# PWYLLGOR CRAFFU GOFAL CYMDEITHASOL AC IECHYD

20 EBRILL, 2021

## ADRODDIAD CWYNION A CHANMOLIAETH GOFAL CYMDEITHASOL I OEDOLION

1 EBRILL, 2020 – 31 RHAGFYR, 2020

### PWRPAS:

Er mwyn i'r aelodau allu gweithredu eu swyddogaeth craffu mewn perthynas â chwynion a chanmoliaeth a dderbynnir yn ofal cymdeithasol i oedolion o dan Reoliadau Gweithdrefn Cwynion Gwasanaethau Cymdeithasol (Cymru) 2014 a Rheoliadau Gweithdrefn Cynrychioliadau (Cymru) 2014.

### Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Y natur ar nifer o gwynion a chanmoliaeth a dderbyniwyd yn y tîm gofal cymdeithasol i oedolion ar gyfer y flwyddyn ariannol 2020-21 chwarter 3.

### Y Rhesymau:

- Er mwyn galluogi aelodau i ddeall ac adolygu'r cwynion a'r ganmoliaeth a dderbynnir a nodi unrhyw feysydd sy'n peri pryder neu arfer da.
- Er mwyn i'r aelodau allu gweithredu eu swyddogaeth craffu mewn perthynas â chwynion a chanmoliaeth.

Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad:  
NAC OES

### YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Y Cyng. J. Tremlett (Y Portffolio Gofal Cymdeithasol ac Iechyd)

Y Gyfarwyddiaeth

Cymunedau

Enw Pennaeth y Gwasanaeth:

Alex Williams

Awdur yr Adroddiad:

Silvana Sauro

Swydd:

Pennaeth Gwasanaethau  
Integredig Dros Dro

Rheolwr Perfformiad, Dadansoddi  
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# **EXECUTIVE SUMMARY SOCIAL CARE & HEALTH SCRUTINY COMMITTEE**

**20<sup>TH</sup> APRIL, 2021**

## **ADULT SOCIAL CARE COMPLAINTS & COMPLIMENTS REPORT 1<sup>ST</sup> APRIL 2020 TO 31<sup>ST</sup> DECEMBER 2020**

The attached report sets out the Adult Social Care complaints and compliments that have been received in quarters 1, 2 & 3 of the 2020/21 financial year. The report summarises the number of complaints and compliments that have been received and provides information on the type of complaint and the service area relating to complaints and compliments.

<b>DETAILED REPORT ATTACHED ?</b>	<b>YES</b>
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# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Alex Williams, Head of Integrated Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>

## 1. Policy, Crime & Disorder and Equalities

The implementation of an effective complaints procedure supports the Feeling Fine theme of the Community Strategy as well as the building blocks of equalities and social inclusion in giving a voice to vulnerable service users. The findings of complaints investigations inform policy development and changes. The annual report includes recommendations for the further improvement of the complaints procedure.

## 2. Legal

The production of an annual social services complaints report is a statutory requirement.

## 3. Finance

The report has no immediate financial implications, although the full implementation of the recommendations in the report may have implications for further investment. The outcomes of complaints investigations contribute to the effective use of resources.

## 4. ICT

The complaints procedure is currently managed via the department's Carefirst database.

## 5. Risk Management Issues

The effective management of complaints contributes to the management of risk in highlighting areas where improvements are needed. Dealing effectively with complaints can also prevent further action by complainants e.g. referral to the Ombudsman or legal action.

## 6. Physical Assets

The findings of some complaints have implications for the use of buildings e.g. the application of a no smoking policy.

## 7. Staffing Implications

The effective management of complaints requires the ongoing support and training of staff.

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Alex Williams, Head of Integrated Services

### 1. Local Member(s)

Not applicable

### 2. Community / Town Council

Not applicable

### 3. Relevant Partners

Not applicable

### 4. Staff Side Representatives and other Organisations

The report will be made available to staff

## Section 100D Local Government Act, 1972 – Access to Information

### List of Background Papers used in the preparation of this report:

#### THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Complaints records		Personal information not available for public inspection.