

# Y Bwrdd Gweithredol 21ain Mawrth 2016

## Adroddiad Montiro Cyllideb Refeniw y Cyngor

### Yr Argymhellion / Penderfyniadau Allweddol Sydd Eu Hangen:

Sicrhau bod y bwrdd yn derbyn yr adroddiad Montiro Cyllideb ac yn ystyried y sefyllfa cyllidebol.

Bod y Prif Swyddogion a'r Penaethiaid Gwasanaeth yn adolygu eu sefyllfaoedd gyllidebol yn feirniadol ac yn rhoi ar waith gweithrediadau priodol er mwyn cado o fewn yr adnoddau a ddsbarthwyd.

### Y Rhesymau:

I ddarparu'r newyddion i'r Bwrdd Gweithredol ynglyn a sefyllfa diweddaraf cyllideb 2015/16, ar 31ain Rhagfyr 2015.

### Ymgynghorwyd â'r pwyllgor craffu perthnasol AMHERTHNASOL

Angen i'r Bwrdd Gweithredol wneud penderfyniad OES

Angen i'r Cyngor wneud penderfyniad NAC OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Cyng. David Jenkins

**Y Gyfarwyddiaeth:**

**Gwasanaethau Corfforaethol**

**Enw Pennaeth y Gwasanaeth:**

**Owen Bowen**

**Awdur yr Adroddiad:**

**Owen Bowen**

**Swyddi:**

**Pennaeth Gwasanaethau  
Cyllidol Dros Dro**

**Rhif ffôn: 01267 224886**

**Cyfeiriadau E-bost:**

**Obowen@sirgar.gov.uk**

**EXECUTIVE SUMMARY**  
**Executive Board**  
**21<sup>st</sup> March 2016**

**Council's Revenue Budget Monitoring Report**

The revenue budget monitoring exercise for the period to 31<sup>st</sup> December 2015 is attached and indicates that;

Overall, the monitoring report forecasts an end of year underspend of £1,384k on the Authority's net revenue budget with an overspend at departmental level of £1,126k.

**Chief Executive's Department**

The Chief Executive Department is showing a projected underspend at year end of £91k. Corporate Savings proposals of £400k on Standby Costs and £100k on Health & Safety provision have not yet been implemented although this will be partially offset due to a one off sale of old printers as part of the printer rationalisation programme (£60k) and an in year underspend of £278k as a result of energy budget rationalisation. The Translation Unit is projecting an overspend of £48k due to an increase in demand for the service and Fitness for Work a projected overspend of £17k due to sickness cover and market supplement. The Regeneration Business Unit is anticipating an overspend of £45k due to a previous year efficiency to sell the property at Nant y Ci which remains unsold. There are also overspends on Un Sir Gar due to increased staffing and maintenance (£10k), Policy due to non achievement of income target (£16k), CCTV (£17k) due to late decision to cease live monitoring and Customer Services (£16k) as a result of a contribution towards running costs of Un Sir Gar. WWEC are also overspent by £35k due to non achievement of targeted consultancy income. These overspends are offset by vacant posts across the department of £365k, increased Land Charges income (£19k), Admin and Business Support supplies & services of £24k and Llanelli Community recharging a staff member time to an externally funded scheme (£20k)

**Department for Education and Children**

The Education & Children's Services Department is currently forecasting an overspend of £1,269k at year end.

The main adverse budget variations relate to school based EVR and redundancy costs (+£1,072k); EOTAS (Education other than at School) (+£426k); Fostering services & support (+£169k); Adult & Community learning (+£154k); Respite Units (+£137k); Legal fees (+£108k); Out of Hours Service (+£94k); Music Service (+£70k); Garreglwyd Residential Accommodation (+£34k); Other Family Services incl Young Carers and ASD (+£34k) and Youth Service (+£20k).

These are partially offset by under-spends across the department in: Out of County educational placements (-£514k); Staff vacancies, secondments and maximising use of grant funding (-£345k); Centrally managed schools budget (-£66k); Children's Services management & support (-£66k); Governor Support (-£32k); Payments to private early years providers (-£22k) and Adoption Services (-£24k).

There is £967k available in departmental reserves leaving a forecasted shortfall of £302k at year end.

### **Corporate Services**

The Corporate Services Department is anticipating an underspend at year end of £550k due to a reduction in the cost of annual subscriptions (-£37k); Reduction in Council Tax benefit caseload (-£118k); Reduction in revenues due to reduced security and staffing cost along with an increase in court income (-£65k); Benefits Fraud saving as staff transferred to DWP mid year and funding not being recouped (-£66k). There are also vacant posts across the department of (-£348k). The Corporate Property Division is anticipating a £100k overspend predominantly due to an efficiency proposal relating to charging the health board for office occupancy is not yet in place.

### **Department for Communities**

The Department for Communities is forecasting an over spend of £ 385k for the year.

The Older People / Physical Disabilities Division has an overspend of £382k due to non achievement of efficiency savings re Older People Day Centres and an overspend on Private Residential Care of £724k; offset by an underspend (£990k) for Home Care.

The Learning Disability / Mental Health Division has an overspend on residential and supported living placements of £818k due to a slower than anticipated reduction required to meet efficiency savings which is currently being addressed and an overspend on additional packages for Direct Payments £157k.

The Departmental overspend is reduced by (£663k) due to staff vacancies.

The Housing Services and Public Protection Division is forecasting an underspend of (£19k) due to staff vacancies and supplies and services.

The Leisure Services Division is expected to break even at year end.

## **Environment**

The department is showing an anticipated overspend of £113k at year end which will be met from its departmental reserves.

The Transport division is showing a net underspend of £64k for the year. Civil design is showing an overspend of £31k due to under recovery of income as a result of a vacant post, and the Park and Ride service is estimated to be overspent by £43k following a policy decision to remove funding. Public Transport is anticipating a £57k underspend following service adjustments to manage budget pressures elsewhere within the division. There is also expected to be a £66k underspend in Car Parks as a result of an increase in income banked.

The Property Services division has an overall anticipated overspend of £223k. Building Maintenance is expecting to be £212k overspent due to not achievement of their income target as a result of a reduction in the Carmarthenshire Housing Standard related work. Repairs & maintenance of Parks and PCs are overspent by £30k as asset transfers have not as yet taken place and pumping stations (£25k) and PAT testing (£19k) are overspent as there is no budget for these functions. Building Cleaning are anticipating an overspend of £41k due to an increase in overtime and superannuation costs. This is offset by a £112k underspend in the Grounds Maintenance section due to ongoing efficiency savings.

The Streetscene division is expecting an underspend of £2k at year end.

The Policy & Development division is anticipating a £69k overspend mainly due to £36k severance efficiencies not being delivered.

The Planning Division anticipates an underspend of £111k. This is as a result of a £89k saving on vacant posts within the division as well as 2 members of staff being charged out to an externally funded scheme (£52k) along with a planned reduction in admin costs of £24k. This is offset by an overspend in Development Management due to a reduction in planning fee income of £56k

## **HOUSING REVENUE ACCOUNT**

The HRA is forecasting an underspend of -£2.09M to the year end for 2015/16.

Revenue repairs and maintenance -£406 due to poor weather conditions.

-£321k of this is within Supervision and Management – staff vacancies -£164k ,staff related travelling -£44k ,supplies & services costs of -£79k (postages/telephones etc.) and premises related costs -£33k (energy charges).Affordable Homes delivery plan will require staffing resources , which will be factored into the 2016/17 budget.

Slightly higher than forecast interest applicable to existing borrowing and buy-out from HRAS £71k.

The capital programme is also underspent due to savings on some contracts (£1.1M) and the requirement to roll forward on some contracts due the adverse weather (£1.5M).This has

impacted on the direct revenue funding required in the budget monitoring by -£467k.

Improvement in delivering savings on void turnaround times etc. will save -£408k.

Forecast requirement for provision for bad debt is -£424k based on current aged debt analysis and forecast write offs.

**A list of the main variances is attached to this report**

**DETAILED REPORT ATTACHED ?**

**YES**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Owen Bowen

Interim Head of Financial Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## 1. Finance

### Council Fund

Overall, the Authority is forecasting an underspend of £1,384k.

### HRA

The HRA is forecasting that it will be £2,090k under its approved budget.

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Owen Bowen

Interim Head of Financial Services

1. Scrutiny Committee – Not applicable

2. Local Member(s) – Not applicable

3. Community / Town Council – Not applicable

4. Relevant Partners – Not applicable

5. Staff Side Representatives and other Organisations – Not applicable

## Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

**THESE ARE DETAILED BELOW**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
2015/16 Budget		Corporate Services Department, County Hall, Carmarthen