

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

COUNCIL'S BUDGET MONITORING REPORT 2020/21

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31st March 2021

Department	Working Budget				Forecasted				Oct 20 Forecast Variance for Year £'000	Aug 20 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	31,883	-13,309	-5,581	12,994	31,792	-13,775	-5,581	12,436	-558	-108
Communities	153,273	-63,030	12,639	102,882	155,218	-64,063	12,639	103,794	911	899
Corporate Services	81,196	-51,937	-1,623	27,637	78,566	-49,757	-1,623	27,186	-451	-208
Education & Children (incl. Schools)	186,503	-34,854	26,643	178,291	191,834	-38,679	26,643	179,798	1,507	2,949
Environment	125,463	-79,113	12,841	59,190	127,963	-80,597	12,841	60,207	1,016	1,439
Departmental Expenditure	578,318	-242,242	44,919	380,995	585,373	-246,872	44,919	383,420	2,426	4,971
Capital Charges/Interest/Corporate				-19,940				-21,140	-1,200	-1,000
								0	0	0
Levies and Contributions:										
Brecon Beacons National Park				138				138	0	0
Mid & West Wales Fire & Rescue Authority				10,400				10,400	0	0
Net Expenditure				371,593				372,818	1,226	3,971
Transfers to/from Departmental Reserves										
- Chief Executive				0				0	0	0
- Corporate Services				0				0	0	0
- Environment				0				0	0	0
Net Budget				371,593				372,818	1,226	3,971

Chief Executive Department
Budget Monitoring - as at 31st October 2020

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget				Forecasted				Oct 20 Forecast Variance for Year £'000	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	868	0	-837	31	997	-280	-837	-120	-151	-130
People Management	4,437	-1,489	-2,619	329	4,558	-1,624	-2,619	315	-14	37
ICT & Corporate Policy	5,825	-922	-4,867	36	6,213	-1,483	-4,867	-137	-173	-160
Admin and Law	4,319	-823	682	4,178	4,003	-761	682	3,924	-254	-194
Marketing & Media	2,820	-805	-1,430	585	2,352	-472	-1,430	450	-135	-34
Statutory Services	1,276	-303	281	1,254	1,415	-455	281	1,240	-14	-45
Regeneration	12,340	-8,967	3,209	6,581	12,254	-8,699	3,209	6,764	182	417
GRAND TOTAL	31,883	-13,309	-5,581	12,994	31,792	-13,775	-5,581	12,436	-558	-108

Chief Executive Department - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Chief Executive							
Chief Executive-Chief Officer	260	0	201	0	-59	Savings on supplies and services.	-58
Chief Executive Business Support Unit	608	0	796	-280	-92	3 vacant posts - All not being filled in this financial year.	-72
People Management							
Business & Projects Support	275	0	234	-0	-41	Savings on supplies and services	-35
Employee Well-being	756	-333	737	-305	10	Income target not being met due to: less external work and less 1:1 health screenings taking place due to social distancing leading to a £28k shortfall. Partially offset by a net saving of £18k due to short term vacant posts.	59
Employee Services – HR/Payroll Support	130	0	163	-1	31	£24k graduate not funded, 2 x employees regraded with no funding £8k	26
DBS Checks	124	0	93	-3	-34	Review of DBS checks process and budget to be undertaken.	-37
Other variances					20		23
ICT & Corporate Policy							
Welsh Language	165	-10	121	-10	-44	Vacant post not currently being filled due to team review being undertaken. Delayed due to Covid-19 but due to be completed by end of 2020/21	-43
Chief Executive-Policy	848	-30	722	-30	-126	3 vacant posts not currently being filled due to team review being undertaken. Delayed due to Covid-19 but due to be completed by end of 2020/21	-116
Other variances					-3		-1
Admin and Law							
Democratic Services	1,850	-260	1,734	-289	-145	Underspend on Members pay & travelling costs along with an additional £33k income for work undertaken for the Housing Revenue Account.	-142
Democratic Services - Support	494	0	464	-26	-55	Additional income for work undertaken for the Wales Pension Partnership (£20k), ERW (£5k); £30k supplies and services underspend;	-41
Civic Ceremonial	23	0	8	0	-15	Less civic ceremonial events taking place due to Covid-19.	0
Land Charges	130	-300	76	-202	43	A reduction in estimated income as result of Covid-19, partially offset by savings on supplies and services and legal costs	57
Legal Services	1,777	-263	1,675	-243	-83	2 FTE vacant posts (£70k), one to be filled shortly but no plan to fill the other two in the current financial year. An additional £10k of income for work undertaken for the Wales Pension Partnership.	-68

Chief Executive Department - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20	Notes	Aug 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Marketing & Media							
Marketing and Media	501	-285	395	-37	143	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.	118
Translation	552	-51	428	-35	-108	£20k saving down to staff reducing their hours, £11k on a vacant post, £27k underspend as a result of maternity leave and £13k saving on staff at a lower point on the salary scale than budgeted. Further savings on supplies and services.	-86
Customer Services Centres	1,112	-346	1,037	-347	-75	2.5 FTE vacant posts not being filled in current financial year	1
Yr Hwb	187	-92	36	-36	-95	Three vacant posts pending divisional realignment but less income anticipated as a result of Covid-19. NNDR relief due to Covid-19 £20k	-65
Other variances					-0		-2
Statutory Services							
Registrars	430	-301	508	-303	76	£76k increase in Registration Officers hours to catch up on delays in various registrations not able to be undertaken during early months of Covid-19.	77
Coroners	384	0	321	0	-63	Following the appointment of medical examiners by the NHS, fewer cases are being referred to the Coroner.	-74
Electoral Services - Staff	287	0	267	-0	-20	Vacant post during year pending divisional realignment.	-40
Other variances					-7		-8
Regeneration & Property							
Property	1,241	-67	1,169	-67	-72	Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings.	-64
Commercial Properties	32	-582	54	-516	88	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.	102
Provision Markets	581	-651	560	-580	49	Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring.	132
Industrial Premises	539	-1,520	486	-1,495	-28	£24k anticipated shortfall in income offset by reduction in premises related costs.	86
Livestock Markets	59	-209	48	-54	143	Anticipated shortfall in income collected at Nant Y Ci Mart	158
Other variances					2		3
Grand Total					-558		-108

Department for Communities
Budget Monitoring - as at 31st October 2020

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget				Forecasted				Oct 20 Forecast Variance for Year £'000	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Adult Services										
Older People	60,405	-23,143	3,207	40,469	62,284	-25,029	3,207	40,463	-7	-534
Physical Disabilities	8,248	-1,859	253	6,642	8,252	-1,529	253	6,976	334	452
Learning Disabilities	40,116	-11,059	1,283	30,340	39,671	-10,466	1,283	30,489	148	249
Mental Health	9,582	-4,030	255	5,807	10,467	-4,466	255	6,255	448	761
Support	6,940	-4,978	1,123	3,085	7,133	-5,163	1,123	3,094	9	-30
Homes & Safer Communities										
Public Protection	3,214	-1,094	532	2,652	3,268	-1,152	532	2,649	-4	-4
Council Fund Housing	9,140	-7,972	521	1,689	10,538	-9,388	521	1,671	-18	4
Leisure & Recreation										
Leisure & Recreation	15,627	-8,894	5,465	12,198	13,604	-6,871	5,465	12,198	-0	0
GRAND TOTAL	153,273	-63,030	12,639	102,882	155,218	-64,063	12,639	103,794	911	899

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Adult Services							
Older People							
Older People - Commissioning	3,646	-513	3,564	-498	-66	Care Management Teams - underspends re staffing	-61
Older People - Private/ Vol Homes	24,748	-13,127	25,063	-13,130	313	Pressures remain on the demand for services	76
Older People - Community Support	28	0	66	0	38		43
Older People - Extra Care	774	0	833	0	60	Cwm Aur contract - savings proposals in previous years only partially delivered	51
Older People - Local Authority Domiciliary Care	7,514	0	8,100	-375	211	Enhanced rates of pay and overtime not fully funded by Welsh Government Hardship Fund. Funding is claimable at £1 per hour of Domiciliary Care delivered.	143
Older People - Private Domiciliary Care	8,238	-2,523	7,973	-2,602	-344	Welsh Government Hardship Fund claimable at £1 per hour delivered. Demand had fallen due to cancelled care packages early in the year. Activity now increasing. Delays to implement several savings proposals	-350
Older People - Management & Support Services	920	-175	1,020	-188	86	Previous years savings proposals relating to reduced staff costs not delivered	81
Older People - Enablement	1,874	-444	1,955	-623	-98	Enhanced rates of pay and overtime not fully funded by Welsh Government Hardship Fund. Funding is claimable at £1 per hour of care delivered.	-279
Older People - Day Services	861	-81	847	-18	49	Previous years savings proposals relating to reduced premises costs not delivered, offset by reducing in running costs in current year	4
Older People - Private Day Services	225	0	8	0	-217	No day services due to Covid-19	-217
Older People - Other variances					-37		-25
Physical Disabilities							
Phys Dis - Commissioning & OT Services	861	-323	675	-271	-135	Vacant posts	-119
Phys Dis - Private/Vol Homes	1,659	-300	1,310	-132	-182	Demand led - Reduced use of respite care due to Covid-19	-167
Phys Dis - Group Homes/Supported Living	1,079	-167	1,109	-10	187	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into Revenue Support Grant. Primarily affected Physical Disabilities and Learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate	268
Phys Dis - Community Support	198	0	118	0	-80	Reduced use of respite care due to Covid-19	-79
Phys Dis - Direct Payments	2,673	-577	3,220	-577	547	Demand remains steady but at a level of overspend in 2019/20	550
Phys Dis - Other variances					-2		-1

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Learning Disabilities							
Learn Dis - Private/Vol Homes	10,812	-4,287	11,690	-4,015	1,150	Demand increased - further work to establish underlying cause. Previous year had grant awarded late in the year - this is not projected in the current year forecast.	1,054
Learn Dis - Direct Payments	3,758	-547	4,448	-547	690	Demand remains steady but at a level of overspend in 2019/20	653
Learn Dis - Group Homes/Supported Living	9,829	-2,221	10,280	-2,373	298	More demand in Supported Living as an alternative to residential care. Rightsizing in Supported Living ongoing but delayed due to Covid-19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace.	268
Learn Dis - Adult Respite Care	981	-812	941	-812	-39		-29
Learn Dis - Home Care Service	322	-154	322	-154	-0		0
Learn Dis - Local Authority Day Services	2,482	-410	2,265	-317	-124	Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided.	-29
Learn Dis - Private Day Services	1,438	-80	464	-80	-974	Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-917
Learn Dis - Community Support	3,537	-158	2,856	-158	-681	Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-533
Learn Dis - Adult Placement/Shared Lives	3,031	-2,198	2,708	-2,011	-136	Staff vacancies and reduced payments for day services support	-131
Learn Dis - Other variances					-35		-86
Mental Health							
M Health - Private/Vol Homes	6,081	-3,230	6,753	-3,467	435	Demand increased - further work to establish underlying causes. Previous year had grant awarded late in the year - this is not projected in the current year forecast.	647
M Health - Other variances					13		114
Support							
Other Variances - Support					9		-30

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Homes & Safer Communities							
Public Protection							
PP Management support	102	-8	83	-8	-19	Underspend on postages and photocopying recharges.	-9
PP Business Support unit	151	0	125	0	-26	Vacant posts	-22
Public Health	283	-14	314	-7	38	Underachievement of Fees and costs recoverable. Overspent on Premises Maintenance and Internal design fees linked to Llanfallteg Works in default.	17
Noise Control	214	0	199	-1	-16	Vacant Post.	-1
Air Pollution	126	-35	138	-35	12	Underachievement of licensing income.	14
Dog Wardens	99	-29	103	-17	16	Underachievement of Fees and costs recoverable. Overspend on Long term Vehicle hire.	2
Animal Safety	158	0	116	0	-42	Vacant posts.	-36
Licensing	350	-330	361	-321	20	Underachievement of licensing income.	26
Trading Standards Services Management	89	-38	117	-45	21	Overspent on Legal Fees.	9
Fair Trading	146	-65	144	-46	18	Underachievement of Fees and costs recoverable.	9
Other Variances					-26		-13
Council Fund Housing							
Home Improvement (Non HRA)	709	-300	701	-318	-26	Vacant Posts.	9
Landlord Incentive	13	-10	57	-10	44	Overspend on Premises maintenance.	-0
Temporary Accommodation	502	-108	1,751	-1,467	-110	Overachievement of rental and Housing benefit income target.	-6
Social Lettings Agency	797	-802	789	-721	73	Overspend on Premises maintenance.	-0
Other Variances					1		2

Department for Communities - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Leisure & Recreation							
Pendine Outdoor Education Centre	522	-348	340	-224	-58	Vacant posts in structure	-39
Carmarthen Leisure Centre	1,640	-1,751	1,234	-1,301	43	Unable to claim current year efficiencies from Hardship Fund	43
Amman Valley Leisure Centre	910	-833	777	-669	30	Unable to claim current year efficiencies from Hardship Fund	30
Llanelli Leisure Centre	1,340	-1,145	1,110	-871	43	Unable to claim current year efficiencies from Hardship Fund	43
ESD Rev Grant - Ynys Dawela	43	-43	21	0	21	Grant for project not yet confirmed by funding body	28
Archives General	137	-2	174	-3	36	Estimated cost of returning Archive collection from storage	1
Arts General	25	0	0	0	-25	Vacant post being held pending restructure	-25
Laugharne Boathouse	147	-112	120	-49	35	Shortfall of income to budget as a result of part year closure. Potential to be reduced if grant application to Cultural Fund is successful.	5
Entertainment Centres General	444	-62	349	-59	-93	Vacant posts in structure	-97
Oriel Myrddin CCC	113	0	125	0	12	Backdated NNDR bills re: 26/27 King Street	14
Leisure Management	389	0	361	0	-28	Vacant post in structure	-33
Other Variance - Leisure & Recreation					-16		30
Grand Total					911		899

Corporate Services Department
Budget Monitoring - as at 31st October 2020

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget				Forecasted				Oct 20 Forecast Variance for Year £'000	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	5,399	-2,862	-2,552	-16	5,125	-2,820	-2,552	-247	-231	-232
Revenues & Financial Compliance	4,793	-1,723	-2,408	662	4,254	-1,794	-2,408	53	-610	-563
Other Services	71,004	-47,351	3,337	26,991	69,187	-45,144	3,337	27,381	390	587
GRAND TOTAL	81,196	-51,937	-1,623	27,637	78,566	-49,757	-1,623	27,186	-451	-208

Corporate Services Department - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Financial Services							
Corporate Services Management team	485	-63	482	-109	-49	£35k income from Fire Authority SLA and £15k savings on supplies and services	-50
Accountancy	1,697	-459	1,595	-466	-109	Vacant posts not likely to be filled in the short term. A few staff members currently being paid at the lower points of the scale whilst budgeted at the top.	-113
Treasury and Pension Investment Section	258	-182	230	-207	-54	£25k additional income for work undertaken for the Wales Pension Partnership; £29k - part year staff vacancy and three staff members currently at lower points of the salary scale but budgeted at top of scale.	-37
Payments	531	-76	501	-71	-25	Net £16k part year vacant posts and £9k savings on supplies and services	-35
Other variances					6		3
Revenues & Financial Compliance							
Procurement	548	-34	520	-34	-28	Net effect of 1 vacancy not being filled offset by additional staff costs	-14
Audit	482	-19	418	-34	-80	2 vacant posts during the year not to be filled before year end	-80
Risk Management	148	-0	169	-0	21	Temporary additional secondment into team	-10
Corporate Services Training	59	0	33	0	-26	Under utilisation of budget due to current working practices	-26
Local Taxation	934	-741	820	-755	-127	A few posts have been vacant during the year to date and are expected to be filled imminently. A number of staff members are currently on lower points of the salary scale but budgeted at the top of scale and 2 staff members have reduced their hours. Additional one off DWP grant to implement the welfare reform changes of £43k has contributed to the underspend.	-131
Housing Benefits Admin	1,645	-752	1,369	-841	-365	A few posts have been vacant during the year to date and are expected to be filled imminently. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale. Additional one off grants from DWP for additional burdens contributed a net £75k of the underspend.	-299
Other variances					-5		-3

Corporate Services Department - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20	Notes	Aug 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Other Services							
Audit Fees	316	-92	287	-92	-29	A proportion of audit fees chargeable directly to grants	-29
Bank Charges	67	0	17	0	-50	One off refund in year of £43k	-9
Council Tax Reduction Scheme	16,511	0	17,738	-338	889	Significant increase in caseload as a result of Covid-19. Estimated cost is £1.68m greater than 19-20 actual cost. £179k income received from WG for Q1 with an additional £158k expected for Q2	1,047
Rent Allowances	46,923	-47,140	44,250	-44,677	-209	Efficient recovery of overpayments	-209
Miscellaneous Services	7,187	-120	6,894	-38	-211	£238k underspend on pre LGR pension costs	-213
Grand Total					-451		-208

Department for Education & Children
Budget Monitoring - as at 31st October 2020

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget				Forecasted				Oct 20 Forecast Variance for Year £'000	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Schools Delegated Budgets	132,231	-13,543	0	118,687	133,726	-13,543	0	120,182	1,495	2,200
Director & Strategic Management	1,480	0	-109	1,371	1,501	-0	-109	1,391	21	4
Education Services Division	7,259	-2,716	21,134	25,676	6,724	-2,148	21,134	25,710	34	91
Access to Education	9,046	-6,201	1,584	4,429	9,979	-6,901	1,584	4,662	233	626
School Improvement	3,467	-1,526	427	2,368	3,549	-1,725	427	2,251	-117	48
Curriculum & Wellbeing	8,570	-4,781	886	4,674	8,803	-4,994	886	4,694	20	90
Children's Services	24,451	-6,087	2,721	21,086	26,504	-8,518	2,721	20,708	-378	-309
Additional resources for reopening of schools	0	0	0	0	1,049	-850	0	199	199	199
TOTAL excluding schools	54,272	-21,311	26,643	59,604	58,109	-25,136	26,643	59,616	12	749
GRAND TOTAL	186,503	-34,854	26,643	178,291	191,834	-38,679	26,643	179,798	1,507	2,949

Department for Education & Children - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20	Notes	Aug 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Schools Delegated Budgets							
Primary Schools	69,767	-8,545	69,932	-8,545	165	Based on schools' working budgets received for 2020/21 & updated for 2nd quarter monitoring returns which reflect reduced actuals during summer term and the application of ALP grant against teacher posts where redundancies have been postponed due to Covid-19.	850
Secondary Schools	58,331	-4,958	59,231	-4,958	900		900
Special Schools	4,132	-40	4,562	-40	430		450
Director & Strategic Management							
Business Support	398	0	424	-0	26	Pool cars fleet costs (£9k) and Dept central mailing costs	11
Other variances					-6		-7
Education Services Division							
School Redundancy & EVR	2,017	0	1,904	0	-113	Part year moratorium on redundancy processes due to Covid-19	-66
Early Years Non-Maintained Provision	1,704	-1,337	861	-549	-55	Fewer children taking up places in non-maintained settings	-96
Special Educational Needs	2,844	-1,379	3,288	-1,597	226	Increase in existing out of county placement costs.	276
Other variances					-24		-23
Access to Education							
School Admissions	345	-84	314	-84	-32	Part year staff vacancy & staff budget saving as not all staff at top of grade	-29
School Modernisation	114	-1	201	-33	55	Premises costs relating to closed schools	61
School Meals & Primary Free Breakfast Services	8,586	-6,116	9,464	-6,784	210	Income target of £100k for breakfast club contributions not achievable due to summer term closure and reduced take up due to Covid-19. £100k additional cost of FSM due to Covid-19 that are not eligible for WG hardship	594
School Improvement							
School Effectiveness Support Services	265	-43	213	-37	-47	Delayed recruitment to school support due to Covid-19	-21
National Model for School Improvement	1,139	-60	1,035	-26	-70	Reduced travelling due to Covid-19 and maximising Education Improvement Grant to release core budget	68

Department for Education & Children - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Curriculum and Wellbeing							
Music Services for Schools	1,038	-737	1,100	-762	37	Delay with staff restructuring which has been further affected by Covid-19	61
Education Other Than At School (EOTAS)	2,205	-339	2,380	-445	70	Increasing number of placements from schools for alternative provision requiring increased staffing due to both complexity and numbers	86
Youth Offending & Prevention Service	1,979	-1,116	1,882	-1,084	-65	Reduced travelling, staff vacancies and maximising grants to release core budget	-57
Other variances					-21		0
Children's Services							
Adoption Services	532	0	1,093	-489	72	One off payment committed for adoption of sibling group £125k, partially offset by maximising grant income in other areas of the service	100
Out of County Placements (CS)	670	0	489	-29	-211	Reduction in Out of County placements and no current remand placements	-236
Childcare	901	-345	880	-351	-27	Additional in year grants awarded from Welsh Government supporting priorities the service had already identified and have staff working on	-10
Family Aide Services	172	0	305	-191	-58	Part year vacant posts and maximisation of grant income	-66
Other Family Services incl Young Carers and ASD	540	-300	697	-507	-50	Part year vacant post (currently out for recruitment) and maximisation of grant income	-31
Out of Hours Service	175	0	175	0	0		0
Children's Services Mgt & Support (incl Care First)	992	-76	1,120	-275	-71	Further utilisation of grants - £45k, staff budget saving as not all staff at top of grade & purchase of extra leave - £12k, staff recruitment savings with most posts advertised on our website - £14k	-67
School Safeguarding & Attendance	296	-45	552	-353	-52	Part year vacant posts and maximisation of grant income	-67
Other Variances					18		67
Additional resources for reopening of schools							
Additional Cleaning for schools re-opening	0	0	850	-850	0	Assumes additional cleaning costs will be fully recovered from Welsh Government. Expectation that additional cleaning costs in other establishments will be recovered from the user departments.	0
Face coverings & PPE	0	0	199	0	199	Expenditure incurred in August to procure Face Coverings & PPE for Schools at short notice expected to exceed WG grant by £199k	199
Grand Total					1,507		2,949

Environment Department
Budget Monitoring - as at 31st October 2020

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget				Forecasted				Oct 20 Forecast Variance for Year £'000	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Business Support & Performance	166	-212	130	84	121	-179	130	72	-13	15
Waste & Environmental Services	25,651	-4,471	1,373	22,553	28,334	-6,888	1,373	22,819	266	366
Highways & Transportation	52,387	-31,575	10,384	31,197	51,491	-30,285	10,384	31,590	393	678
Property	42,805	-40,787	624	2,642	43,857	-41,599	624	2,882	240	211
Planning	4,454	-2,069	330	2,715	4,160	-1,646	330	2,844	129	170
GRAND TOTAL	125,463	-79,113	12,841	59,190	127,963	-80,597	12,841	60,207	1,016	1,439

Environment Department - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Business Support & Performance							
Business Support	-119	-35	-152	-36	-33	Posts budgeted at top of scale but majority are not at the top of scale yet; a few posts temporarily vacant during the year.	-29
Operational Training	37	-57	12	-19	12	Overspend due to Covid-19 restrictions and training time allocated to refuse and cleaning departments	33
Departmental - Core	45	0	64	0	19	£9k department's share of the Health and Wellbeing co-ordinators' pay costs; £10k efficiency not yet achieved	18
Other variances					-11		-7
Waste & Environmental Services							
SAB - Sustainable Drainage approval Body Unit	121	-115	120	-47	68	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	81
Reservoirs	0	0	74	0	74	Reactive work, including consultancy costs at Trebeddrod Reservoir.	0
Cleansing Service	2,380	-108	2,431	-110	47	Additional cleansing requirements	38
Waste Services	17,071	-1,316	17,298	-1,382	162	Additional blue bag requirements due to: HWRCs closed from March until end of May therefore more kerbside blue bags used, cans and paper removed from community recycling centres resulting in a 35% increase in kerbside dry recycling and increased stock in additional private outlets during Covid-19 lockdown.	257
Green Waste Collection	533	-336	523	-371	-45	Increased take-up of green waste collection service	-6
Closed Landfill Sites	255	0	235	0	-20	Reduction in electricity costs	-3
Other variances					-20		-1
Highways & Transportation							
Civil Design	1,096	-1,680	1,010	-1,621	-27	Increased income recovery	-34
Transport Strategic Planning	396	0	357	-0	-39	Project Management Fees charged to various grants	-28
Traffic Management	559	-43	781	-342	-78	Net increase in additional Traffic Regulation Orders income against additional planned works -£40k and net effect of vacant posts/reduced recharges to grants of -£38k.	-52
Car Parks	1,997	-3,271	1,749	-2,389	634	The outturn includes the WG reimbursement for loss of income of £701k for quarter 1 and £277k for quarter 2. Quarters 3 and 4 include an assumption that WG will partly reimburse the Authority for the loss in income due to the reduction in footfall. The £167k efficiency for the increase in parking charges has not been met in full for the year.	833
Nant y Ci Park & Ride	80	-33	136	-71	18	Increased maintenance costs & reduced income	29

Environment Department - Budget Monitoring - as at 31st October 2020

Main Variances

POLICY & RESOURCES SCRUTINY 3rd FEBRUARY 2021

Division	Working Budget		Forecasted		Oct 20 Forecast Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
School Crossing Patrols	121	0	148	0	26	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.	29
Bridge Maintenance	740	0	727	0	-14	Structures Engineer vacant for part year	-37
Street Works and Highway Adoptions	426	-364	423	-492	-131	Additional income from highway adoption agreements and streetworks	-20
Other variances					3		-41
Property							
Property Maintenance Operational	30,380	-31,924	30,071	-31,429	186	Estimated £90k loss of recharge income due to shielding, redeployment, social distancing and works on-stop or delayed and an estimated loss of £96k for reduced construction work as a result of Covid-19 leading to a reduction of internal fees that can be charged.	200
Design & Professional Services Frameworks	0	0	247	-216	30	Some capital projects have slipped as a result of the current pandemic and fee income has reduced as a result.	-0
Facilities Management - Corporate Buildings	388	0	417	0	29	Additional Facilities Assistants' workload as a result of closure of buildings that need to be attended in the absence of staff on site	12
Other variances					-5		-1
Planning							
Planning Admin Account	342	-14	423	-84	11	Additional Arcus software costs	-3
Building Regulations Trading - Chargeable	454	-507	401	-333	121	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	107
Building Control - Other	186	-5	174	-4	-11	Less staff travel & spend on supplies due to Covid-19	-10
Minerals	359	-236	333	-163	46	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	55
Policy-Development Planning	680	-0	528	0	-152	Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies	-123
Development Management	1,575	-968	1,483	-730	147	Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	124
Tywi Centre	47	-47	63	-119	-56	Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2.	-0
Conservation	442	-54	461	-48	26	One-off consultancy cost	24
Other Variances					-3		-3
Grand Total					1,016		1,439