

## ERW Schedule of Delegation 2020

	Decision :	Decision-maker 2 November 2016:	Current status	Decision Required 2020:	Decision-maker:
1	EIG Distribution Formula	Joint Committee	Obsolete	RCSIG (including PDG) and other Grants Distribution Formulae (or Options)	Joint Committee
2	Agree to annual distribution based on formula agreed by Joint Committee	Executive Board	Revise	Allocation of Funding using RCSIG (including PDG) and other Grants Distribution Formulae (or Options) (no 1).	Executive Board
3	Additional ad hoc WG grants, for smaller funding streams	Executive Board	Not fit for purpose/obsolete	Revoke	None
4	Accept Grant offer letter from WG for EIG and PDG (All grants?)	S151 Officer or Deputy and Managing Director or Lead Director	Revise	Accept all Grant Offers	S151 Officer and either Managing Director or Lead Director
5	-	-	Confirms: Legal Agreement	Appointment of Managing Director	Joint Committee
6	Appointments to Central Team	Executive Board and S151 Officer	New	Appointments to Central Team (Finance Roles – <i>decision made by S151 Officer</i> )	Managing Director and S151 Officer

	<b>Decision :</b>	<b>Decision-maker 2 November 2016:</b>	<b>Current status</b>	<b>Decision Required 2020:</b>	<b>Decision-maker:</b>
7	- Senior Appointments to Central Team	Joint Committee	Revise	Senior Appointments to Central Team (excl. Managing Director)	Executive Board and Managing Director
8	Service Level Agreements			Approve allocation of SLA functions	Joint Committee
9	Service Level Agreements	To the value of £50k Managing Director  Over £50k Executive Board	Revise	Approve Service Level Agreements	Joint Committee
10	Provision of EIG Spending Plan for each LA to Central Team	Each LA Director		Provision of Spending Plans for each LA to Central Team (as required)	Each LA Education Director
11	Central EIG spending plan	Managing Director		Central Spending Plan	Executive Board
12	Petty Cash	Project and Resource Officer		-	-
13	Virements	To the value of £5k Business Manager  To the value of £20k Managing Director		To the value of £5k: To the value of £25k:  To the value of £50k: Over £50k:	Business Manager Interim Chief Officer or Managing Director Lead Director Joint Committee or S151 Officer

	<b>Decision :</b>	<b>Decision-maker 2 November 2016:</b>	<b>Current status</b>	<b>Decision Required 2020:</b>	<b>Decision-maker:</b>
14	Authorised Signatory Delegation Rate	Up to £5k Business Manager  Up to £25k Managing Director  Over £25k S151 Officer		Authorised Signatory (Commitments, Creditors and Payroll) To the value of £5k: To the value of £25k:  To the value of £50k: To the value of £100k: Over £100k	Business Manager Interim Chief Officer or Managing Director Lead Director Executive Board Joint Committee or S151 Officer
16	-	-		Approval of the Budget	Joint Committee
17	-	-		Approval of the Outturn	
18	-	-		Approval of the Statement of Accounts	
19	-	-		Approval of the Annual Governance Statement	
20	-	-		Approval of the Business Plan	
21	Sign the Annual Governance Statement	Chair ERW Joint Committee Managing Director or Lead Chief Executive		Sign the Annual Governance Statement	Chair ERW Joint Committee and either Managing Director or Lead Chief Executive
22	Sign Statement of Accounts	S151 Officer and Chair ERW Joint Committee		Sign the Statement of Accounts	S151 Officer and Chair ERW Joint Committee

	<b>Decision :</b>	<b>Decision-maker 2 November 2016:</b>	<b>Current status</b>	<b>Decision Required 2020:</b>	<b>Decision-maker:</b>
23	Sign Annual Letter of Representation – Auditors	Chair ERW Joint Committee Managing Director or Lead Chief Executive		Sign Annual Letter of Representation - Auditors	Chair ERW Joint Committee and either Managing Director or Lead Chief Executive