

Community Scrutiny Committee

ANNUAL REPORT 2016/17

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Chair's Foreword

As the new Chair of the Community Scrutiny Committee, I take great pleasure in presenting this Annual Report of the Community Scrutiny Committee covering the period May 2016 to April 2017.

This report provides a valuable opportunity for the Committee to reflect on its work during the previous year whilst, also looking forward to the coming year. In light of the on-going efficiency climate, the forthcoming year will no doubt be more challenging, but I am confident the Committee will continue to play an important role in identifying service improvements and challenges

During the year, the Committee discussed a wide variety of topics from the standard and regular monitoring reports to bespoke items reflecting the range of services within its remit including, Leisure and Sports Facilities, Pembrey Country Park and Burry Port Harbour, the Archive Service, Libraries, HRA Housing, the Allocations Policy, Private Sector Rentals, Museums, Planning and the Local Development Plan amongst many others.

I would like to express my thanks and appreciation to Cllr. D Cundy, former Chair of the Scrutiny Committee and Cllr E.G. Thomas, Vice Chair, for their steer and stewardship of the Committee over the previous year. I would also like to thank the members of the Committee for their dedication and input.

Finally, I would like to thank all the officers for their informed and knowledgeable support, advice and guidance during the past year and look forward to working closely with them over the year ahead to ensure improvement objectives are delivered effectively and within budget whilst also providing a high quality service to the communities of Carmarthenshire

Cllr. Sharen Davies
Chair of Community Scrutiny Committee

1. Introduction

1.1 Purpose of Annual Report

The report provides an overview of the work of the Community Scrutiny Committee during 2016/17. It allows members to reflect on the achievements of the Committee over the year and to identify what worked well and where improvements could be made. This analysis is useful in developing the future work of scrutiny and informing the Forward Work Programme.

1.2 Number of Meetings

In all, the Community Scrutiny Committee met on 11 occasions between June 2016 and March 2017, which included a joint meeting with the Planning Committee in December 2016 and a joint meeting with all scrutiny committees in February 2017.

1.3 The Work Programme for 2016/17

In the main, meeting agendas were consistent with those outlined by the Forward Work Programme for 2016/17, which was confirmed by the Community Scrutiny Committee at its meeting on the 20th June, 2016.

The Forward Work Programme (FWP) was mainly based on key areas identified as objectives within the Integrated Community Strategy and Improvement Plan together with standard items such as performance and budget monitoring reports, action plan monitoring reports, and specific requests from the scrutiny committee itself. Additional reports were also requested by the scrutiny committee during the year and the Forward Work Programme was amended accordingly.

The development of the concept of the Forward Work Programme and the process for its agreement, has allowed each scrutiny committee to determine their own work agendas. The benefits of such an approach has led to an improved level of debate and input during scrutiny committee meetings.

1.4 The Committee's Remit

The Community Scrutiny Committee's key responsibilities are for:

- Housing – Social and Private Sector
- Planning Policy
- Community Regeneration including physical and rural development
- Economic Development
- European and Externally Funded Programmes
- Libraries
- Arts and Theatres
- Museums and Archives
- Countryside facilities
- Sports, Leisure and Recreation

2. Key issues considered during 2016/17

2.1 Standard Scrutiny Monitoring Reports / Items

Half-Yearly Performance Management Reports - One of the principal roles of scrutiny committees is to monitor the performance of services and functions within its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports and various action plan monitoring reports. The performance monitoring report provides a balanced picture of performance across the relevant service areas. The Committee considered the half-yearly performance reports for its remit at its meetings in July 2016 and January 2017.

Revenue & Capital Budget Monitoring Reports - The Committee received regular quarterly reports on the revenue and capital budgets for the Regeneration, Leisure and Housing Services (non – HRA) Divisions in addition to the Housing Revenue Account.

Actions & Referrals Updates - During the course of the municipal year several requests for additional items were made by committee members to assist them in discharging their scrutiny role. These quarterly reports were produced to give an update on progress. Information was also circulated to members outside the formal committee meetings.

2.2 Performance / Progress Monitoring

Development of the new Carmarthenshire Archive Service – In June 2016 the Committee received an update on the proposals for the provision of a new £2m combined Archive and Library facility for the County via the relocation of the Archives from its existing base at Parc Myrddin to land to the rear of Carmarthen Library.

The Committee had the opportunity of discussing the arrangements for the new facility and the potential for the inclusion of other services at a later date, if additional finance were to be identified e.g. community education centre, customer service centre etc. Subsequently, the Committee, during its visit to Carmarthen Library as part of its development visits to Libraries/ Museums received a presentation on the proposed design for the new library and archive building

National Licensing of Landlords and Agents –In June 2016 the Committee received a report on the progress being achieved on the National Licensing of Landlords and Agents, introduced as part of the Housing (Wales) Act 2014, for all landlords and agents who managed or let private homes in Wales to register and obtain a licence with regard thereto by the 23rd November, 2015, subject to a grace period up to 23rd November 2016 to comply. The Committee noted that of the estimated 3,000 landlords within Carmarthenshire only 1265 had registered.

Recommended: That a progress report on the registration of landlords/agents within Carmarthenshire be submitted to the September meeting of the Committee

Outcome:- The updated report was presented to the September 2016 meeting where it was received.

Actif Fitness Provision – In July 2016, the Committee received a progress report on the upgrades undertaken to the Authority's leisure centres at Llanelli, Carmarthen and Ammanford incorporating details on the placement of Actif Fitness within the Sport and Leisure Portfolio; the need for change; impact of the upgrade to date, strategies for success: promotion and service improvement; performance management and future action.

As part of its discussion on the report, the Committee raised a number of issues on fitness within the Community and the aims and aspirations both locally and nationally on raising fitness levels. Those discussions included the council's charging policy, collaborative working with the Health Board in relation to patient referrals, participation in the Welsh Government's free swimming initiative for under 16's and over sixties and the establishment by the Public Service Board of a Task Group to examine Childhood obesity in Carmarthenshire.

Community Infrastructure Levy – In September 2016, the Committee received an update progress report on the Council’s consideration of adopting a Community Infrastructure Levy for Carmarthenshire and the procedures to be followed if the Council wished to proceed with its introduction

The Committee raised a number of concerns on the proposed CIL’s introduction, and its impact on the current Section 106 Agreements whereby monies currently raised under those agreements for the benefit of the community in which a development was being undertaken could be diverted to assist with the financing of large infrastructure projects to the benefit of the county

Annual Performance Report (Planning) – at its meetings held in November 2016 and January 2017, the Committee considered the Authority’s second Annual Performance Report for Planning which had been submitted to the Welsh Government by the 31st October 2016 deadline.

The Committee raised a number of issues and concerns on the Annual Report including, for example, the impact of large housing developments on the infrastructure within small communities, cross border collaboration and the limitation of current planning policies both nationally and locally on the granting of new homes for farmers/extensions to existing farmhouses to enable young farmers to reside on the farm holding.

Recommended: to receive the annual report and that the next performance report be submitted to the Committee prior to its submission to the Welsh Government:

Outcome: Provision has been made within the Committees’ 2017/18 Forward Work Programme to discuss the 2016/17 Annual Performance Report (Planning).

Annual Performance Monitoring Report 2015/16 – Carmarthenshire Local Development Plan – At its meetings in November 2016 and January 2017, the committee considered the Authority’s second Annual Performance Report 2015/16 on the Carmarthenshire Local Development Plan which had been submitted to the Welsh Government by the 31st October 2016 deadline.

Recommended (arising from the meeting in November 2016):

- To recommend to the Executive Board/Council that the Annual Monitoring Report 2015/16 – Carmarthenshire Local Development Plan be received
- That further debate be undertaken on the Annual Monitoring Report 2015/16 – Carmarthenshire Local Development Plan as part of the Committee’s consideration on the Annual Performance Report (Planning).

Outcome: The Committee undertook a further debate on the plan at its meeting in January 2017. The Executive Board in November 2016 endorsed the Committee's recommendation to receive the report. It also recommended to Council that an annual debate be undertaken on the Annual Monitoring report prior to its submission to the Welsh Government. That recommendation was adopted by the Council in December 2016.

· Provision has also been made within the Committees' 2017/18 Forward Work Programme to consider the 2016/17 Annual Performance Monitoring Report.

Leisure Services Annual Update – In March 2016, the Committee received the Leisure Services Annual Update Report for 2015/16 covering the service areas of Leisure and Sport, Cultural Services, Countryside and Coast and the Pendine Outdoor Educational Centre, set against the following seven outcomes:

- Outcome 1 – People can access opportunities to be active
- Outcome 2 – More Children and Young People are hooked on leisure / cultural activity for life (0-24)
- Outcome 3 – More people (25 years+) are active in Leisure and Culture
- Outcome 4 People are affiliated to clubs / community groups or facilities
- Outcome 5 – People are given the skills to become physically and creatively literate for life
- Outcome 6 – People achieve their potential
- Outcome 7 – Our facilities and services are well managed and efficient

Burry Port Harbour – Future Maintenance – In January 2016, the Committee received a report on future maintenance proposals for Burry Port Harbour identifying issues, risks and costs along with a range of maintenance options from a 'do nothing approach' to a sustainable planned maintenance schedule that allowed for a reasonable degree of certainty over on-going costs for dredging and repairs to the harbour walls.

Recommended: to the Executive Board that the report on the future requirements for Burry Port Harbour be endorsed, and that appropriate provision be made within the Council's relevant revenue and capital budgets to sustain the harbour on an ongoing basis.

Outcome: The Executive Board, at its meeting held on the 6th February, 2016 endorsed the proposals for the future maintenance programme for Burry Port Harbour and, as part of the budgetary process, set aside an additional sum of £2.34m within the Council's capital programme to fund urgent works to the Harbour.

Welsh Public Library Standards Annual Report 2015-16: Carmarthenshire – In January 2017 the Committee received a report on the Carmarthenshire Library Service’s Annual Assessment 2015/16 where it was reported that the Authority had met 17 out of the 18 core entitlements in full with one being partially met. The Committee also noted that in a recent article published by the Chartered Institute of Public Finance and Accountancy, Llanelli Library had been identified as being the 3rd highest issuer of all libraries in England Scotland and Wales in relation to the number of books and other loans to service users totalling 555,172 loans.

The Committee had the opportunity of discussing the operation of the library service on the way it provided library facilities both traditionally, via access to buildings and electronically through the internet and the down loading of data. It also welcomed the imminent introduction of the new mobile library vans and agreed to view one of those vehicles.

Provision has also been made within the Committees’ 2017/18 Forward Work Programme to consider the 2016/17 Annual Report

2.3 Policy Development and Review

Affordable Homes New Build Programme Phase 1 2016/17 – In September 2016 the Committee received a report detailing how the Council proposed to deliver Phase 1 of its Affordable Homes Policy 2016/17 and maximise funding opportunities to deliver over the next two years, in conjunction with the Housing Associations over 200 new homes with a total investment of over £15m.

Recommended: to endorse the reports’ recommendations to the Executive Board for its consideration:

Outcomes The report was considered by the Executive Board at its meeting on the 17th October, 2016 where it unanimously resolved to recommend the above recommendations to the Council where they were duly adopted on 9th November, 2016.

Review of Access to Social Housing Policy – The Committee, at its meeting held on the 3rd November, 2016 considered a report on the outcome of a review undertaken on the Council’s Social Housing Policy. It noted that widespread consultation had been undertaken on the review which included the Council’s political groups, Registered Social Landlord Partners, Shelter, Wallace, 50+ Forum, tenant network and e-mailing some 6,000 tenants on the social housing register.

The main changes proposed as a result of the review were:

- To make the policy simpler,
- Priority to be afforded to people from within Carmarthenshire and those who had a connection to the County,
- Reducing the number of qualifying bands from four to two,
- Removal of the points system

Recommendation: to recommend to the Executive Board/Council:

- That the results of the consultation exercise on the review of the Council's Access to Social Housing Policy be accepted.
- That the draft Amended Access to Social Housing Policy be approved.

Outcome: The report was considered by the Executive Board at its meeting on the 21st November, 2016 where it unanimously resolved to recommend the above recommendations to the Council where they were duly adopted on the 14th December, 2016.

Carmarthenshire County Council guidance and service level agreement on chargeable pre-application and post consent advice in relation to Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008) and Developments of National Significance (DNS) (Planning (Wales) Act 2015) – At its meeting in December 2016 the Committee considered a report on proposals for the introduction of charges for pre-application advice to developers preparing DNS applications for submission to the Planning Inspectorate and on updating the existing guidance/fees relating to NSIP's.

Recommended: To note the Carmarthenshire County Council guidance and service level agreement on chargeable pre-application and post consent advice in relation to Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008) and Developments of National Significance (DNS) (Planning (Wales) Act 2015).

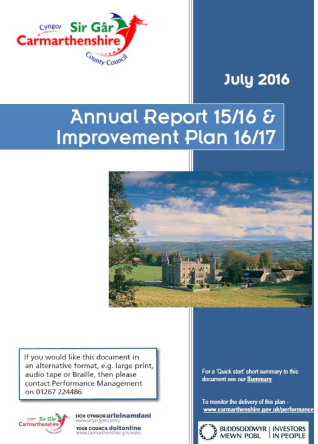
Outcomes: The Executive Board, in December 2016, resolved to recommend to Council that:

- The Council's duties and general procedures when providing the advice service to developers of NSIP and DNS projects be agreed,
- The amendments to existing guidance relating to NSIP's and the inclusion of provisions to deal with DNS' be agreed,
- The details relating to charges, invoicing and payment procedures be agreed,
- The details relating to developer confidentiality be agreed,

The Council adopted the recommendations at its meeting held on the 25th January 2017.

2.4 Consultation

Carmarthenshire County Council's Draft Annual Report 2015/16 and Improvement Plan 2016/17 – In June 2016, the Committee considered the Council's draft Annual Report for 2015/16 and Improvement Plan for 2016/17. The Local Authority must publish an Improvement Plan as soon as it is reasonably practicable after the start of the financial year and publish an Annual Report on past performance by the end of October each year. Each scrutiny committee is afforded the opportunity to consider these items in relation to their specific work areas.



County Council’s Well-being objectives 2017/18

In February 2017, all Scrutiny Committees met to form a Joint Scrutiny Committee to consider a report on the Carmarthenshire County Council’s Well-being Objectives for 2017/18.

The Well-being of Future Generations Act requires most public bodies in Wales to carry out sustainable development with the objective of improving the social, economic, environmental and cultural well-being of their area.

Each of the Council’s Well-being Objectives 2017/18 were developed to comply with the Act, which states that public bodies must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. This includes the adoption of the 5 new ways of working, demonstrating that the sustainable development principle has been applied.

The 5 new ways of working aims to encourage collaboration, avoid duplication of effort between public bodies and tackle some long-term challenges. In addition, in order to ensure that those public bodies listed within the Act were working towards the same vision, the Council’s well-being objectives were linked to the 7 National well-being goals which the Act had in place.



The Council is required to publish an annual report showing progress made in meeting the objectives. The Joint Scrutiny Committee made additional comments and suggestions which finalised the Well-being objectives

Recommended: That the report be referred to the Executive Board for its consideration subject to the inclusion of its comments and additional suggestions.

Outcome: At its meeting on the 27th February, 2017 the Executive Board unanimously resolved to recommend to Council that the draft report be approved. Subsequently, the Council meeting held on 8th March, 2017 unanimously resolved that the recommendation of the Executive Board be adopted “that the Draft report be approved”.

Annual Revenue Budget Consultation – At its meeting in December 2016, the Committee considered the annual consultation report for the Revenue Budget Strategies for 2017/18 to 2019/20. As part of its discussion on the report the Committee raised concerns on the potential costs which could arise for the Council as a result of the Introduction of the Well Being of Future Generations (Wales) Act 2015

Recommended: That an all member seminar be arranged on the Well Being of Future Generations (Wales) Act 2015

Outcome: A Joint meeting of all the Council's Scrutiny Committees was held in February 2017 to consider its Well Being Objectives for 2017/18 where it approved the report for consideration by the Executive Board. That report was endorsed by the Board on the 27th February and subsequently adopted by Council on the 8th March, 2017.

Five year Capital Programme – 2017/18 – 2021/22 – AT its meeting held in December 2016 the Committee considered the annual consultation report on the proposed five year Capital Programme 2017/18 to 2021/22

The Committee, whilst receiving the report raised a number of issues including the improvements to Abergwili museum, safe routes to school and the lack of any plans by the Welsh Government for improvements to be undertaken to the A4138 Hendy Junction with the M4

Housing Revenue Account and Housing Rent Setting 2017/18 (Revenue and Capital) – In January 2017, the Committee considered the Housing Revenue Account (HRA) Budget and Housing Rent Setting for 2016/17, presented as part of the budget consultation process. The report reflected the latest proposals contained in the Housing Revenue Account Business Plan, which was the primary financial planning tool for delivering the Carmarthenshire Homes Standard Plus (CHS+).

The Carmarthenshire Homes Standard Plus (CHS+) 'Delivering What Matters' – In January 2017, the Committee considered the Carmarthenshire Homes Standard Plus (CHS+) Programme Plan for 2017-2020. Members were advised that the plan's three key aims were

- To explain its provision over the next three year and what it meant for tenant
 - To confirm the financial profile based on current assumptions for delivery over the plan period
 - Produce a business plan for the annual application to the Welsh Government for Major Repairs Allowance for 2017/18 equating to £6.1m
- To endorse the plan

Recommended: to endorse the Carmarthenshire Homes Standard Plus (CHS+) Delivering What Matters Business Plan 2017/20 to the Executive Board subject to the key principle under the bullet point investing in homes to maintain standards being amended to read 'to support our future approach to managing the homes, land, garage areas and garden areas.

Outcome: At its meeting on the 6th February the Executive Board resolved to recommend to Council the reports' adoption and submission of the business plan to the Welsh Government. That recommendation was endorsed by Council on the 22nd February.

Draft Local Development Order – Llanelli Town Centre – The Committee, at its meeting held in March 2017, as part of the consultation process, considered a report on the proposed introduction of a Local Development Order for Llanelli Town Centre, aimed at reflecting corporate regeneration objectives for the town centre whilst ensuring the issues of its ongoing vitality and viability were appropriately considered in relation to national planning Policy. It noted that the consultation period would commence in the spring/summer of 2017 for a minimum period of six weeks. Thereafter, a report would be submitted to Council on the outcomes of those consultations, for formal consideration on whether to proceed with the Orders' implementation.

2.5 Investigative Scrutiny

Task & Finish Group Action Plan Monitoring: Planning Enforcement and Protocols –

During 2016/17, the Committee held a joint meeting with the Planning Committee, on the 5th December, 2016 to consider a progress report on the recommendations of the Community Scrutiny Committee's Task and Finish review of Planning Enforcement and Protocols.

The Committees were satisfied that progress was being made against the recommendations.

Task & Finish Group Action Plan Monitoring: Review of Empty Properties in Carmarthenshire:-

At its meeting held in July 2016, the Committee received a progress report on the recommendations of the review undertaken by the task and finish group on empty properties in Carmarthenshire, and the efforts being undertaken by the Department in returning empty homes to habitable use within both the public and private sector. A seminar had also been held on the 22nd September to brief members on the Council's approach, challenges and achievements in returning empty properties back to use and raising awareness of that work.

The Committee was also advised of the use made by the department of the Vanguard operating system in evaluating its performance in letting and returning council properties resulting in significant savings for the authority in reducing the average void times from the previous 80 days to 20 days.

Recommendation:

- The progress report, and action plan, on the Task and Finish Review of empty properties within Carmarthenshire be received,
- A presentation be made to a future meeting of the Committee on the operation of the Vanguard system

Outcome: The Committee received the Vanguard presentation at its meeting in March 2017.

Potential Task and Finish Group 2016/17 – Large Empty Buildings – the Committee, in September 2016, agreed to establish a Task and Finish Group to look at large empty buildings i.e. old churches/chapels, halls etc that were blighting town centres, and to the options available for their conversion into flats for re-sale. The Ammanford Task Group was charged with undertaking a pilot of such properties in the Ammanford area, and a report on its findings is to be presented to the Committee at a later date prior to a formal decision being taken on whether to progress with a formal task and finish group. The Committee will receive a report on its findings in 2017/18

3. Other Activities during 2016/17

The Committee, as part of its 2016/17 Forward Work Programme undertook site visits to the following museums and libraries.

The Committee found these visits provided a very useful insight and assisting it in scrutinising reports. For example in understanding the range of services provided by the libraries and the importance of accessibility to those both from physical access to the libraries and on-line provisions.

The Committee's visits to the museums will also assist members in their scrutiny of the Museums Strategy which has been identified within the Forward Work Programme for 2017/18.

Abergwili Museum - located approximately 1.5 miles east of Carmarthen, on the A40 (towards Llandeilo) the museum is housed in the former palace of the Bishops of St. David's (1542 – 1974), an old building which has been in continuous use since about 1290. The Museum exhibits many aspects of Carmarthenshire's rich and varied past with displays including include local archaeology, pottery, portraits, landscape paintings, Welsh furniture, a Victorian schoolroom, life on the farm and the homefront in World War 2. It was also the place where the New Testament was first translated into Welsh in 1567.

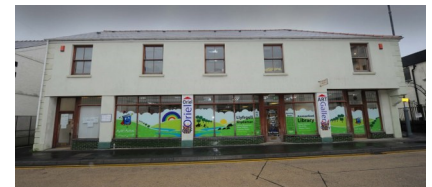
Carmarthen Library – is situated in St. Peters Street, Carmarthen, adjacent to the main Town Centre car park. Built in 1761 by the Manger Family as a Family Home, it was converted into a library in 1974 by the Former Dyfed County Council. Located over three floors it provides a range of library and other services with over 90,000 stock items and footfall of 246,000 per annum.

Parc Howard Museum – and Art Gallery is a 19th Century Italianate country house situated in 24 acres of parkland, north of the town centre of Llanelli. The museum, and the grounds in which it's located, were gifted to the town of Llanelli in January 1912 by Sir Stafford and Lady Howard Stepney in January 1912, contains a wide variety of art, local history and the largest private collection of Llanelli Pottery in the United Kingdom.

Llanelli Library, is situated in Vaughan Street Llanelli adjacent to the main Town Centre. Originally constructed circa 1850 via public subscription and having undergone two subsequent rebuilds was totally refurbished by the Council between 2009/12. Located over two floors, it provides a range of library and other services with over 120,000 stock items, and footfall of over half a million per annum making it the highest issuer of library services in Wales and the third highest in the united kingdom.

Kidwelly Heritage Museum – is operated by the Kidwelly Industrial Museum Trust set up in 1980 by a small group of enthusiastic volunteers to preserve for future generations the history of the hand mill method of making tinsplate. Located a mile outside the historic town of Kidwelly, and set in 13 acres of the original tinsplate works of Kidwelly, the museum is unique in that it is the second oldest tinsplate works in Wales, and the only surviving tinsplate works in Britain with the majority of its machinery and buildings in situ. It was noted that the tinsplate industry in the Kidwelly and Llanelli area was once home to nearly half the world's tinsplate production.

Ammanford Library, situated in Wind Street, Ammanford within the main town centre, the Library was re-opened in March 2015 following refurbishment and provides a range of library and other services with a stock of 26,000 stock items, 121,390 yearly issues and 150,000 visitors per annum.



Bro Aman Heritage Museum located on the second floor within the Ammanford Library provides a taste of the history of a vibrant coalmining community in Ammanford in the late 19th century where large-scale industry and the famous anthracite coal transformed the Amman Valley.

The museum is also known as the James Griffiths Room in tribute to James Griffiths of Betws, miners' leader, Llanelli MP and the first Secretary of State for Wales.

RNLI Life Saving Centre Burry Port – At the RNLI's invitation, the Committee visited the lifeboat Station at Burry Port Harbour where it received a presentation on proposals for the construction of a new replacement Life Saving Centre at Burry Port. Subsequent,



and separate to the site visit, the Council's Executive Board in May 2017 granted the RNLI a 125 year lease at a peppercorn rental of £1.00 p.a. of an area of council owned land at Burry Port Harbour for construction of the new lifeboat station subject to the existing station being surrendered to the Authority for use as a Harbour Office.

4. Support for the Scrutiny Function

Carmarthenshire County Council's scrutiny function is supported by the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Providing support and constitutional advice to the Council's Scrutiny Committees and to members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive members of the Council and its officers
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum, and the Scrutiny Chairs and Vice-Chairs Executive Board Forum
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published
- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny members
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in conjunction with the groups, and assisting in the implementation and monitoring of completed reviews
- Managing the Scrutiny member development programme.
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire including work programmes, task and finish reports and annual reports, visit the County Council's website at:

www.carmarthenshire.gov.uk/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or email scrutiny@carmarthenshire.gov.uk



5. Committee Member Attendance

Attendance by members of the Community Scrutiny Committee during the 2016/17 year is shown in the table below. A total of 9 meetings were held between May 2016 and April 2017.

Community Scrutiny Member	No. of meetings attended	%
Cllr. Mansel Charles	8	88
Cllr. Deryk Cundy	8	88
Cllr. Anthony Davies	7	77
Cllr. Sharen Davies	7	77
Cllr. Tegwen Devichand	8	88
Cllr. Ken Howell	6	66
Cllr. Irfon Jones	7	77
Cllr. Shirley Matthews	7	77
Cllr. Jeff Owen (Replaced on 12/10/17 following his resignation from the Plaid Cymru Group)	1	11
Cllr. Hugh Shepardson	5	55
Cllr. Edward Thomas	9	100
Cllr. Gareth Thomas	6	66
Cllr. Jeff Thomas	5	55
Cllr Dafydd Tomos (appointed onto Committee 12/10/16)	6	66

Substitute	No. of meetings attended
Cllr Sue Allen	2
Cllr Jeff Edmunds	1
Cllr Penny Edwards	1
Cllr Tyssul Evans	3
Cllr John James	1
Cllr Jean Lewis	1

Executive Board Members	No. of meetings attended
CLlr Linda Evans (Housing)	9
CLlr. Meryl Gravell (Regeneration and Leisure)	1
CLlr. David Jenkins (Resources)	1
CLlr P.A. Palmer (Communities)	2
CLlr L.M. Stephens (Human Resources, Efficiencies and Collaboration)	3

Attendance at joint meetings

The Committee held 2 joint meetings during 2016/17:

- Joint with Planning Committee held in December 2016
- Joint Scrutiny Committee with all the other Scrutiny Committees held in February 2017.

Attendance by members of the Community Scrutiny Committee at joint meetings and relevant Executive Board Members is shown below:-

Community Scrutiny Member	No. of Joint meetings/Joint Scrutiny meetings attended
CLlr. Deryk Cundy	2
CLlr. Mansel Charles	2
CLlr. Anthony Davies	2
CLlr. Sharen Davies	2
CLlr. Tegwen Devichand	2
CLlr. Ken Howell	2
CLlr. Irfon Jones	1
CLlr. Shirley Matthews	1
CLlr. Jeff Owen (Replaced on 12/10/17 following his resignation form the Plaid Cymru Group)	0
CLlr. Hugh Shepardson	0
CLlr. Edward Thomas	2
CLlr. Gareth Thomas	1
CLlr. Jeff Thomas	1
CLlr Dafydd Tomos (appointed onto Committee 12/10/16)	1

Executive Board Members	No. of meetings attended
Cllr Linda Evans (Housing)	2
Cllr David Jenkins (Resources)	1
Cllr Jim Jones (Environmental & Public Protection)	1
Cllr Pam Palmer (Communities – includes Community Safety and Social Justice / Crime and Disorder)	1
Cllr Mair Stephens (Human Resources, Efficiencies and Collaboration)	1
Cllr Jane Tremlett (Social Care and Health)	1

6. Glossary of Terms

- CHS+ - Carmarthenshire Home Standard Plus
- CIL - Community Infrastructure Levy
- FWP - Forward Work Programme
- HRA - Housing Revenue Account
- WG - Welsh Government
- RNLI – Royal National Lifeboat Institution
- NSIP - Nationally Significant Infrastructure Projects
- DNS - Developments of National Significance