

**Y Pwyllgor Safonau**  
**04/03/2024**

**Pwnc**

**YMARFER CASGLU DATA YNGHYLCH CÔD YMDDYGIAD  
CYNGOR TREF A CHYMUNED**

**Y Pwrpas:**

Cytuno ar y trefniadau ar gyfer ymarfer casglu data côd 2024.

**Yr argymhellion / penderfyniadau allweddol sydd eu hangen:**

Cytuno ar y data a gesglir a'r ffordd y cynhelir yr ymarfer.

**Y rhesymau:**

Mae'r pwyllgor wedi cynnal yr ymarfer hwn am nifer o flynyddoedd.

Angen i'r Cabinet wneud penderfyniad

NAC OES

Angen i'r Cyngor wneud penderfyniad

NAC OES

YR AELOD CABINET SY'N GYFRIFOL AM Y PORTFFOLIO:- Amherthnasol

**Y Gyfarwyddiaeth:** Y Prif  
Weithredwr

Enw Pennaeth y Gwasanaeth:

Linda Rees-Jones

Awdur yr Adroddiad:  
Robert Edgecombe

Swyddi:

Pennaeth Gweinyddiaeth  
a'r Gyfraith

Rheolwr y Gwasanaethau  
Cyfreithiol

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Cyfeiriadau e-bost:

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**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
04/03/2024**

**TOWN AND COMMUNITY COUNCIL CODE OF CONDUCT DATA  
GATHERING EXERCISE**

For several years, the Standards Committee has conducted a data gathering exercise regarding code of conduct compliance by Town and Community Councillors.

The 2023 exercise included questions about Town and Community Council training plans as well as the usual questions regarding declarations of interest and code of conduct training.

Information gathered as part of the exercise is combined with other data regarding code of conduct complaints and dispensation requests and presented in a report to the committee later in the year.

The 2023 exercise saw the first use of Snap-survey software to both capture the data and present it in graph and table form. Overall, this approach seemed to work well, being easy for Councils to use and saving a considerable amount of officer time in collating the responses.

It is recommended that this software again be used.

A copy of the proposed questions is attached to this report. Four additional questions have been added dealing with the adoption and review of Council training plans.

**DETAILED REPORT ATTACHED?**

**YES**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones

Head of Administration and Law

<b>2. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA

**CABINET MEMBER PORTFOLIO  
HOLDER(S) AWARE/CONSULTED**

NA

NA

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

THERE ARE NONE