

**Governance & Audit Committee - Action Log**

Reference	Meeting Date	ACTION	PROGRESS	Responsible Officer(s)	Status
GAC - 2023/01	14/07/2023	Audit Wales Report: Time For Change - Poverty in Wales The Committee requested that a progress update report be brought to the Committee in 6 months' time.	Progress Update Report on the Audit Wales Report: Time For Change - Poverty in Wales to be brought to the December meeting.	Corporate Policy & Partnership Manager	Due December 2023
GAC - 2023/02	14/07/2023	Annual Governance Statement (AGS) The Committee noted some suggestions for amendments to be made to the AGS.	Amendments will be made, as appropriate, to the document; the Final AGS will be presented to the Committee when the full Statement of Accounts is presented.	Head of Revenues & Financial Compliance	Complete (27.10.2023)
GAC - 2023/04	29/09/2023	Complaints Report: the Committee made suggestions for improvements to the Complaints Report.	Revised Complaints Report to be brought to the December meeting of the Governance & Audit Committee.	Corporate Policy & Partnership Manager	Due December 2023
GAC - 2023/05	29/09/2023	Payroll Staff Certification Exercise: the Committee requested an update be provided on the completion rate of the exercise, and details of any outstanding requests.	Progress update on the Payroll Staff Certification Exercise to be brought to the December meeting of the Governance & Audit Committee.	Head of Financial Services / Principal Auditor	Due December 2023
GAC - 2023/06	29/09/2023	Internal Audit Report - Safeguarding: the Committee requested that a follow up review be undertaken as part of the 2024/25 Internal Audit plan.	Review to be included on the 2024/25 Internal Audit plan; Final Report to be brought back to the Committee when complete (target: September 2024)	Principal Auditor	Due September 2024
GAC - 2023/07	29/09/2023	Internal Audit Report - Welfare Cards: the Committee requested that a follow up review be undertaken as part of the 2024/25 Internal Audit plan.	Review to be included on the 2024/25 Internal Audit plan; Final Report to be brought back to the Committee when complete (target: September 2024)	Principal Auditor	Due September 2024