

PWYLLGOR CRAFFU POLISI AC ADNODDAU 14^{eg} GORFFENNAF 2016

Adroddiad Adrannol Diwedd Blwyddyn ar Reoli Perfformiad – 1af o Ebrill 2015 hyd at 31ain o Fawrth 2016

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Bod y Pwyllgor yn craffu ar y sefyllfa diwedd blwyddyn mewn perthynas â monitro perfformiad, neu'r wybodaeth ddiweddaraf sydd ar gael, ar gyfer blwyddyn ariannol 2015/16. Mae'r adroddiad yn cynnwys:

- Golwg ar Berfformiad gan y Penaethiaid Gwasanaeth
- Monitro'r Cynllun Gwella – Dangosyddion Perfformiad a Gweithredoedd
- Monitro Cwynion a Canmolïaeth

Rhesymau:

- Er mwyn i'r aelodau allu gweithredu eu swyddogaeth craffu mewn perthynas â monitro perfformiad
- Sicrhau bod meysydd sy'n peri pryder yn cael eu nodi a bod camau perthnasol yn cael eu cymryd

**Angen cyfeirio'r mater at y Bwrdd Gweithredol er mwyn gwneud penderfyniad:
NAC OES**

Aelodau'r Bwrdd Gweithredol sy'n gyfrifol am y Portffolio:

- Cyng. David Jenkins (Adnoddau)
- Cyng. Pam Palmer (Cymunedau)
- Cyng. Mair Stephens (Adnoddau Dynol, Effeithlonrwydd a Chydweithio)

Y Cyfarwyddiaethau: Prif Weithredwr / Gwasanaethau Corfforaethol	Swyddi:	Rhifau Ffôn / Cyfeiriadau E-bost:
Enw Penaethiaid y Gwasanaethau:		
Paul R. Thomas	Prif Weithredwr Cynorthwyol (Rheoli Pobl a Pherfformiad)	01267 246123 prthomas@sirgar.gov.uk
Wendy Walters	Prif Weithredwr Cynorthwyol (Adfywio a Pholisi)	01267 224112 wswalters@sirgar.gov.uk
Owen Bowen	Pennaeth Dros-Dro Gwasanaethau Cyllidol	01267 224886 obowen@sirgar.gov.uk
Noelwyn Daniel	Pennaeth Dros-Dro y Gwasanaeth TGCh	01267 246270 ndaniel@sirgar.gov.uk
Jonathan Fearn	Pennaeth Cynnal Eiddo ac Adeiladwaith	01267 246244 jfearn@sirgar.gov.uk
Linda Rees Jones	Pennaeth Gweinyddiaeth a'r Gyfraith	01267 224010 lrjones@sirgar.gov.uk
Phil Sexton	Pennaeth Archwilio, Risg a Chaffael	01267 246217 psexton@sirgar.gov.uk
Awduron yr adroddiad: Eva Hope	Cydgysylltydd Perfformiad Adrannol (Adran y Prif Weithredwr)	01267224484 ehope@sirgar.gov.uk
Tracey Thomas	Pen-Swyddog Datblygu Busnes (Gwasanaethau Corfforaethol)	01267 246202 trthomas@sirgar.gov.uk

EXECUTIVE SUMMARY

POLICY & RESOURCES SCRUTINY COMMITTEE

14th JULY 2016

End of Year Departmental Performance Management Report – 1st April 2015 to 31st March 2016

The attached report provides the Committee with an overview of how the Chief Executive's and Corporate Services' Departments are performing:

1. Heads of Service Overview of Performance (Report A)
2. Improvement Plan Monitoring – Combined Actions and Measures Report (Report B)
3. Compliments and Complaints – Please refer to Report D in the End of Year Corporate Performance Management Report for the Compliments and Complaints relating to the Chief Executive's and Corporate Services' Departments

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Paul R. Thomas** **Assistant Chief Executive (People Management & Performance)**
 Wendy Walters **Assistant Chief Executive (Regeneration & Policy)**
 Chris Moore **Director of Corporate Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	YES	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

2. Legal

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

5. Risk Management Issues

This report refers to all actions and measures in the 2015/16 Annual Report and 2016/17 Improvement Plan, potential risks addressed are:

- regulatory report recommendations
- comments on not meeting our own goals - actions and measures
- meeting statutory targets
- improvement and comparative data for national measures

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Paul R. Thomas Assistant Chief Executive (People Management & Performance)
 Wendy Walters Assistant Chief Executive (Regeneration & Policy)
 Chris Moore Director of Corporate Services

1. Local Member(s) – N/A

2. Community / Town Council – N/A

3. Relevant Partners – N/A

4. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress

**Section 100D Local Government Act, 1972 – Access to Information
 List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
CCC Annual Report 2014/15 & Improvement Plan 2015/16	http://www.carmarthenshire.gov.wales/media/846036/Full_ARIP_Report_15-16.pdf
Performance Measurement Records	Performance Management Unit, Regeneration & Policy Division
Departmental Business Plans 2015/16	Performance Management Unit, Regeneration & Policy Division
Carmarthenshire Integrated Community Strategy 2011-16	www.thecarmarthenshirepartnership.org.uk
CCC Corporate Strategy 2015-20	http://www.carmarthenshire.gov.wales/media/998105/corporate-strategy.pdf
Budget Monitoring Reports	Corporate Services Department