

## Policy &amp; Resources Scrutiny Report - Chief Executive Department

Budget Monitoring as at 31<sup>st</sup> March 2016 - Detail Monitoring

Division	Working Budget				Actual				Mar 2016 Variance for Year £'000	Notes	Feb 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Chief Executive</b>											
Chief Executive-Chief Officer	352	0	-449	-97	321	0	-449	-128	-31	Vacant Posts	-28
Corporate Initiatives	264	0	0	264	0	0	0	0	-264	Saving from energy budget rationalisation	-264
Corporate Savings Target	-501	0	0	-501	0	-60	0	-60	441	Efficiency saving will not be met until 2016-17	441
<b>Chief Executive Total</b>	<b>115</b>	<b>0</b>	<b>-449</b>	<b>-334</b>	<b>321</b>	<b>-60</b>	<b>-449</b>	<b>-188</b>	<b>146</b>		<b>149</b>
<b>People Management &amp; Performance</b>											
SCWDP	648	-417	25	256	657	-428	25	255	-2		-35
Practise Placements	64	-67	4	0	57	-72	4	-11	-12	Lower fees paid to facilitators and assessors	-0
Business Support	196	-1	-170	25	162	-1	-170	-9	-34	Reduced spend on Supplies and Services	-22
Personnel Management	910	-295	-374	241	850	-297	-374	179	-62	Part year vacant posts	-50
Consultancy & Development	105	-13	-284	-193	111	-13	-284	-187	6		6
Job Evaluation	93	-4	-85	3	97	-4	-85	8	4		5
Fitness For Work	570	-235	-240	96	625	-287	-240	98	2		19
Corporate Learning & Development	565	-12	-415	138	579	-24	-415	141	4		-1
Admin HR	375	0	-292	82	382	-3	-292	87	5		0
DBS Checks	113	0	0	113	114	-6	0	108	-5		-0
Childcare Voucher Scheme	0	0	0	0	292	-292	0	0	0		0
Assessment centre training	0	0	0	0	4	-4	0	0	0		0
<b>People Management &amp; Performance Total</b>	<b>3,637</b>	<b>-1,045</b>	<b>-1,831</b>	<b>761</b>	<b>3,931</b>	<b>-1,432</b>	<b>-1,831</b>	<b>668</b>	<b>-93</b>		<b>-79</b>
<b>Admin and Law</b>											
Corp. Mgmt ( Chief Exec)	22	0	570	593	15	0	570	585	-7		-6
Democratic	1,699	0	2,184	3,883	1,623	-0	2,184	3,807	-76	Saving of £40k on allowances	-41
Executive Board Support	6	0	0	6	6	0	0	6	0		-0
Civic Ceremonial	22	0	69	91	17	-0	69	86	-5		-1
Land Charges Administration	74	-273	84	-116	40	-279	84	-156	-40	Additional income generated in year	-35
Corporate Serv-Democratic	458	0	-282	176	416	-34	-282	100	-76	Part year vacant posts	-0
Corporate Serv-Administration	188	-0	-171	17	164	-0	-171	-7	-24	Expenditure reduced to meet overspends elsewhere in the department	-23
Corporate Serv-Legal	1,361	-303	-998	60	1,308	-324	-998	-14	-74	Part year vacant posts	-42
Local Duplicating Centre	25	-63	20	-18	17	-52	20	-15	3		3
Corporate Serv-Land Charges	62	0	-64	-2	61	0	-64	-2	-0		-1
Shared Legal Services	0	0	0	0	31	-31	0	0	0		0
RCF Shared Legal Services	0	0	3	3	154	-154	3	3	0		-0
Central Mailing	28	0	22	49	31	0	22	52	3		6
<b>Admin and Law Total</b>	<b>3,946</b>	<b>-640</b>	<b>1,436</b>	<b>4,742</b>	<b>3,884</b>	<b>-874</b>	<b>1,436</b>	<b>4,446</b>	<b>-297</b>		<b>-139</b>

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	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Regeneration &amp; Policy</b>											
<b>Customer Focus and Policy</b>											
TIC Team	90	-90	14	15	90	-90	14	15	-0		0
Registrars	373	-232	144	285	401	-264	144	282	-3		1
Welsh Language	167	0	-171	-4	152	0	-171	-19	-15	Reduction in projects and activities undertaken whilst concentrating on implementation of Welsh Language Standards	-38
Communications	16	0	-16	0	11	0	-16	-5	-5		-5
Press	115	-7	-104	4	229	-124	-104	0	-4		-2
Direct Communications	515	-256	-255	4	490	-196	-255	39	34	Essential equipment replacement and materials bought in light of underspends elsewhere within the division	7
Customer Services	68	-6	-70	-8	90	-7	-70	13	21	One off contribution towards the running costs of The Hub, Llanelli	15
Corporate Serv-Translation	280	-15	-270	-4	340	-53	-270	17	22	Staff levels over and above the budgeted structure to meet demand for the service	34
Carbon Reduction Programme	405	0	0	405	357	0	0	357	-48	Projection based on current estimate of likely charge	-22
Domestic Abuse Services Grant	0	0	0	0	38	-38	0	0	0		0
Performance Management	476	-19	-457	-0	475	-30	-457	-12	-12		-7
Chief Executive-Policy	548	-55	-394	99	540	-40	-394	106	7		16
Complaints and Compliments Team	94	0	31	125	64	0	31	95	-30	Vacant post	-28
Police and Crime Commissioner	0	0	0	0	10	-10	0	0	0		0
Older People's Partnership Fund	0	0	24	24	0	0	24	24	0		0
Community Safety Fund	48	-48	68	68	0	-19	68	49	-19	Expenditure reduced to meet overspends elsewhere in the department	-19
CCTV Operators	31	0	19	51	55	-3	19	72	21	Residual staffing costs during transition to an unmanned service	21
Local Service Board Activity	9	0	10	19	8	0	10	18	-1		-2
Equalities	5	0	33	38	5	0	33	38	-0		-0
Community Safety-Revenue	29	0	8	37	72	-46	8	35	-2		-2
Community Covenant Grant Scheme	0	0	0	0	25	-25	0	0	0		0
LSB Co-ordinator	0	0	1	1	31	-30	1	1	1		-0
Community Cohesion Fund	0	0	2	2	42	-42	2	3	0		-0
Local Support Service Framework	0	0	2	2	38	-38	2	2	0		0
Customer Services Centres	548	-287	-306	-45	495	-287	-306	-99	-53	Vacant posts	-73
Contact Centre	594	-79	-463	52	534	-79	-463	-8	-60	Vacant posts	-56
Customer Focus Wales	0	0	0	0	3	-3	0	0	0		0
Sustainable Development	0	0	0	0	0	0	0	0	0		0
<b>Customer Focus and Policy Total</b>	<b>4,412</b>	<b>-1,093</b>	<b>-2,149</b>	<b>1,169</b>	<b>4,595</b>	<b>-1,423</b>	<b>-2,149</b>	<b>1,023</b>	<b>-146</b>		<b>-158</b>

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	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Statutory Services</b>											
Elections - County Council	0	0	139	139	13	0	139	153	13	By election costs	13
Elections - Community Council	0	0	0	0	23	-22	0	0	0		-0
Elections - Parliamentary	0	0	0	0	188	-188	0	-0	-0		-0
Elections - European	0	0	0	0	0	0	0	0	0		0
Elections - Welsh Assembly	0	0	0	0	0	0	0	0	0		0
Registration Of Electors	120	-2	254	372	202	-74	254	383	11	Additional cost of new canvassing regulations	20
Coroners	276	0	18	294	338	0	18	357	63	Increased mortatily rate, costs of room rental	24
Electoral Services - Staff	253	0	-248	5	227	-0	-248	-21	-26	Vacant post	-33
<b>Statutory Services Total</b>	<b>649</b>	<b>-2</b>	<b>163</b>	<b>810</b>	<b>991</b>	<b>-284</b>	<b>163</b>	<b>871</b>	<b>61</b>		<b>24</b>
<b>Regeneration</b>											
Europe Direct (E)	32	-32	4	4	15	-15	4	4	0		-0
WVEC Matchfunding for Future Schemes	0	0	14	14	0	0	14	14	0		0
SETs Technical Assistance (E)	46	-46	4	4	21	-21	4	4	0		-0
RDP Axis 3 Local Partnership (E)	116	-116	3	3	79	-79	3	3	0		-0
RDP Leader 2014-2020 LDS Preliminary Costs (E)	0	0	-0	-0	0	0	-0	-0	0		0
RDP Leader Running Costs (E)	43	-43	1	1	40	-40	1	1	-0		-0
RDP Leader Animation Costs (E)	77	-77	5	5	76	-76	5	5	-0		0
RDP Leader Implementation Costs (E)	52	-52	0	0	10	-10	0	0	0		-0
Regional Engagement Team (E)	0	0	0	0	117	-117	0	0	0		0
West Wales European Centre	445	-306	85	223	266	-54	85	297	74	Overspend mainly as a result of non-achievement of consultancy income	54
Marketing Tourism Development	483	-20	72	535	461	-3	72	530	-5		-11
Castles and Princes (E)	0	0	28	28	-0	0	28	28	-0		-0
Destination Sir Gar 2 (E)	84	-84	0	0	87	-87	0	0	0		0
Visitor Information	72	-9	18	81	76	-5	18	89	8		11
Llanelli Community	40	0	23	63	35	0	23	58	-5		-20
Communities First - CCC Cluster (E)	616	-616	52	52	600	-599	52	52	0		0
Communities 2.0 (E)	0	0	-1	-1	1	-1	-1	-1	-0		-0
Communities First Match - Pupil Deprivation Grant (E)	49	-49	0	0	49	-49	0	0	0		0
Communities First Lift (E)	92	-92	2	2	92	-92	2	2	0		0
Communities for Work (E)	78	-78	0	0	6	-6	0	0	0		0
Communities 2.0 (Digital Welfare West Programme) (E)	0	0	-0	-0	0	0	-0	-0	0		0

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Amman Gwendraeth Community	94	0	10	105	89	-17	10	82	-22	Underspend mainly as a result of recharging 1 member of staff to an externally funded project as a direct cost	-5
3 T's Community Dev Core Budget	447	0	26	473	407	-13	26	420	-53	Reduction in expenditure to partly offset overspend within West Wales European Centre	-51
Betws wind farm community fund (E)	110	-110	113	113	167	-167	113	113	0		-0
Community Grants	173	0	54	226	151	0	54	204	-22	Underspend due to reversal of old 3rd party grant accrual at year end as payment no longer due	0
Rural Carmarthenshire	29	-20	12	21	73	-20	12	65	44	Overspend mainly in relation to revenue contribution needed towards Parry Thomas Centre capital overspend	64
Physical Regeneration	374	0	51	425	365	-2	51	414	-10		-24
Amman Gwendraeth Regeneration	27	0	1,194	1,221	62	-0	1,194	1,256	35	Overspend mainly due to cash contributions needed to cover project shortfalls on grant schemes	2
Llanelli Regeneration	27	0	33	60	24	0	33	57	-2		-3
Llanelli Coast Joint Venture	134	-134	8	8	130	-130	8	8	-0		-0
RDP Axis 4 LAG (E)	27	-27	2	2	27	-27	2	2	0		0
Collaborative Communities (E)	0	0	-1	-1	-6	6	-1	-1	0		0
The Beacon	123	-123	27	27	138	-138	27	27	0		-0
Local Investment Fund (LIF) (E)	25	-24	11	11	59	-59	11	11	-0		0
RLP - Convergence Funded (E)	0	0	0	0	-0	0	0	0	0		0
Support for Carmarthenshire Businesses	0	0	1	1	0	0	1	1	0		0
SWW Property Development Fund (E)	70	-70	2	2	137	-137	2	2	-0		-0
Regional Learning Partnership RCF (E)	0	0	10	10	172	-172	10	10	0		-0
ADREF (E)	70	-70	6	6	109	-109	6	6	-0		-0
Crosshands East SES (E)	63	-63	4	4	34	-34	4	4	0		-0
RDP2 Rural Community Inclusion (E)	0	0	-1	-1	0	-0	-1	-1	0		0
RDP2 Dewis Menter (E)	0	0	-1	-1	0	-0	-1	-1	0		0
Carmarthen town centre partnership (E)	54	-54	0	0	31	-31	0	0	0		-0
Ammanford town centre partnership (E)	36	-36	0	0	41	-41	0	0	0		0
RLP - Skills Partnership (E)	0	0	2	2	72	-72	2	2	0		-0
RLP - UK Futures (E)	0	0	2	2	83	-83	2	2	0		-0
RDP2 Supporting Farmers to Diversify (E)	0	0	-0	-0	0	0	-0	-0	0		0
RDP2 Strengthening Tourism Appeal in Rural Carms (E)	0	0	-0	-0	0	0	-0	-0	-0		0
RDP2 Redundant Rural Buildings (E)	0	0	-0	-0	0	0	-0	-0	-0		0

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RDP2 Innovative Communities (E)	0	0	-1	-1	0	0	-1	-1	-0		0
RLP Transition	0	0	2	2	76	-76	2	2	-0		0
Regen Core & Policy Performance	0	0	37	37	11	0	37	48	11		11
Regeneration Business Support Unit	322	-107	281	497	327	-77	281	531	34	Efficiency saving identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. However, property still hasn't been sold so ongoing overspend shown as a result	35
Match Funding Earmarked for Future Schemes	0	0	249	249	0	0	249	249	0		0
Regeneration Management	58	0	47	105	2	0	47	49	-56	Underspend through savings in employee costs - vacant post	-56
Business Support Projects	71	0	12	83	107	-23	12	96	13		10
UN Sir Gar	156	-117	5	43	146	-100	5	51	7		-0
Business Services Salaries	168	0	19	187	152	0	19	171	-16		0
Workways(E)	0	0	-4	-4	1	-2	-4	-4	-0		-0
Future Jobs Fund (E)	0	0	0	0	0	-0	0	0	0		0
FS4B Regional Centre Service (E)	0	0	-0	-0	0	0	-0	-0	0		0
Sector Development	61	0	6	67	61	0	6	67	0		-7
Events	67	-29	3	41	69	-32	3	40	-1		-0
<b>Regeneration Total</b>	<b>5,110</b>	<b>-2,604</b>	<b>2,529</b>	<b>5,036</b>	<b>5,348</b>	<b>-2,808</b>	<b>2,529</b>	<b>5,069</b>	<b>33</b>		<b>9</b>
<b>TOTAL FOR CHIEF EXECUTIVE DEPARTMENT</b>	<b>17,869</b>	<b>-5,384</b>	<b>-300</b>	<b>12,185</b>	<b>19,070</b>	<b>-6,881</b>	<b>-300</b>	<b>11,889</b>	<b>-296</b>		<b>-194</b>

## Policy &amp; Resources Scrutiny Report - Corporate Services Department

Budget Monitoring as at 31<sup>st</sup> March 2016 - Detail Monitoring

Division	Working Budget				Actual				Mar 2016 Variance for Year £'000	Notes	Feb 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000			
<b>Financial Services</b>											
Chief Officer	325	-42	-270	13	246	-42	-270	-66	-79	Vacant Posts	-0
Accountancy	2,098	-385	-1,693	21	2,045	-403	-1,693	-51	-72	Vacant Posts	-0
Treasury and Pension Investment Section	211	-109	-84	18	210	-109	-84	17	-1		0
Local Taxation	879	-711	587	756	827	-615	587	799	43	Reduction in recoverable council tax costs	-15
Housing Benefits Admin	1,411	-848	-512	51	1,345	-925	-512	-93	-143	Vacant Posts	-45
Housing Advances Admin	0	0	3	3	1	-0	3	4	1		1
Revenues	866	-124	-713	29	779	-81	-713	-15	-44	Vacant Posts	-39
Benefits Fraud	148	0	-160	-12	74	0	-160	-86	-74	Function transferred out of LA during year	-26
Payroll	535	-338	-187	11	540	-342	-187	11	0		0
Payments	387	-71	-295	21	344	-68	-295	-20	-41	Vacant Posts	-0
Pensions	842	-796	-14	33	829	-783	-14	33	0		-0
<b>Financial Services Total</b>	<b>7,703</b>	<b>-3,424</b>	<b>-3,337</b>	<b>942</b>	<b>7,240</b>	<b>-3,370</b>	<b>-3,337</b>	<b>533</b>	<b>-409</b>		<b>-124</b>
<b>Audit Risk &amp; Procurement</b>											
Procurement	330	-5	-316	10	330	-5	-316	10	0		-11
Audit	541	-20	-516	5	485	-19	-516	-49	-55	Vacant Posts	-45
Risk Management	126	-2	-113	11	109	-2	-113	-6	-17	Vacant Posts	-8
<b>Audit Risk &amp; Procurement Total</b>	<b>998</b>	<b>-27</b>	<b>-945</b>	<b>26</b>	<b>924</b>	<b>-26</b>	<b>-945</b>	<b>-46</b>	<b>-72</b>		<b>-64</b>
<b>ICT</b>											
Information Technology	3,538	-428	-2,911	199	3,477	-663	-2,911	-97	-295	Vacant posts and delay in implementation of ICT realignment	-95
Central Telephone Network	1,167	-351	-803	12	1,103	-328	-803	-29	-41	Delivery delays of expected hardware and delays in installation of network circuits	-0
<b>ICT Total</b>	<b>4,705</b>	<b>-780</b>	<b>-3,714</b>	<b>211</b>	<b>4,579</b>	<b>-991</b>	<b>-3,714</b>	<b>-126</b>	<b>-337</b>		<b>-95</b>
<b>Performance &amp; Development</b>											
Business Support Unit	140	0	-155	-15	127	0	-155	-28	-12	Vacant Posts	1
Corporate Services Training	101	0	-101	-0	65	-1	-101	-37	-37	Service not fully utilised in year	-6
<b>Performance &amp; Development Total</b>	<b>240</b>	<b>0</b>	<b>-256</b>	<b>-16</b>	<b>192</b>	<b>-1</b>	<b>-256</b>	<b>-64</b>	<b>-49</b>		<b>-5</b>
<b>Corporate Property</b>											
Corporate Property Division	1,093	-195	-878	20	1,115	-208	-878	29	9		-10
Operational Depots	248	0	-291	-43	252	0	-291	-40	4		23
Administrative Buildings	3,044	-624	-2,212	207	3,119	-713	-2,212	194	-14	General underspends on property related expenditure	-19
Commercial Property	88	-533	607	162	113	-514	607	206	44	Vacant properties during year	58
Industrial Premises	354	-1,371	769	-248	607	-1,625	769	-249	-1		74
Rural Estate	72	-309	530	294	48	-296	530	282	-12		-19
Provision Markets	447	-592	404	259	454	-620	404	238	-22	Additional rental income re stalls at Carmarthen market	-71
Livestock Markets	38	-169	7	-124	139	-271	7	-124	-1		-109
<b>Corporate Property Total</b>	<b>5,385</b>	<b>-3,792</b>	<b>-1,065</b>	<b>528</b>	<b>5,846</b>	<b>-4,246</b>	<b>-1,065</b>	<b>535</b>	<b>7</b>		<b>-73</b>

**Policy & Resources Scrutiny Report - Corporate Services Department**

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<b>Other Services</b>											
Audit Fees	362	-84	4	282	317	-84	4	238	-45	Reduction in number of grants to be audited	-0
Bank Charges	61	0	1	62	51	0	1	53	-10		-10
Council Tax Benefits	14,440	0	61	14,501	14,439	0	61	14,500	-1		-118
Rent Allowances	47,077	-47,090	1,318	1,304	49,767	-49,866	1,318	1,218	-86	Recovery of overpaid Rent Allowances	22
Miscellaneous Services	8,733	-107	-2,442	6,184	9,159	-143	-2,442	6,574	390	Increase in the bad debt provision	-56
<b>Other Services Total</b>	<b>70,672</b>	<b>-47,280</b>	<b>-1,057</b>	<b>22,334</b>	<b>73,732</b>	<b>-50,093</b>	<b>-1,057</b>	<b>22,582</b>	<b>247</b>		<b>-162</b>
<b>TOTAL FOR CORPORATE SERVICES DEPARTMENT</b>	<b>89,703</b>	<b>-55,304</b>	<b>-10,374</b>	<b>24,025</b>	<b>92,514</b>	<b>-58,727</b>	<b>-10,374</b>	<b>23,414</b>	<b>-611</b>		<b>-523</b>