

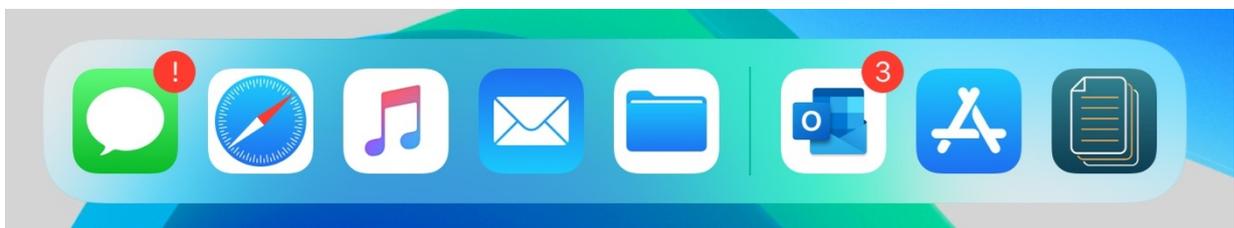
Split Screen on iPad

This procedure will allow you to Multi-Task by having two apps open the same time on your iPad. In this example I will be opening Microsoft Teams and Mod.gov.

1. Ensure that the iPad is rotated to Landscape for best results.



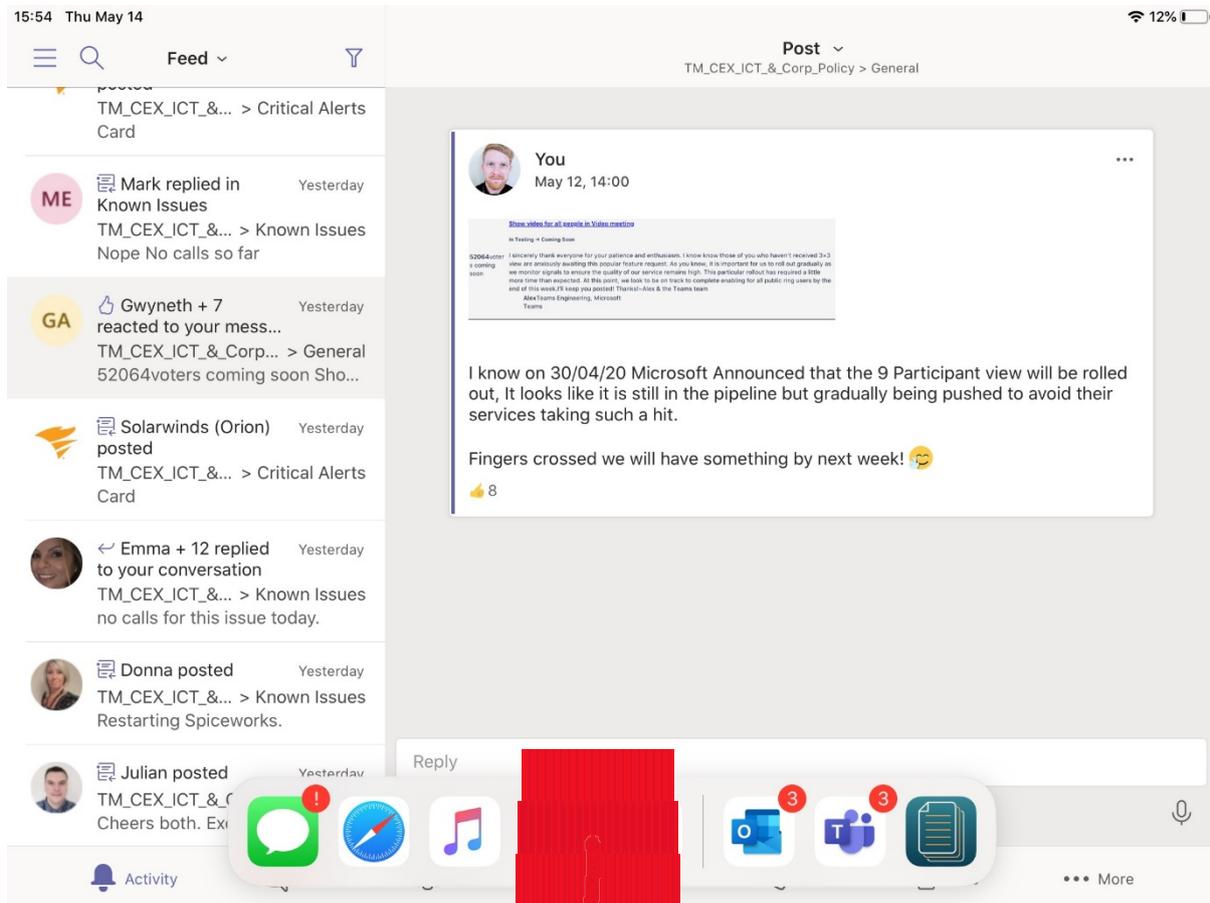
2. Before going to Split Screen ensure that the two apps you would like open are in the dock at the bottom (if not go through the main screen and just open one).



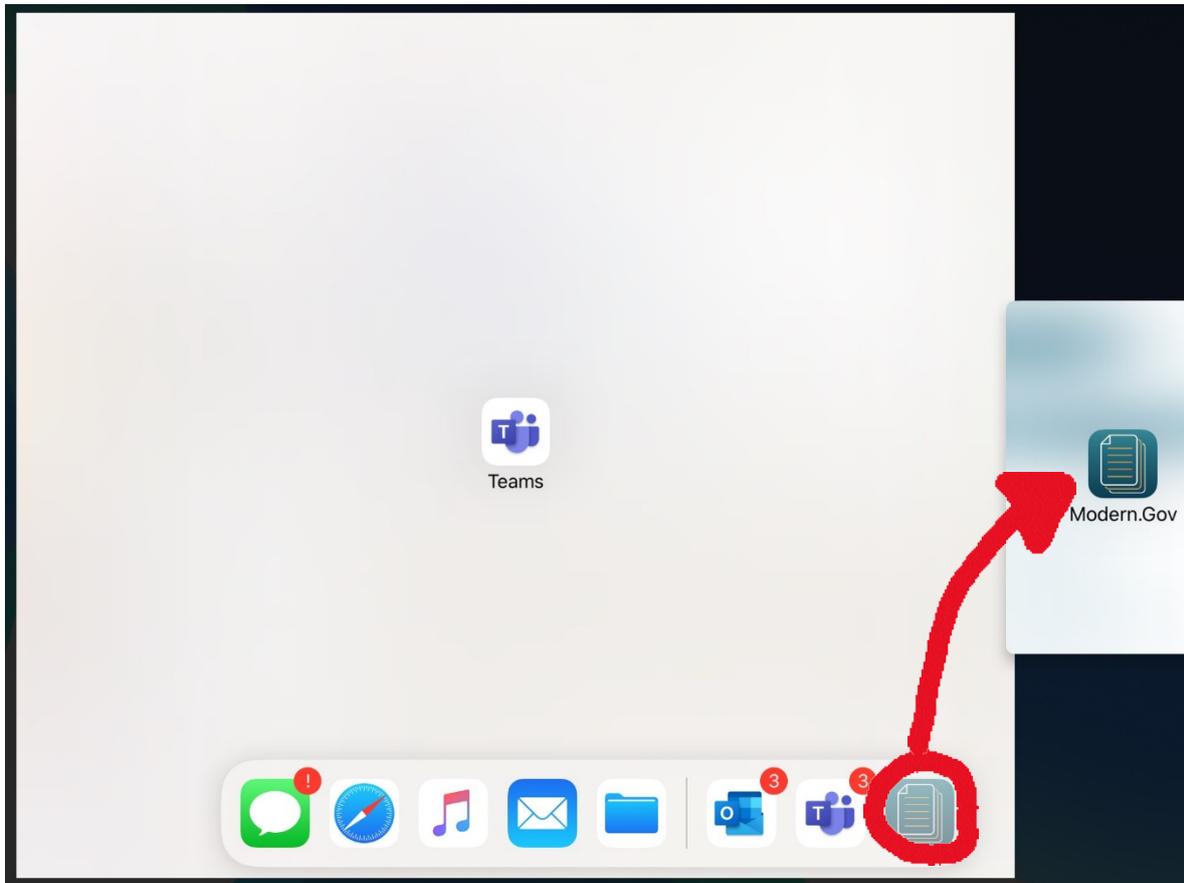
3. First of all I will open the first application, so it displays full screen as shown below.

The screenshot shows a Microsoft Teams interface. At the top left, the time is 15:52 on Thursday, May 14. The top right shows a 13% battery level. The main header area displays 'Post' and the channel name 'TM_CEX_ICT_& Corp_Policy > General'. The left sidebar shows a 'Feed' with several items: a 'Critical Alerts Card', a message from 'ME' about 'Mark replied in Known Issues', a message from 'GA' about 'Gwyneth + 7 reacted to your mess...', a message from 'Solarwinds (Orion)' about 'posted', a message from 'Emma + 12' about 'replied to your conversation', a message from 'Donna' about 'posted', and a message from 'Julian' about 'posted'. The main content area shows a post from 'You' dated 'May 12, 14:00'. The post includes a video player with a small text overlay: 'I sincerely thank everyone for your patience and enthusiasm. I know those of you who haven't received 3-5 views are sincerely awaiting the popular feature request. As you know, it is important for us to roll out gradually as we monitor signals to ensure the quality of our service remains high. This particular rollout has required a little more time than expected. At this point, we look to be on track to complete enabling for all public ring users by the end of this week. I'll keep you posted! Thank-Alex & the Teams team Alex Teams Engineering, Microsoft Teams'. Below the video, the post text reads: 'I know on 30/04/20 Microsoft Announced that the 9 Participant view will be rolled out, It looks like it is still in the pipeline but gradually being pushed to avoid their services taking such a hit. Fingers crossed we will have something by next week! 🙏'. There are 8 likes shown. At the bottom, there is a 'Reply' input field and icons for attachments, mentions, and more options. The bottom navigation bar includes 'Activity', 'Chat' (with a 3 notification bubble), 'Teams', 'Calendar', 'Calls', 'Files', and 'More'.

4. Slowly swipe up from the bottom border of the screen until the dock fully reveals itself (the Red arrow on the screenshot below is the direction of your swipe, and the line above is the furthest you should go for it to appear)



5. Once the dock displays at the bottom (as shown above), Hold down on the icon for the second app (for approximately 2 seconds) and drag it over to the furthest right of the screen as shown below.



6. Finally you should then have both your screens in split pane view as shown below. When you are done with the view, press the home button on the iPad screen to return back to normal.

