

POLICY & RESOURCES SCRUTINY COMMITTEE

2nd DECEMBER 2019

FORTHCOMING ITEMS FOR NEXT MEETING TO BE HELD ON 10TH JANUARY 2020

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Proposed Agenda Item	Background	Reason for report <i>What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</i> <i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i>
Revenue Budget Strategy Consultation 2020/21 to 2022/23	This item will provide members with an opportunity to consider and comment on the budget settlement, departmental service budgets and efficiency savings proposals.	To undertake consultation with the Policy & Resources Scrutiny Committee on the 3-year Revenue Budget Strategy.
Five Year Capital Programme 2020/21 - 2024/25	This item will provide members with an opportunity to consider and comment on the draft five-year capital programme.	To undertake consultation with the Policy & Resources Scrutiny Committee on the five year Capital Programme.
BUSINESS PLANS for the following departments: Chief Executives Corporate Services Environment	This item will enable the Committee to consider and comment on the Business Plans 2020-21 relevant to its remit.	To enable the committee to undertake its monitoring role of the Chief Executive's &, Corporate Services Departments and Environment which fall within its remit.

When choosing a topic a Scrutiny Committee should consider whether:-

- **scrutiny could have an impact and add value**
- **the topic is of high local importance and reflects the concerns of local people**
- **the resources are available that would be required to conduct the review, in terms of resources and budget**

- it avoids work duplication elsewhere
- the issue is one that the committee can realistically influence
- the issue is related to an area where the council, or one of its partners, is not performing well
- the issue is relevant to all or large parts of the local area
- the review would be in the council's interests.

Topics are not suitable for scrutiny when:

- the issue is already being addressed elsewhere and change is imminent
- the topic would be better addressed elsewhere (and will be referred there)
- scrutiny involvement would have limited or no impact upon outcomes
- the topic may be sub-judice or prejudicial to the council's interest
- the topic is too broad to make a review realistic
- new legislation or guidance relating to the topic is expected within the next year
- the topic area is currently subject to inspection or has recently undergone substantial change.