

## FORWARD WORK PROGRAMME DEMOCRATIC SERVICES COMMITTEE 2020/21

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	LEAD DEPARTMENT	RESPONSIBLE OFFICER	DATE TO DEMOCRATIC SERVICES COMMITTEE
<b>ANNUAL AND SUPPLEMENTARY REPORTS OF THE INDEPENDENT REMUNERATION PANEL FOR WALES</b> To consider the implementation of reports issued by the Independent Remuneration Panel for Wales in respect of members allowances etc	Chief Executive	Head of Democratic Services	MARCH 2020
<b>MEMBER DEVELOPMENT PROGRAMME 20/21</b> To develop a Member Development Programme for 2020/21 and identify additional training and development topics as part of the 21 <sup>st</sup> Century Councillor programme.	Chief Executive	Organisational Development Manager/ Corporate Learning & Development Advisor	MARCH 2020
<b>PERSONAL DEVELOPMENT REVIEWS – DISCUSSIONS WITH GROUP LEADERS</b> To agree arrangements for discussions with Group Leaders on the annual development requirements for Members	Chief Executive	Chief Executive Corporate Learning & Development Advisor	MARCH 2020
<b>REVIEW OF ICT PROVISION FOR ELECTED MEMBERS</b> To receive a report on the Review of ICT provision for Elected Members to ensure the effectiveness of the equipment and the provision of training	Chief Executive	Head of IT and Corporate Policy.	JUNE 2020

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	LEAD DEPARTMENT	RESPONSIBLE OFFICER	DATE TO DEMOCRATIC SERVICES COMMITTEE
<b>PERSONAL DEVELOPMENT REVIEWS – UPDATE ON DISCUSSIONS WITH GROUP LEADERS</b> To receive an update on discussion between Corporate Learning & Development and Group Leaders regarding annual development requirements for Members	Chief Executive	Chief Executive Corporate Learning & Development Advisor	JUNE 2020
<b>ANNUAL REPORT OF THE DEMOCRATIC SERVICES COMMITTEE 2019/20</b> To consider a report outlining the work the work of the Committee during the 2019/20 municipal year.	Chief Executive	Head of Democratic Services	SEPTEMBER 2020
<b>CARMARTHENSHIRE COUNTY COUNCIL’S SCRUTINY FUNCTION ANNUAL REPORT 2019/20</b> To consider an overview of the Council’s Scrutiny Function and the respective Scrutiny Committees’ work during the 2019/20 municipal year.	Chief Executive	Head of Democratic Services	SEPTEMBER 2020
<b>RESOURCES TO DISCHARGE DEMOCRATIC SERVICES FUNCTIONS</b> To receive the report of the Head of Democratic Services on the adequacy of provision by the authority of staff, accommodation and other resources to discharge democratic services functions	Chief Executive	Head of Democratic Services	SEPTEMBER 2020
<b>INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT</b> To consider and comment on the draft report.	Chief Executive	Head of Democratic Services	NOVEMBER 2020
<b>MEMBER DEVELOPMENT PROGRAMME 19/20</b> To receive an update on the Member Development Programme for 2020/21 and identify additional training and development topics	Chief Executive	Organisational Development Manager/ Corporate Learning & Development Advisor	NOVEMBER 2020

MATTERS REFERRED FROM CRWG	Chief Executive's	Head of Democratic Services	AS REQUIRED
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