# FORWARD WORK PROGRAMME DEMOCRATIC SERVICES COMMITTEE 19/20

| SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT | LEAD DEPARTMENT | RESPONSIBLE OFFICER | DATE TO DEMOCRATIC SERVICES COMMITTEE |
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| **MEMBER DEVELOPMENT PROGRAMME 19/20**<br>To develop a Member Development Programme for 19/20. | **Chief Executive** | **Corporate Learning & Development Advisor** | **JUNE 2019** |
| **PERSONAL DEVELOPMENT REVIEWS – DISCUSSIONS WITH GROUP LEADERS**<br>To receive an update on discussion between Corporate Learning & Development and Group Leaders regarding development requirements for Members | **Chief Executive** | **Corporate Learning & Development Advisor** | **JUNE 2019** |
| **TO CONSIDER A METHOD OF SELF EVALUATION FOR SCRUTINY COMMITTEES** | **Chief Executive** | **Head of Democratic Services** | **JUNE 2019** |
| **ANNUAL REPORT OF THE DEMOCRATIC SERVICES COMMITTEE 2018/19**<br>To consider a report outlining the work the work of the Committee during the 2018/19 municipal year. | **Chief Executive** | **Head of Democratic Services** | **SEPTEMBER 2019** |
| **CARMARTHENSHIRE COUNTY COUNCIL'S SCRUTINY FUNCTION ANNUAL REPORT 2018/19**<br>To consider an overview of the Council's Scrutiny Function and the respective Scrutiny Committees' work during the 2018/19 municipal year. | **Chief Executive** | **Head of Democratic Services** | **SEPTEMBER 2019** |
| **MEMBER DEVELOPMENT PROGRAMME 19/20**<br>To receive an update on the Member Development Programme and identify additional training and development topics. | **Chief Executive** | **Corporate Learning & Development Advisor** | **SEPTEMBER 2019** |

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| **INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT**<br>To consider and comment on the draft report. | **Chief Executive** | **Head of Democratic Services** | **NOVEMBER 2019** |
| **RESOURCES TO DISCHARGE DEMOCRATIC SERVICES FUNCTIONS**<br>To receive the report of the Head of Democratic Services on the adequacy of provision by the authority of staff, accommodation and other resources to discharge democratic services functions | **Chief Executive** | **Head of Democratic Services** | **NOVEMBER 2019** |
| **INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT (FINAL)**<br>To consider the determinations contained within the report and make appropriate recommendations to Council | **Chief Executive** | **Head of Democratic Services** | **MARCH 2020** |

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|---|---|---|---|
| **ANNUAL AND SUPPLEMENTARY REPORTS OF THE INDEPENDENT REMUNERATION PANEL FOR WALES**<br>To consider the implementation of reports issued by the Independent Remuneration Panel for Wales in respect of members allowances etc | **Chief Executive** | **Head of Democratic Services** | **MARCH 2019** |
| **COUNCILLOR ANNUAL REPORTS**<br>To confirm arrangements for publication of Councillor Annual reports | **Chief Executive** | **Head of Democratic Services** | **JUNE 2019** |
| **MATTERS REFERRED FROM CRWG** | **Chief Executive's** | **Head of Democratic Services** | **AS REQUIRED** |