

POLICY & RESOURCES SCRUTINY COMMITTEE

6TH FEBRUARY 2019

FORTHCOMING ITEMS FOR NEXT MEETING TO BE HELD ON 20TH MARCH 2019

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Proposed Agenda Item	Background	Reason for report <i>What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</i> <i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i>
Budget Monitoring 2018/19 (Q3) (Revenues & Capital)	This is a standard item which allows members to undertake their monitoring role of the departmental and corporate budgets.	The Committee is being requested to scrutinise the budget information.
Performance Monitoring 2018/19 (Q3)	This is a standard 6-monthly report which allows members to undertake their monitoring role in relation to the relevant departments' services. The report also includes details of the compliments and complaints received by the relevant departments. Following agreement by the Scrutiny Chairs & Vice-Chairs Forum, all scrutiny committees now receive performance monitoring reports for quarters 1 and 3. The end of year position will be captured as part of the Council's Annual Report and Improvement Plan document.	To enable members to exercise their scrutiny role in relation to performance monitoring and to ensure that any areas of concern are identified and the relevant action taken.
Actions & Referrals Update	These quarterly updates provide details on progress made in relation to actions and requests which arose at previous meetings	To enable members to exercise their scrutiny role in relation to monitoring performance.

Items circulated to the Committee under separate cover since the last meeting: N/A