



Carmarthenshire County Council's Scrutiny Function

ANNUAL REPORT 2017/18

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Foreword

I am pleased to present this Annual Report for Carmarthenshire County Council's Scrutiny Function for the 2017/18 municipal year. The Annual Report provides a useful opportunity to reflect on the work of the Council's Scrutiny Committees during the past year. To recognise the achievements and identify where improvements could be made. This analysis is instrumental in developing the work of scrutiny and to inform the Forward Work Programmes for the upcoming year.

It has continued to be a challenging period for the Council, particularly with the unprecedented budget situation faced by all local authorities in Wales. All the scrutiny committees have played their part in terms of scrutinising performance and contributing to key council policies and decisions.

All scrutiny committees have been busy this year, with community's scrutiny continuing to monitor the local development plan (LDP) and the new council owned housing companies. The education committee did some great work in analysing how the TIC (Transform, Innovate, and Change) team have positively improved and allowed efficiencies in schools to take place. Importantly this committee also setup a task and finish group to look at nursery provision in the county. Our environment committee looked at energy consumption in all our non domestic buildings and road safety investment. Members of the Policy and Resources committee attended several public service board (PSB) meetings and continue to support the all departments in reducing sickness absence throughout the council. During the year committee members visited our occupational health facilities in St Davids Park. Finally, with an ever greater strain placed on our social services, members of our social care committee looked at the effectiveness of social care in Carmarthenshire amongst several other important pieces of work.

Member and officer development is also key to successful scrutiny and the Chair and Vice Chairs forum agreed this year that more member training needs to be devised and also specialised scrutiny training for officers should be looked at.

I would like to take this opportunity to thank all members of the Scrutiny Committees during 2017/18 for their constructive input and to the Chairs and Vice-Chairs for the way they managed their Committees. I have no doubt that 2018/19 will also be a challenging year and Members will continue to be dedicated to effective scrutiny. I would also like to express my sincere thanks and appreciation to our partners for their participation in the scrutiny process.

Finally I would like to thank all the officers who have provided support, advice and guidance throughout the year, particularly those in the Democratic Services Unit.

Cllr. Giles Morgan
Chair of Chairs & Vice-Chairs of Scrutiny Forum and
Carmarthenshire County Council's Scrutiny Champion

Scrutiny in Carmarthenshire

Scrutiny plays a key role in improving the services that the people and children of Carmarthenshire use. The majority of decisions are made by the Executive Board of 10 County Councillors. Scrutiny offers the other 64 Councillors an opportunity to influence those decisions and act as a 'critical friend'. It is also useful in ensuring that Council policies respect current priorities, as well as promoting efficiency and encouraging effective partnership working with external bodies. Scrutiny Committees' main roles and responsibilities are to:

- Examine how well the Executive Board and Council are performing.
- Hold the Executive Board to account and seek to promote open and transparent decision-making.
- Monitor the performance of the Council's services and functions.
- Review decisions made by the Executive Board where appropriate.
- Assist the Executive Board in the development, monitoring and review of policy.
- Scrutinise, as a key element of the consultation process, the proposed revenue budget strategy and capital investment programmes.
- Enable the participation of external organisations and partners in consideration of issues that may impact upon the delivery of Council and countywide priorities.

All non-executive councillors can be appointed to at least one Scrutiny committee, depending on their specialist interests or expertise.

Carmarthenshire County Council has 5 Scrutiny Committees:

- Community
- Education & Children
- Environmental & Public Protection
- Policy & Resources
- Social Care & Health

The Committees normally meet 8 times a year on a 6 weekly basis to consider issues and reports included in a scrutiny forward work programme, which is developed at the beginning of the municipal year. Additional meetings are sometimes arranged if required and special or joint meetings may be held to consider urgent or cross-cutting issues.

The Scrutiny Committees are politically balanced to reflect, as far as possible, the political composition of the Council as a whole. The Chairs and Vice-Chairs of Scrutiny Committees are appointed at the beginning of each municipal year for a period of one year (e.g. May 2017 to April 2018) by Council. They also participate in the Chairs and Vice-Chairs of Scrutiny Forum, which meets on a quarterly basis to oversee the strategic direction of Scrutiny.

The Scrutiny Committees

Standard Scrutiny Monitoring Reports / Items

All Scrutiny Committees receive the following monitoring reports as standard and have previously agreed the frequency and format of these reports.

Performance Management Reports – One of the principal roles of a Scrutiny Committee is to monitor the performance of services and functions under its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports, which provide a balanced picture of performance. In addition, the Committees receive business plans and compliments and complaints monitoring information.

Revenue & Capital Budget Monitoring Reports – Each Scrutiny Committee receives half-yearly reports on the revenue and capital budgets for the services within their remit.

Actions & Referrals Updates – During the course of the municipal year several recommendations and requests for additional information are made by Scrutiny Committees to assist them in discharging their scrutiny role. Quarterly Action and Referral Reports are produced to provide an update on progress against the recommendations and actions requested.

Community Scrutiny Committee

The Community Scrutiny Committee has 13 Members and its remit covers:

- Housing – Social and Private Sector
- Planning Policy
- Community Regeneration including Physical and Rural Development
- Economic Development
- European and Externally Funded Programmes
- Libraries
- Arts and Theatres
- Museums and Archives
- Countryside Facilities
- Sports, Leisure and Recreation

Committee meetings – During 2017/18 the Committee considered reports on a wide range of topics including:

- Annual Monitoring Report 2016/17 – Carmarthenshire Local Development Plan
- Carmarthenshire Community Infrastructure Levy – Update and Progress Report
- Carmarthenshire Museums Strategic Plan 2017-2022
- Annual Performance Report (Planning)
- Establishment of a Council Owned Housing Company
- Introduction of a 'Choice Based Lettings' Process for Council Housing in Carmarthenshire
- Carmarthenshire Local Development Plan 2006-2021 Review Report
- Revised Carmarthenshire Local Development Plan 2018-2033 Draft Delivery Agreement and Draft Site Assessment Methodology

- Housing Revenue Account and Housing Rent Setting 2017/18 (Revenue and Capital)
- Carmarthenshire Homes Standard Plus (CHS+) 'Delivering What Matters'
- Local Resilience Forum Business Plan
- Welsh Library Standards
- Llanelli Town Centre – Regeneration
- Carmarthenshire County Council's Annual Report 2016/17, including the second year progress report for the Corporate Strategy 2015-20
- Revenue Budget Strategy 2018/19 to 20/21

Task and Finish Review – The Committee did not undertake a task and finish review during 2017/18. Consideration will be given to topics for further scrutiny investigation during 2018/19.

Education & Children Scrutiny Committee

The Education & Children Scrutiny Committee has 19 Members, five of which are co-opted Members. Only the Education & Children Scrutiny Committee has co-opted Members and they represent:

- Parent Governor Member for Area 1 – Dinefwr
- Parent Governor Member for Area 2 – Carmarthen
- Parent Governor Member for Area 3 – Llanelli
- Roman Catholic Church Representative
- Church in Wales Representative

The Committee's remit covers:

- Educational Standards & School Performance
- Inclusion & Additional Learning Needs
- Welsh Medium Education
- School Modernisation
- Adult Community Learning
- Youth Services
- Youth Offending
- School Meals
- Children's Services including Social Services & Family Support Services

Committee meetings – During 2017/18 the Committee considered reports on a wide range of topics including:

- Education & Children Departmental Draft Business Plan 2018/19-2021
- Draft Annual Report of the Statutory Director of Social Services on the Effectiveness of Social Care Services in Carmarthenshire 2016/17 (Joint with the Social Care & Health Scrutiny Committee)
- Draft Corporate Strategy 2018-23
- Provisional Examination and Teacher Assessment Results and Provisional School Attendance
- Annual School Performance and Achievement Report
- School Budgets
- Transformation, Innovation & Change (TIC) Programme – Support for Schools Update
- Revised Estyn Inspection Framework
- Modernising Education Programme (MEP) Strategic Outline Programme Band B Update
- Reports on Modernising Education Programme (MEP) proposals to increase the capacity at Gorslas School
- School Leadership and Data Contextual Paper 2016/17
- Carmarthenshire 11-19 Curriculum Review Update
- Categorisation of Schools 2018
- Elective Home Education
- ERW Curriculum Update
- Carmarthenshire Welsh in Education Strategic (WESP) Plan
- Digital Schools Strategy 2018-21
- Carmarthenshire Youth Support Service Business Plan 2017-20
- Adoption Service Annual Report 2016/17

- Behaviour Service Review
- Corporate Parenting Annual Report 2017
- Fostering Service Annual Report
- Carmarthenshire County Council's Annual Report 2016/17, including the second year progress report for the Corporate Strategy 2015-20
- Revenue Budget Strategy 2018/19- 2021

Task & Finish Review – The Committee agreed to set up a Task and Finish Group to review Early Years Education, Childcare and Play in Carmarthenshire. The key aims and objectives for the review along with the membership of the Task and Finish Group were endorsed at a meeting in March 2018.

Site visits – The programme of school visits commenced in the 2009/10 municipal year and by the end of the October 2015, the Committee had visited all the county's primary, secondary and special schools, along with the 3 integrated family centres. In 2016/17 the Committee began revisiting schools, linking in with the School Improvement Panel's work programme and the Authority's Modernising Education Programme proposals. The Committee felt that school visits tended to focus on premises issues and considered a report ('Scrutiny School Visits Framework') which proposed that the school visits programme's focus be realigned to facilitate broader discussion on aspects chosen as greater priorities, such as leadership, teaching, learning and outcomes. The Committee emphasised that the Framework was not intended to preclude or ignore any elements of premises related issues which may arise and require attention.

The Committee continued its programme of school visits with the new emphasis as detailed above and visited the following 3 schools during the Spring Term of 2018:

- Llechyfedach Tumble Federation
- Llangunnor
- Bryngwyn Glanymor Federation

The Committee also considered the School Visits Feedback report which provided an overview of the school visits undertaken during the Spring Term 2018. This enabled the Committee to undertake their key role in monitoring school leadership, provision and standards within the County's schools. It also assisted in determining future priorities as a result of any issues raised.

Environmental & Public Protection Scrutiny Committee

The Environmental & Public Protection Scrutiny Committee has 14 Members and its remit covers:

- Visible front line services (e.g. highways, street cleaning, waste and recycling services, town-centre management, grounds maintenance, public conveniences, bus shelters and maintenance of car parks)
- Regional Waste Plan
- Transport
- Trading Standards
- Vehicle Maintenance
- Road Safety
- On/Off Street and Residents' Car Parking
- Conservation
- Shoreline Management & Coastal Protection
- Contaminated Land
- Public Protection (Air Pollution, Trading Standards, Pest Control & Environmental Health)
- Community Safety Issues —identified in the Corporate Community Safety and Crime and Disorder Reduction Strategies, working with the relevant partners
- Environmental Enforcement (e.g. litter, dog fouling)
- Planning Enforcement
- Pest Control

Committee meetings – In addition to its regular monitoring reports, the Committee considered a number of reports on areas of specific concern and interest, such as:

- Service Delivery Plan – Environmental Protection Services for 2017/18
- Environmental Health and Licensing Services Annual Report 2016/17
- Fair and Safe Communities Annual Report 2016/17
- Carmarthenshire Rights of Way Improvement Plan (ROWIP) 2007-17 Review
- Air Quality Management Area (AQMA) Annual Update
- Highway, Footway and Road Safety Investment Programme Update
- Review of LED Conversion Project
- Highways Network Hierarchy
- Garden Waste Scheme
- Future Waste Treatment and Disposal Arrangements
- Carmarthenshire Parking Strategy
- Towy Valley Path - Expenditure (referral from the Policy and Resources Scrutiny Committee)
- Energy Consumption in the Council's Non-Domestic Buildings
- Carmarthenshire County Council's Annual Report 2016/17, including the second year progress report for the Corporate Strategy 2015-20
- Revenue Budget Strategy 2018/19- 2021

Task & Finish Review – The Committee set up a Task and Finish Group to review the maintenance provision of highway hedgerows and verges. The scoping document and membership of the Task and Finish Group were endorsed at a meeting in November 2017. The Task and Finish Group considered a range of evidence over a series of meetings

between January 2018 and April 2018. Based on the research and evidence provided, the Group formulated recommendations which would be included within the final report to be presented to the Executive Board for approval.

Site visits – The Committee arranged a site visit to two major facilities:

- Waste recycling provision at Cwm Environmental
- Winter maintenance fleet at Cillefwr, Johnstown

The aim of the site visit was to provide Committee Members with experience and a better understanding of these service areas. The visit also provided Members with operational knowledge regarding the reception and processing of blue bag recycling, residual waste (black bag waste) and composting facilities. The Managing Director and Operations Director of CWM Environmental were present at the meeting.

Policy & Resources Scrutiny Committee

The Policy & Resources Scrutiny Committee has 13 Members and its remit covers:

- Corporate Policy, Strategy and Performance Monitoring
- Cross-cutting Issues
- Sustainable Development
- Finance
- Property
- Information Technology
- Communications
- Customer Services
- Audit
- Procurement
- Non-housing Maintenance
- Organisational Development
- Human Resources
- Emergency Planning
- Public Service Board (PSB)

Committee meetings - Reports considered by the Committee this year included:

- Attendance Management Monitoring Report April 2017 to September 2017
- Quarterly Treasury Management and Prudential Indicator Reports
- Corporate Asset Management Plan 2016-19 and Office Accommodation Strategy Update
- Annual Report 2016/17 on the Welsh Language
- Carmarthenshire Public Services Board (PSB) Annual Report 2016/17
- Carmarthenshire Public Services Board (PSB) Draft Carmarthenshire Well-being Plan
- Strategic Equality Plan Annual Report 2016-17
- Transform, Innovate & Change (TIC) Programme Annual Report 2016/17 & Business Plan 2017/18
- Corporate Enforcement Policy
- Digital Schools Strategy for Carmarthenshire
- Proposed Digital Technology Strategy 2018-2021
- Proposed policy to govern how the Council provided its computers with internet access to members of the public
- Carmarthenshire County Council's Annual Report 2016/17, including the second year progress report for the Corporate Strategy 2015-20
- Revenue Budget Strategy 2018/19 to 20/21
- Five Year Capital Programme 2018/19-23

Task & Finish Review – The Committee did not undertake a Task and Finish Review during 2017/18. Consideration will be given to topics for further scrutiny investigation during 2018/19.

Social Care & Health Scrutiny Committee

The Social Care & Health Scrutiny Committee has 14 Members and its remit covers:

- Social services for Older People including Nutritional Standards
- Adults with Learning Disabilities
- Support for Carers
- Mental Health Services
- Safeguarding of Adults
- Integration of Health and Social Care Services
- Dementia Services

Committee meetings – Reports considered by the Committee this year included:

- Communities Departmental Draft Business Plan 2018/19-2021
- Annual Report of the Statutory Director of Social Services on the effectiveness of Social Care Services in Carmarthenshire 2016/17 (Joint with the Education & Children Scrutiny Committee)
- Corporate Strategy 2018-23
- Service Integration and Pooled Funds
- Carmarthenshire's Quality Assurance Arrangements Including Operation Jasmine Action Plan
- Social Care Welsh Language Strategy 'More Than Just Words'
- Future Business Model for Careline in Carmarthenshire
- West Wales Care Partnership Overview
- Update on Trading Standards Initiatives – Protection of Elderly and Vulnerable Citizens in Carmarthenshire
- Deprivation of Liberty Safeguards (DoLS)
- Adult Social Care Complaints and Compliments Report
- Transforming Mental Health Services – Consultation Closing Report
- Unpaid Carers Update
- Draft Learning Disability Strategy 2018-2023
- Carmarthenshire County Council's Annual Report 2016/17, including the second year progress report for the Corporate Strategy 2015-20
- Revenue Budget Strategy 2018/19 to 20/21

Task & Finish Review - The Committee did not undertake a task and finish review during 2017/18. Consideration will be given to topics for further scrutiny investigation during 2018/19.

Site visits – The Committee undertook a visit to the Careline offices in Eastgate, Llanelli, where Careline, Dewis Sir Gar and the Community Resource Team are all based. The Committee learned about the process following a client's initial contact with the Information, Advice and Assistance Service.

Development Sessions - The Committee received the following presentations at meetings during the course of the year:

- Presentation by Ros Jervis (Director of Public Health with the Hywel Dda University Health Board) who provided a general overview of his role
- Presentation by Estelle Hitchon (Director of Partnership and Engagement and Rob Jeffery, Head of Operations with the Welsh Ambulance Services NHS Trust) who provided an overview of the service
- Presentation by Mr Richard Jones (Head of Clinical Innovation & Strategy with the Hywel Dda University Health Board) who provided an update on the Transformation of Mental Health Services
- Presentation by Ms Alison Harris (Chief Executive Officer of Carers Trust, Crossroads, Sir Gar) who provided an update on Unpaid Carers.

Other activities during 2017/18

Chairs & Vice-Chairs of Scrutiny Forum – The Chairs and Vice-Chairs of the Council's Scrutiny Committees usually meet on a quarterly basis to discuss issues relating to the scrutiny function. The Forum, which was established in 2004, is chaired by the Chair of the Policy & Resources Committee, who is also the Council's 'Scrutiny Champion'. During 2017/18 the Forum met on four occasions.

Scrutiny Member Development and Training - The following all-member development sessions and seminars were held during 2017/18, to which Committee Members were invited:

- Social Services and Well-Being (Wales) Act
- Data Management and Freedom of Information Act
- Health & Safety (including Corporate Manslaughter)
- Welsh Local Government Association (WLGA) Regional Workshop
- Digital Transformation Seminar
- Substance Misuse
- Local Housing Company
- Financial Exploitation Safeguarding Scheme Seminar

In addition, there were several departmental budget seminars held.

Following the Local Government Elections, a comprehensive Induction Programme for Members was launched in May 2017. New and existing Members were invited to attend these sessions. The following induction sessions were held:

- Ethics, Standards, Legal Duties and Responsibilities (Induction)
- Finance including Budgeting & Treasury Management
- Introduction to Marketing and Media
- Decisions for Future Generations (Well-Being of Future Generations Act)
- Safeguarding & Violence Against Women & Domestic Abuse & Sexual Violence Act

Two focus groups were held in December 2017 to give Members the opportunity to give feedback on the new Programme and help identify further areas for training and development. Feedback from the focus group and further recommendations from various Scrutiny Committees have informed the development of the annual Member Development Plan for 2018/19.

ERW Scrutiny Councillor Group - The ERW Scrutiny Councillor Group is a regional group that consists of the Chairs and Vice-Chairs of the six education scrutiny committees from across the ERW consortium. The aim of the Group is to ensure there is consistent scrutiny across the region on matters within the remit of ERW. It meets twice a year to discuss ERW items and the opportunity is also taken to consider other education items of common interest. The meetings take place on a rota basis between the six local authorities that form the ERW consortium. The Chair of the Group is also rotated and is normally the Chair of the hosting local authority. Previous meetings have been productive and Estyn view the Group as a strength for the consortium. The meetings are administered by the City & County of Swansea's Scrutiny Team. The Chair and Vice-Chair of the Education & Children Scrutiny Committee have attended two meetings of this regional group during the past year. Carmarthenshire Council hosted a Group meeting in March 2018.

Swansea Bay City Deal Joint Scrutiny Committee - The Swansea Bay City Deal Joint Scrutiny Committee is a regional scrutiny committee consisting of 12 non-executive members of the four Swansea Bay City Deal Constituent Authorities. The Joint Scrutiny Committee was established in July 2018 to review and scrutinise the Swansea Bay City Deal Joint Committee. It aims to ensure greater public accountability over decisions made by the Joint Committee and any of its sub-committees and related entities. This complements Local Authority scrutiny work on individual projects of the City Deal that fall within their remit. The Joint Scrutiny Committee is hosted by Neath Port Talbot County Borough Council. It is envisaged that the Joint Scrutiny Committee meets on a quarterly basis. The first meeting was held at Carmarthenshire County Council in November 2018.

Wales Scrutiny Managers Network - Officers attended the Scrutiny Managers Network in October 2018. Issues discussed included:

- WAO Overview and Scrutiny Fit for the Future review
- Self-evaluation and peer review
- Joint scrutiny
- Public engagement
- Measuring scrutiny outcomes
- Future Generations Scrutiny Framework
- Local Government Reform Working Group

Attendance at these meetings has been useful in providing a national perspective of scrutiny and sharing ideas and issues with cross cutting themes for all areas. They also offered a useful insight into future developments. WLGA has agreed to organise and facilitate two meetings of the Scrutiny Manager Network per year.

Local Government Wales Measure 2011

Forward work programmes for all Scrutiny Committees are available on the Authority's Scrutiny pages.

Chairs of Scrutiny Committees are appointed in accordance with Part 6 of the Measure.

Looking ahead to 2018/19

Each Scrutiny Committee must develop and publish a forward work programme for the forthcoming year and an annual report outlining the work of the previous year. All annual reports for 2017/18 have been completed and approved by the relevant Scrutiny Committees.

The Local Government elections in May 2017 resulted in changes to the membership of the Scrutiny Committees and a comprehensive induction programme was undertaken, including sessions on scrutiny and meeting procedures. Planning sessions for the forward work programmes for 2017/18 were held with each scrutiny committee. Due to the number of new Members on the Scrutiny Committees, an overview of the remit of each of the Committees was provided by Lead Officers, which Members found useful. As part of this overview, Officers also highlighted the key plans, policies and strategic issues for the upcoming year. Members discussed what they felt were the priority topics for their Committee and developed a draft forward work programme. The forward work programme planning also provided Members with the opportunity to consider potential Member Development Sessions and topics for further scrutiny investigation. The forward work programmes and the annual reports are available to view on the Council's website.

The Council continues to face serious budgetary pressures and needs to continue to identify and achieve more savings and efficiencies. A key achievement for the Council will be to maintain and deliver improvements to services, whilst meeting the required savings targets. Scrutiny Committees will continue to contribute and challenge in a constructive way to support the Council in meeting these challenges.

Key policies, plans and performance will continue to be monitored and scrutinised. The Council's overarching policies and plans include: the Annual Report and Improvement Plan, Wellbeing Objectives, Ageing Well Plan and Corporate Strategy. The Policy & Resources Scrutiny Committee has the overarching remit for corporate policy, strategy and performance. However, such plans and objectives also cross over into other scrutiny areas. Where appropriate, all Scrutiny Committees will consider elements of such plans and policies relevant to their remits. Innovative solutions will be sought to reduce duplication and waste, such as the super scrutiny held during 2016/17.

Other key areas that the Committees will be focussing on include:

Community – Homelessness Strategy, Local Development Plan (LDP) Delivery Agreements and Preferred Option, Amendments to the Private Sector Housing Renewal Strategy, Tenant Vision Engagement Plan, Fire Safety and Fire Risk Assessments. The Committee has indicated that it wishes to undertake a series of site visits to the County's leisure facilities and regeneration areas. The Committee has also specified that it will be undertaking Task and Finish Work on the provision of affordable bungalows in Carmarthenshire.

Education & Children – Recruitment and Retention of Staff (Teachers and Headteachers), Additional Learning Needs (ALN) Reform, Approaches to Securing Positive Behaviour, Music Service, ERW Business Plan 2018-19 and Review of 2017-18, School Redundancy and Enhanced Voluntary Redundancy (EVR), Welsh Government Categorisation of Schools 2018, Welsh in Education Strategic Plan (WESP), West Wales Regional Partnership Board and New Children's Zone.

Environmental & Public Protection – Area Planning Board Drug & Alcohol Misuse Strategy Annual Report 2016/17, Substance Misuse Service Annual Report 2016/17, Service Delivery Plan for the Environmental Protection Services, Carmarthenshire Cycling Strategy, LED Conversion Project, Highway Footway and Road Safety Investment Programme, Gambling Policy and Licensing Policy.

Policy & Resources – 2017/18 Annual Report on Well-Being Objectives, Treasury Management 2018/19, Digital Transformation Strategy Annual Progress Report, Attendance Management, Public Services Board (PSB) Annual Report 2018 and Welsh Language Annual Report.

Social Care & Health – Area Planning Board Drug & Alcohol Misuse Strategy Annual Report 2016/17, Substance Misuse Service Annual Report 2016/17, Draft Regional Strategy 'Safer Lives, Healthier Families' 2018-2022, Initiatives to Safeguard Teenagers from Harm, Local Development Plan (LDP) Planning Policy in relation to Disabilities, Workforce Planning, Meals on Wheels Update, Country Cars and Regional & Partnership Working Update.

Support for the Scrutiny Function

In July 2015, support for Carmarthenshire County Council's scrutiny function was transferred from the former Scrutiny & Consultancy Team, based in the People Management & Performance Division, to the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Providing support and constitutional advice to the Council's Scrutiny Committees and to Members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive Members of the Council and its Officers
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum and the Scrutiny Chairs and Vice-Chairs Executive Board Forum
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published
- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny Members
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in conjunction with the groups, and assisting in the implementation and monitoring of completed reviews
- Managing the Scrutiny Member development programme.
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire, including work programmes, task and finish reports and annual reports, visit the County Council's website at: www.carmarthenshire.gov.wales/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or email: scrutiny@carmarthenshire.gov.uk

Scrutiny Committee Chairs & Vice-Chairs during 2017/18

Policy & Resources

Cllr. Giles Morgan
Chair
(Swiss Valley)
Independent

Cllr. Ken Howell
Vice-Chair
(Llangeler)
Plaid Cymru

Community

Cllr. Sharen Davies
Chair
(Llwynhendy)
Labour

Cllr. Gareth Thomas
Vice-Chair
(Hendy)
Plaid Cymru

Education & Children

Cllr. Darren Price
Chair
(Gorslas)
Plaid Cymru

Cllr. Edward Thomas
Vice-Chair
(Llandeilo)
Independent

Environmental & Public Protection

Cllr. John James
Chair
(Burry Port)
Labour

Cllr. Alun Davies
Vice-Chair
Plaid Cymru

Social Care & Health

Cllr. Gwyneth Thomas
Chair
(Llangennech)
Plaid Cymru

Cllr. Ieuan Davies
Vice-Chair
(Llanybydder)
Independent

Glossary of Terms

ALN - Adult & Community Learning

Bilingual Secondary (2A) - At least 80% of subjects apart from English and Welsh are taught through the medium of Welsh to all pupils. One or two subjects are taught to some pupils in English or in both languages.

CSSIW - Care & Social Services Inspectorate Wales

DoLS - Deprivation of Liberty

ERW - Education through Regional Working

IAA - Information Advice & Assistance

MEP – Modernising Education Programme

PSB – Public Service Board

TIC – Transform, Innovation and Change

WESP – Welsh in Education Strategic Plan

WLGA - Welsh Local Government Association

WM - Welsh-Medium