

PWYLLGOR CRAFFU ADDYSG A PHLANT

23^{ain} O DACHWEDD 2015

Atgyfeiriad i'r Pwyllgor Craffu Addysg a Phlant

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Ystyried a nodi'r fater a gyfeiriwyd gan y Pwyllgor Craffu Polisi ac Adnoddau yn gysylltiedig â fformat adroddiadau rheoli perfformiad y pwyllgorau craffu.

Rhesymau:

- Er mwyn galluogi aelodau'r pwyllgor i ymarfer eu swyddogaeth craffu.

Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad: NAC OES

Aelod y Bwrdd Gweithredol sy'n gyfrifol am y Portffolio:

Cyng. Pam Palmer (Ffocws Cwsmeriaid a Pholisi / Rheolydd Busnes y Cyngor)

Y Gyfarwyddiaeth: Prif Weithredwr	Swyddi:	Rhifau Ffôn / Cyfeiriadau E-bost:
Enw Pennaeth y Gwasanaeth: Linda Rees-Jones	Pennaeth Gweinyddiaeth a'r Gyfraith	01267 224010 lrjones@sirgar.gov.uk
Awdur yr adroddiad: Bernadette Dolan	Uwch Ymgynghorydd	01267 224030 badolan@sirgar.gov.uk

EXECUTIVE SUMMARY

**EDUCATION & CHILDREN
SCRUTINY COMMITTEE
23rd NOVEMBER 2015**

**Referral to the Education & Children
Scrutiny Committee**

Background

The Community Scrutiny Committee is requested to consider the following referral from the Policy & Resources Scrutiny Committee:

Agenda Item: End of Year Departmental Performance Management Report – 1st April 2014 to 31st March 2015

Date: 24th July 2015

Issue: The format of performance monitoring reports to scrutiny committees

At its meeting on the 24th July 2015, the Policy & Resources Scrutiny Committee considered its End of Year Departmental Performance Management Report for the period 1st April 2014 to 31st March 2015.

During consideration of the report, concerns were expressed about the format and length of Report B. It was also felt that the information was out of date by the time the Committee considered it. The Performance & Information Manager advised that members had requested a move from exception based reporting to a balanced and comprehensive format several years ago. He would however accept changing the format back to exception based although this would need to be agreed by the Chairs & Vice-Chairs of Scrutiny Forum following consultation with other committees. He reminded members that they had full access to the PIMS system at any time and could generate reports within it. The roll-out of tablets to members would also improve matters and he could review PIMS with IT services to see how the format of the report could be improved in the longer term.

The Policy & Resources Scrutiny Committee therefore unanimously resolved that “other Scrutiny Committees are offered the opportunity to receive Performance Management Report B on an exception basis”.

Following the meeting, the Performance & Information Manager met with the Chairs & Vice-Chairs of Scrutiny Forum on the 27th July. The Forum asked him to look at alternative formats for the Performance Management reports.

On the 21st September, the Performance & Information Manager demonstrated a prototype “dashboard” report format to the Forum which facilitates drilling down into the PIMS system so that off- target Improvement Plan deliverables are easily identified as well as those that are on-target. Further development on this is required to enable access via Councillors’ i-Pads.

An all-member seminar has therefore been organised for 2:00pm on 14th January 2016 in 'Y Ffwrnes to demonstrate to and consult with members on the revised format. Further details about the seminar will be circulated in due course.

It is hoped to introduce a new format later in the New Year.

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees-Jones** **Head of Administration & Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Linda Rees-Jones** **Head of Administration & Law**

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
End of Year Departmental Performance Management Report – 1st April 2014 to 31st March 2015 (Policy & Resources Scrutiny Committee – 24th July 2015)	<p>Cymraeg http://online.carmarthenshire.gov.uk/agendas/cym/POAD20150724/MINUTES.HTM</p> <p>English http://online.carmarthenshire.gov.uk/agendas/eng/POLI20150724/MINUTES.HTM</p>