

POLICY & RESOURCES SCRUTINY COMMITTEE

11TH OCTOBER 2018

FORTHCOMING ITEMS FOR NEXT MEETING TO BE HELD ON 5TH DECEMBER 2018

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Proposed Agenda Item	Background	Reason for report What is Scrutiny being asked to do? <i>e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</i> <i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i>
Corporate Strategy Performance Monitoring Report 2018/19	This is the standard quarterly Performance Management report on progress in delivering the objectives/actions and targets set out in the New Corporate Strategy. It covers those elements of the strategy that fall under the remit of this Scrutiny.	Authorities are under a general duty to make arrangements to monitor performance. The Authority also needs to demonstrate to citizens, members and regulators how performance is managed and appropriate interventions implemented. All Scrutiny Committees have a responsibility to scrutinise the report.
2019/20 Departmental Business Plan	This item will enable the Committee to consider and comment on the Chief Executive's & Corporate Services Department Business Plan 2019-20 relevant to its remit.	To give members an opportunity to review the Department's business plan.
Treasury Management 2018/19 (Q2) (Half Yearly Report)	This is a standard quarterly update in relation to Treasury Management	The Revised CIPFA Treasury Management Code of Practice 2017 stipulates that there should be regular reporting to Members and Member scrutiny of the treasury policies. The Policy and Resources Scrutiny Committee is responsible for ensuring this effective scrutiny of the treasury

		management strategy and policies.
Budget monitoring 2018/19 (Q2) (Revenue & Capital)	This is a standard item which allows members to undertake their monitoring role of the departmental and corporate budgets.	The Committee is being requested to scrutinise the budget information.
Attendance Management	This is an update to the Attendance Management report considered by the Committee on the 14 th June 2018.	The report provides departmental/divisional/schools performance ranking results for consideration and monitoring against agreed departmental targets and progress of development of departmental actions plans to support improvement.
Actions & Referrals Update	These quarterly updates provide details on progress made in relation to actions and requests which arose at previous meetings.	To enable the Committee to scrutinise progress made in relation to actions and requests arising from previous meetings.
September 2018 PSB minutes	The Well-being of Future Generations (Wales) Act 2015 notes the requirement that a designated local government scrutiny committee is appointed to scrutinise the work of the PSB. In Carmarthenshire, the Council's Policy & Resources Scrutiny Committee has been designated as the relevant scrutiny committee.	To consider and scrutinise on the content of the PSB minutes.

Items circulated to the Committee under separate cover since the last meeting

Date Circulated via email	Item	Reason for circulation
19/7/18	Borrowing Summary 18-19 onwards	Requested at meeting held on 7/2/18
19/7/18	Progress on the conversion of traditional street lighting to LED under the interest free 'Invest-2-Save' funding	Requested at meeting held on 7/2/18

When choosing a topic a Scrutiny Committee should consider whether:-

- **scrutiny could have an impact and add value**
- **the topic is of high local importance and reflects the concerns of local people**
- **the resources are available that would be required to conduct the review, in terms of resources and budget**
- **it avoids work duplication elsewhere**
- **the issue is one that the committee can realistically influence**
- **the issue is related to an area where the council, or one of its partners, is not performing well**
- **the issue is relevant to all or large parts of the local area**
- **the review would be in the council's interests.**

Topics are not suitable for scrutiny when:

- **the issue is already being addressed elsewhere and change is imminent**
- **the topic would be better addressed elsewhere (and will be referred there)**
- **scrutiny involvement would have limited or no impact upon outcomes**
- **the topic may be sub-judice or prejudicial to the council's interest**
- **the topic is too broad to make a review realistic**
- **new legislation or guidance relating to the topic is expected within the next year**
- **the topic area is currently subject to inspection or has recently undergone substantial change.**