

# Y BWRDD GWEITHREDOL

26<sup>AIN</sup> CHWEFROR 2018

## CYNLLUN CYFLAWN CYFLAWN GWASANAETH 2017/18 – ADRAN DIOGELU'R AMGYLCHEDD

### Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

Cymeradwyo'r Cynllun Cyflawni Gwasanaeth ar gyfer 2017/18.

#### Y rhesymau:

1. O ganlyniad bod Cyngorydd Philip Hughes, Aelod o'r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd wedi datgan buddiant personol yn yr eitem hon, cyfeirir yr adroddiad at y Bwrdd Gweithredol i'w benderfynu.
2. Mae'n ofynnol i gynllun cyflawni y gwasanaeth bwyd gael ei gymeradwyo bob blwyddyn yn unol â chytundeb y Fframwaith Safonau Bwyd.
3. Mae'r cynllun cyflawni gwasanaeth yn sail i'r blaenorriaethau a'r gwaith a gynllunnir o ran Adran Diogelu'r Amgylchedd ar gyfer 2017/18.

<b>Angen ymgynghori â'r Pwyllgor Craffu perthnasol:</b>	Oes – 12 Chwefror, 2018 Pwyllgor Craffu Diogelu'r Cyhoedd ar Amgylchedd
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#### Sylwadau / Argymhellion y Pwyllgor Craffu:

Derbyniwyd yr adroddiad gan Bwyllgor Craffu Diogelu'r Cyhoedd ar Amgylchedd.

Angen i'r Bwrdd Gweithredol wneud penderfyniad -	Oes – 26 Chwefror, 2018
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Angen i'r Cyngor wneud penderfyniad –	Nac oes
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#### YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Y Cyngorydd P. Hughes (yr Aelod o'r Bwrdd Gweithredol sy'n Gyfrifol am y Portffolio Diogelu'r Cyhoedd)

Y Gyfarwyddiaeth <b>Cymunedau</b> Enw Pennaeth y Gwasanaeth: <b>Jonathan Morgan</b> Awdur yr Adroddiad: <b>Sue Watts</b>	Swydd <b>Pennaeth Dros Dro Cartrefi a Chymunedau Mwy Diogel</b> Swydd <b>Rheolwr Diogelu'r Amgylchedd</b>	Rhif ffôn: <b>01267 228960</b> Cyfeiriad e-bost: <b><a href="mailto:RStaines@sirgar.gov.uk">RStaines@sirgar.gov.uk</a></b>  Rhif ffôn: <b>01267 228929</b> Cyfeiriad e-bost: <b><a href="mailto:sewatts@sirgar.gov.uk">sewatts@sirgar.gov.uk</a></b>
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# **EXECUTIVE SUMMARY**

## **EXECUTIVE BOARD**

**26<sup>TH</sup> FEBRUARY 2018**

### **SERVICE DELIVERY PLAN 2017/18 – ENVIRONMENTAL PROTECTION SECTION**

The Environmental Protection Section is required by the Food Standards Agency and the Health and Safety Executive to produce an annual Service Delivery Plan. The format of the plan is prescribed in the relevant Framework Agreements.

The Plan provides an outline of the Council's service aims and objectives including links to the corporate objectives and plans. A brief description of the Council is included, defining its infrastructure, economy and organisation structure. The Plan also requires the scope and demands of the Environmental Protection Services.

The Plan is divided into sections' which provide details of specific areas of each of the services and workplans for the coming year. This is an opportunity to highlight where there are weaknesses and strengths within the relevant Teams. There are specific areas that are highlighted as being at risk and those that the section is no longer able to provide because of the limited resources.

A breakdown of resources is provided, including staffing costs, administration, supplies and services, training etc. with comparisons between financial years. Details of the breakdown of the costs are included within the text.

The final section contains information and details of quality assessments and illustrates the various ways that the Section ensures consistency, efficiency and competency.

The Service Delivery Plan is subject to annual review.

<b>DETAILED REPORT ATTACHED ?</b>	<b>YES</b>
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## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Jonathan Morgan

Acting Head of Homes and Safer Communities

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan

Acting Head of Homes and Safer Communities

- 1. Scrutiny Committee** – The report was received by the Environment and Public Protection Scrutiny Committee on 12<sup>th</sup> February, 2018.
- 2. Local Member(s)** - No consultation necessary
- 3. Community / Town Council** - No consultation necessary
- 4. Relevant Partners** - No consultation necessary
- 5. Staff Side Representatives and other Organisations** - No consultation necessary

### Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

**THERE ARE NONE**

Title of Document	File Ref No.	Locations that the papers are available for public inspection