

# PWYLLGOR Y GWASANAETHAU DEMOCRATAIDD

## 29 TACHWEDD 2017

### AROLWG TG

#### Yr Argymhellion / Penderfyniadau Allweddol Sydd Eu Hangen:

- Ystyried arolwg drafft ynghylch Darpariaeth TG i'w ddsbarthu i aelodau etholedig.

#### Y Rhesymau:

Cytunodd y Pwyllgor yn ei gyfarfod ar 8 Medi 2017 ar awgrym gan y Cadeirydd y dylai'r flaenraglen waith gynnwys adroddiad ynghylch darpariaeth TG i'r aelodau. Mae Panel Annibynnol Cymru ar Gydabyddiaeth Ariannol (IRPW) wedi penderfynu bod yn rhaid i bob awdurdod sicrhau, trwy ei Bwyllgor Gwasanaethau Democrataidd, fod ei holl aelodau'n cael cymaint o gymorth ag sy'n angenrheidiol i'w galluogi i gyflawni eu dyletswyddau'n effeithiol. Dylid darparu cyfleusterau ffôn, e-bost a rhyngwyd digonol i bob aelod etholedig, gan roi mynediad electronig at wybodaeth briodol

Ymgynghorwyd â'r pwyllgor craffu perthnasol AMHERTHNASOL

Angen i'r Bwrdd Gweithredol wneud penderfyniad NAC OES

Angen i'r Cyngor wneud penderfyniad NAC OES

Mae gan y Pwyllgor Gwasanaethau Democrataidd gyfrifoldeb i benderfynu ar y lefel briodol o gymorth i aelodau etholedig gyflawni eu dyletswyddau.

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:- Y Cynghorydd Mair Stephens - Dirprwy Arweinydd (Deiliad Portffolio ar gyfer y Gwasanaethau TG)

#### Y Gyfarwyddiaeth:

Prif Weithredwr

#### Enw Pennaeth y Gwasanaeth:

Linda Rees Jones

#### Awdur yr Adroddiad:

Gaynor Morgan

#### Swyddi:

Pennaeth Gweinyddiaeth a'r Gyfraith

Pennaeth y Gwasanaethau Democrataidd

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# EXECUTIVE SUMMARY

## DEMOCRATIC SERVICES COMMITTEE

29<sup>TH</sup> NOVEMBER 2017

### IT SURVEY

The Committee will recall that at its last meeting it agreed to include IT provision within the Forward Work Programme.

Attached for the Committee's consideration is a draft survey, as suggested by the Chair of the Committee, to ascertain the views of all members on the IT provision they received following the recent elections.

The Committee is asked to comment on the draft survey and agree to its circulation, with a view to considering the findings of the survey at the next meeting in March.

**DETAILED REPORT ATTACHED?**

**Draft Survey**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees Jones**

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>YES</b>	<b>NOT AT THIS STAGE</b>	<b>NOT AT THIS STAGE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

### Legal

The IRPW (Independent Remuneration Panel for Wales) considers it is necessary for each elected member to have ready use of e-mail services, and to have electronic access to appropriate information via an internet connection. The Panel does not consider it appropriate that elected members should be required to pay for internet related services to enable them to discharge their council duties as a ward member, committee member or cabinet member. This comprises the necessary provision for a member to be in proper contact with council services and to maintain contact with those they represent.

The IRPW has determined that each authority, through its Democratic Services Committee, must ensure that all its members are given as much support as is necessary to enable them to fulfil their duties effectively. All elected members should be provided with adequate telephone, email and internet facilities giving electronic access to appropriate information.

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones      Head of Administration & Law

1. Scrutiny Committee(s) N/A.
2. Local Member(s) – N/A
3. Community / Town Council – N/A
4. Relevant Partners – N/A
5. Staff Side Representatives and other Organisations – N/A

## Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

**THESE ARE DETAILED BELOW:**

Title of Document	File Ref No. / Locations that the papers are available for public inspection
IRPW Draft Annual Report 2018	<a href="http://gov.wales/docs/dsjlg/publications/171004-irp-draft-report-en.pdf">http://gov.wales/docs/dsjlg/publications/171004-irp-draft-report-en.pdf</a>