

# PWYLLGOR GWASANAETHAU DEMOCRATAIDD 29AIN O DACHWEDD 2017

## AROLWG – AMSERAU CYFARFODYDD Y CYNGOR

### YR ARGYMHELLION / PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:

I ystyried ymhellach canlyniadau arolwg amserau cyfarfodydd, ac i wneud argymhelliad i'r Cyngor

### Y RHESYMAU:

Yn unol â Mesur Llywodraeth Leol (Cymru) 2011, mae'n ofynnol i'r Cyngor gynnal arolwg ymhlith Aelodau o ran amser cyfarfodydd a pha mor aml y cynhelir cyfarfodydd yr awdurdod lleol. Dylai pob awdurdod lleol adolygu'r amser y cynhelir cyfarfodydd o leiaf unwaith bob tymor, fel arfer yn fuan ar ôl ethol cyngor newydd.

Ymgynghorwyd â'r Pwyllgor Craffu Amherthnasol  
Angen i'r Bwrdd Gweithredol wneud penderfyniad NAC OES  
Angen i'r Cyngor wneud penderfyniad OES

Yr Aelod o'r Bwrdd Gweithredol sy'n Gyfrifol am y Portffolio:- Y Cyngorydd Emllyn Dole (Arweinydd)

<b>Y Gyfarwyddiaeth</b>  Enw Pennaeth y Gwasanaeth: Linda Rees-Jones  Awdur yr Adroddiad: Gaynor Morgan	<b>Y Prif Weithredwr</b>  Swyddi: Pennaeth Gweinyddiaeth a'r Gyfraith  Pennaeth y Gwasanaethau Democrataidd	<b>Rhifau ffôn</b> 01267 224012 LRJ 01267 224026 GM  <b>Cyfeiriadau e-bost:</b> <a href="mailto:Lrjones@sirgar.gov.uk">Lrjones@sirgar.gov.uk</a> <a href="mailto:gmorgan@carmarthenshire.gov.uk">gmorgan@carmarthenshire.gov.uk</a>
---	--	---

**EXECUTIVE SUMMARY**  
**DEMOCRATIC SERVICES COMMITTEE**

**SURVEY – TIMING OF MEETINGS**

In accordance with the Local Government (Wales) Measure 2011, the Council is required to survey Members in respect of the times and intervals at which meetings of a local authority are held. All local authorities should review the times at which meetings are held at least once in every term, preferably shortly after the new council is elected.

The Committee considered the initial results of the survey at its meeting held on the 8<sup>th</sup> September 2017 (Minute 6 refers) and agreed to defer the report pending a further breakdown of the responses as requested by the Constitutional Review Working Group

The results of the 2017 survey suggest that the majority of members would prefer meeting arrangements to remain as at present, and a copy of the full results is attached for the Committee's consideration.

**DETAILED REPORT ATTACHED?**

**YES - Survey Results see  
Appendix 1 – Elected Members  
Appendix 2 – Co-opted Members**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>YES</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>YES</b>	<b>NONE</b>

## Legal

The Local Government Wales Measure 2011 requires authorities to consult its members on the times at which meetings are held.

## Finance

Evening meetings would result in additional staffing costs.

## Staffing Implications

Possible staffing implications should the Authority move towards evening meetings.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below  
Signed: Linda Rees Jones, Head of Administration & Law

**1.Scrutiny Committee** Not applicable

**2.Local Member(s)** Not applicable

**3.Community / Town Council** Not applicable

**4.Relevant Partners** Not applicable

**5.Staff Side Representatives and other Organisations** Not applicable

**Section 100D Local Government Act, 1972 – Access to Information**  
**List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW:**

<b>Title of Document</b>	<b>File Ref No.</b>	<b>Locations that the papers are available for public inspection</b>
Local Government Wales Measure 2011		<a href="http://gov.wales/topics/localgovernment/publications/lgmeasure11/?lang=en">http://gov.wales/topics/localgovernment/publications/lgmeasure11/?lang=en</a>