

PWYLLGOR GWASANAETHAU DEMOCRATAIDD

8FED MEDI 2017

AROLWG – AMSERAU CYFARFODYDD Y CYNGOR

YR ARGYMHELLION / PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:

Ystyried canlyniadau'r arolwg ynghylch amseriad cyfarfodydd a nodi bod Gweithgor Adolygu'r Cyfansoddiad wedi gofyn am ragor o wybodaeth cyn gwneud argymhelliad i Bwyllgor y Gwasanaethau Democrataidd yn y lle cyntaf, ac wedi hynny i'r Cyngor, a fydd yn dod i benderfyniad.

Y RHESYMAU:

Yn unol â Mesur Llywodraeth Leol (Cymru) 2011, mae'n ofynnol i'r Cyngor gynnal arolwg ymhlith Aelodau o ran amser cyfarfodydd a pha mor aml y cynhelir cyfarfodydd yr awdurdod lleol. Dylai pob awdurdod lleol adolygu'r amser y cynhelir cyfarfodydd o leiaf unwaith bob tymor, fel arfer yn fuan ar ôl ethol cyngor newydd.

Mae'r adroddiad hwn yn darparu canfyddiadau cychwynol yr arolwg.

Ymgynghorwyd â'r Pwyllgor Craffu Amherthnasol
Angen i'r Bwrdd Gweithredol wneud penderfyniad NAC OES
Angen i'r Cyngor wneud penderfyniad OES

Yr Aelod o'r Bwrdd Gweithredol sy'n Gyfrifol am y Portffolio:- Y Cynghorydd Emlyn Dole (Arweinydd)

Y Gyfarwyddiaeth Enw Pennaeth y Gwasanaeth: Linda Rees-Jones Awdur yr Adroddiad: Gaynor Morgan	Y Prif Weithredwr Swyddi: Pennaeth Gweinyddiaeth a'r Gyfraith Pennaeth y Gwasanaethau Democrataidd	Rhifau ffôn 01267 224012 LRJ 01267 224026 GM Cyfeiriadau e-bost: Lrjones@sirgar.gov.uk gmorgan@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY
DEMOCRATIC SERVICES COMMITTEE

SURVEY – TIMING OF MEETINGS

In accordance with the Local Government (Wales) Measure 2011, the Council is required to survey Members in respect of the times and intervals at which meetings of a local authority are held. All local authorities should review the times at which meetings are held at least once in every term, preferably shortly after the new council is elected.

The Timing of Meetings Survey of all Elected Members was completed as part of the Councillor Registration events and 70 completed responses were received.

The results of the survey suggest that the majority of members would prefer meeting arrangements to remain as at present, a copy of the full results is attached for the Committee's consideration.

The last timing of meetings survey was conducted in May 2015 and considered by Council as part of the CRWG recommendations (17th June 2015 – Minute 4.3 refers) when having regard to the responses received, the Council determined that arrangements remain unchanged.

An initial report on the outcome of the survey was considered by the Constitutional Review Working Group on the 31st July 2017. The Group requested that further analysis of the responses be undertaken to ascertain the age profile of those members favouring evening meetings and which Committees they sat on. CRWG also recommended that the possibility of holding an evening member development session be explored,

A further report will be submitted to the Committee for consideration at its next meeting, in order for the Democratic Services Committee to make a recommendation to Council.

DETAILED REPORT ATTACHED?

YES - Survey Results
Appendix 1 – Elected Members
Appendix 2 – Co-opted Members

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

The Local Government Wales Measure 2011 requires authorities to consult its members on the times at which meetings are held.

Finance

Evening meetings would result in additional staffing costs.

Staffing Implications

Possible staffing implications should the Authority move towards evening meetings.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee Not applicable

2.Local Member(s) Not applicable

3.Community / Town Council Not applicable

4.Relevant Partners Not applicable

5.Staff Side Representatives and other Organisations Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Local Government Wales Measure 2011		http://gov.wales/topics/localgovernment/publications/lgmeasure11/?lang=en