

Department for Communities

Summary Business Plan

2017-2020

Progress update on Actions



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Leisure

Service Head

Develop plans for new Llanelli Leisure Centre linked to wellness village and life sciences hub

Update: Specification for new Wellness hub (leisure centre) drafted and fed into project management team.

Implement the new Countryside Structure

Update: Structure being signed off at the end of Nov '16, with 3 new senior posts being advertised immediately. Aim to get whole structure in place by end March '17 in readiness for busy Spring / Summer '17 season.

Review POEC provision and local regeneration master plan.

Update: Meetings held with Regeneration team and Museum of Speed / Outdoor Education Centre Manager to co-ordinate next phases of development plan, potentially looking at a new Museum / Arts offer.

Complete Cycling Strategy for Carmarthenshire to include focus on: Events; Development and Infrastructure.

Update: Strategy drafted and out to consultation with key users. Bid being submitted to host 'Grand Depart' of Tour of Britain 2018.

Continue to invest time in regional collaboration and working.

Update: HOS continues to chair national Chief Culture & Leisure Chief Officers group for Wales (CCLOW); Service managers all engaged in regional collaboration groups.

Deliver Cycling infrastructure schemes at:

- **Carmarthen Park Velodrome**
- **Closed Circuit track facility (location tbc)**
- **Assist with Tywi Valley cycleway scheme**

Update:

- Velodrome sample surfacing laid for testing. Looking to complete re-surface by Summer '17
- Closed Circuit: Paper due before EB in Dec '17 to agree final site location
- Tywi Valley: Being led by Highways, but scheme progressing with some sections already being progressed.

Business and Project Manager

Workplace champion post in place and working towards sustainable delivery model.

Update:- Member of staff has been appointed and is due to start in post January 3rd 2017. Links have been established with the Occupational Health Team and it is envisaged that the Health and Wellbeing Co-ordinator, the Occupational Health Team and the Business & Projects Manager will work closely together over the 12 month period to roll out the Health and Wellbeing Champions programme across the authority.

<p>Pro-active H&S management with ongoing site / service reviews throughout the year.</p> <p>Update: - Monthly meetings are scheduled with the Health and Safety Advisor where divisional Health and Safety issues are discussed and future works areas are identified and prioritised.</p>
<p>Finalise Customer contact / consultation strategy, using user / non user surveys.</p> <p>Update: - This is an ongoing piece of work and we are working closely with the Policy, Consultation and Engagement team to utilise existing established survey opportunities such as the Citizen Panel, 50+ Forum etc. to ask relevant service specific questions, the responses to which will help shape future service provision. The service is also utilising survey packages such as Snap Surveys and Net Promoter Score to gauge customer feedback.</p>
<p>Outdoor Recreation Services</p>
<p>Work with Environment Dept. to undertake dredge and wall repairs at Burry Port Harbour</p> <p>Update: Report due to be presented to Community Scrutiny on 20th January 2017 outlining preferred options, costs and timelines for works.</p>
<p>New wakeboarding franchise at North Dock, Llanelli</p> <p>Update: Potential operator did not proceed with development for Summer 2016, but still interested in implementing for 2017 Spring / Summer season</p>
<p>Review outdoor events strategy for the County, linking with Tourism</p> <p>Update: Will not be completed until 2017/17 due to delays in appointing to new Outdoor Recreation Structure.</p>
<p>Development of Carmarthen Wetlands scheme</p> <p>Update: Phase 2 bid submitted to WEFO for £160k gateway project</p>
<p>Complete £250k capital investment into Pembrey Country Park</p> <p>Update: New shower and toilet block for PCP caravan and campsite designed and costed, with work due to start in early 2017; Re-furb of existing restaurant building being designed and costed, with a view to starting works in early 2017; New entrance barrier system being procured in partnership with Highways and transport division.</p>
<p>Sports and Leisure services</p>
<p>Complete legal agreements with:</p> <ul style="list-style-type: none"> - DIBC - Llandysul Canoe Centre; - NCE pool <p>Update: Discussions ongoing with legal and corporate property to finalise. DIBC transferred via asset transfer.</p>
<p>New fitness equipment in place at main leisure sites</p> <p>Update: New equipment installed at Llanelli Leisure Centre. Re-furb and new equipment in at Carmarthen Leisure Centre. Re-furb and new equipment for AVLIC to be completed by end Dec 2016.</p>

<p>Work with Carbon Trust to review and improve energy efficiency of buildings.</p> <p>Update: Work ongoing to implement energy improvement schemes. Pool covers in place at CLC, AVLC, LLC</p>
<p>New Aquatics plan in place and being implemented including Learn to Swim for u5's</p> <p>Update: Under 5's learn to swim programme now in place. Aquatics plan being finalised with Swim Wales</p>
<p>Oversee a programme of planned maintenance and improvement works at key sites including:</p> <ul style="list-style-type: none"> - AVLC wet-side changing rooms & fitness area - Carmarthen Running track re-surface <p>Update: AVLC dry-side re-furb being completed by end of Dec '16. Wet-side re-furb will be programmed into 2017-18; Carm Track re-surface and extending by 2 lanes, options being costed up.</p>
<p>Culture Services</p>
<p>Ensure Y Ffwrnes Social Enterprise areas are fully occupied</p> <p>Update: Units have been advertised, but no interest at current specification / cost. Revised spec being prepared to go back out to advert</p>
<p>Replacement of mobile Library fleet and service</p> <p>Update: New vehicles due in Jan '17. New routes being consulted on with a view to implementing new service with enhanced housebound provision from Feb 2017</p>
<p>Co-locating of Llandeilo Library into Civic building</p> <p>Update: Due to open Dec '16</p>
<p>Review of Cultural Services Structure and Museums function in particular</p> <p>Update: New Museums Development Manager recruited. Advert being prepared for replacement Theatres Manager to be in post by March '17. Archives management being reviewed for consideration by Director in late 2016</p>
<p>Progress ACW funded scheme looking at re-development of Oriel Myrddin</p> <p>Update: ACW supported initial development phase bid. Stage 2 bid being worked up</p>
<p>Progress HLF funded Tywi Gateway scheme at Carmarthen Museum (PIMS)</p> <p>Update: HLF have supported initial development phase bid. Stage 2 bid being worked up.</p>
<p>Review of Archive service / accommodation (PIMS)</p> <p>Update: New Archive facility at rear of Carmarthen Library has been designed and costed, awaiting sign off to progress to build phase.</p>
<p>Agree master plan for Parc Howard Museum in conjunction with user group and Environment dept</p> <p>Update: Masterplan agreed by EB. Heritage 6 project and spec for commercial leasing of ground floor being worked up.</p>

Undertake a review of the Theatres structure

Update: Will be reviewed when new Theatres Manager is in post.

Housing & Public Protection

We shall undertake a Health Impact Study to evaluate the affect the Carmarthenshire Home Standards has had on our tenants

The fifth tranche of the tenant survey has now been completed, together with a Technical report 2016: Survey 5.

We shall commission a research in order to improve our understanding of housing need in rural areas.

CBA Associates were commissioned in October 2016 to carry out the rural housing needs surveys over the next few years. The commission was the result of a formal tendering process.

We shall progress with the Private Sector Empty Property Action Plan 2016 which derived from the Community Scrutiny Task & Finish Review and recommendations which is aimed to improve the service in the future.

We shall continue to work with the Private Sector Empty Property Action Plan 2016 which derived from the Community Scrutiny Task & Finish Review. The result recommendations, which are aimed to improve that future services are progressing well. The majority of recommendations have been addressed, with the remaining progressing close to completion. We have recently employed an additional Empty Property Advisor and a Members Seminar is plan for later this month.

We will help additional residents in Carmarthenshire fight fuel poverty in their communities by co-ordinating 'Fuel Clubs' to bulk purchase oil and a reduced price

Activity in the fuel clubs quiet during the Summer months. Recently held a promotional event in Capel Iwan, further events planned.

The number of affordable homes delivered as part of the affordable homes plan 2016-21

We are on target to reach our objective of 160 affordable homes by March 2017.

The number of new additional properties managed by our internal social lettings agency

We are on target to achieve 24 new properties managed by our internal social lettings agency by March 2017.

The percentage of high risk businesses that were liable to a programmed inspection that were inspected, for: i) Trading Standards

We are on target to achieve 100% inspections on high risk premises by March 2017.

The percentage of high risk businesses that were liable to a programmed inspection that

were inspected, for: ii) Food Hygiene

We are on target to achieve 100% inspections on high risk premises by March 2017.

The percentage of food establishments which are 'broadly compliant' with food hygiene standards

We are on target to achieve 93% inspections on broadly compliant premises by March 2017.

The average number of calendar days taken to deliver a Disabled Facilities Grant

We are on target to meet our objective of 220 calendar days taken to deliver Disabled Facilities Grant.

The percentage of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority.

We are currently on target to meet our objective of 6% for vacant private sector dwellings that were returned to occupation.